

integrity of Hamilton Town Hall as the preeminent historic structure within the community.

Preserving such important buildings as Hamilton Town Hall is why the Community Preservation Act (CPA) was enacted by the Commonwealth and affirmatively voted by our community.

3. **Timeline:** What is the schedule for project implementation, including a timeline for all critical milestones? *The project evaluation and design process is anticipated to require 20 months.* Will this be a multi-year/multi-faceted project? If so, the proposal should be submitted in two phases; Phase One for the study/engineering, followed by Phase Two for the project completion.
4. **Budget:** Please provide a full budget including the following information, as applicable.
(NOTE: CPA funds may not be used for maintenance):

- a. Total amount of the project cost, with itemization of major components.

Total evaluation and design contract estimated to be \$550,000. Detail as follows:

- b. **PHASE 1.a.** - Historic Building/Property Analysis - **\$50,000**

- c. **PHASE 1.b.** - Evaluation of existing conditions - **\$250,000 (92% eligible)**

- Geotechnical analysis **(assign to Addition - \$20,000)**
- Building Structural Evaluation
- Building Systems Evaluation – HVAC; Plumbing; Communications; electrical; sanitary system; complete building drainage systems from roof to foundation and sub-basement; accessibility
- Hazardous Materials – Soils; groundwater; past releases; remediation plans
- Code analysis
- Air quality analysis (basement and all floors)
- Site drainage systems
- Roof condition analysis
- Evaluation of existing spatial use of structure

- d. **Phase 2 - Plans Preparation and Permitting - \$250,000 (note: assign 60% of total (\$150,000) to Town Hall Preservation and 40% (\$100,000) to Addition using general obligation bond funds or resources other than CPA)**

- Conceptual (25%) building and site plans
- 75% complete building and site plans
- Final 100% plans and specifications building and site
- Permitting
- Prepare construction bid documents (plans and specifications); undertake bidding

Please be sure to read through the CPA Guidelines for Project Submission prior to completing this application.

e. Additional funding sources. Please include those that are available, committed, or under consideration including fundraising, other grants, etc. *The Town anticipates use of a general obligation bond(s) in addition to CPA funds for items directly related to the addition, it's design and future construction.*

f. Describe the basis for your budget and the sources of information you used, including evidence detailing that the lowest bid has been received. *This cost estimate has been prepared with the help of professional experience, other comparable projects, input from practitioners and readily available web information for similar projects. No funds were available for cost estimation purposes. Obviously, no bidding has occurred to date to provide actual committed cost numbers.*

5. **Support:** Have the appropriate Town Boards and Commissions expressed support and/or approved the project? What is the nature and level of community support for this project? Please provide evidence that you are qualified and eligible to undertake the project. *There is considerable support from multiple town boards, committees, groups and residents to preserve and improve Hamilton Town Hall. The Board of Selectmen voted affirmatively on September 6, 2016 to support the submission of an application for CPA funds for Hamilton Town Hall.*

Please be sure to read through the CPA Guidelines for Project Submission prior to completing this application.