

**Town of Hamilton
Community Preservation Committee
February 29, 2016 Minutes**

Attendees

The meeting was held at Hamilton Town Hall with the following Committee members in attendance: Chair Tom Catalano, Vice Chair Jay Butler, Ray Whipple, Shawn Farrell, Ed Howard, Robert Preston, and Peter Britton (arrived at 6:15 p.m.). Community Projects Coordinator Dorr Fox also present. Tom Catalano called the meeting to order at 6:00 p.m.

Discussion of Appendix F for Town Meeting warrant – related to CPA budget and projects

Discussion ensued about revised Appendix F for Town Meeting warrant and how Town Counsel Donna Brewer has yet to review the appendix.

The Committee reviewed the following:

1. Open Space and Recreation - Project

To appropriate \$44,600.00 of FY17 Community Preservation Fund Revenues to fund the debt service for the Donovan Acquisition (\$40,000.00 in principal and \$4,600.00 in interest).

2. Open Space and Recreation - Project

To appropriate \$44,647 (\$39,247.00 from the Community Preservation Fund Balance and \$5,400.00 from Open Space Recreation Reserve) for the design of the fields at the Hamilton Wenham Regional High School. *NOTE: The vote of the CPC was unanimously in favor.*

3. Open Space and Recreation - Project

To appropriate \$25,000.00 from Community Preservation Fund Balance for the construction of a playground at the Winthrop School. *NOTE: The vote of the CPC was 5 votes in favor and two in opposition.*

4. Open Space and Recreation - Project

To appropriate \$110,000.00 from Community Preservation Fund Balance to fund the debt service related to the Sagamore Hill conservation project.

5. Historic Preservation - Reserve

To reserve \$49,288.00 of FY17 Community Preservation Fund Revenues to the Historic Resources Reserve. *NOTE: The vote of the CPC was unanimously in favor.*

6. Community Housing - Project

To appropriate \$250,000 (\$244,233.00 of FY17 Community Preservation Fund Community Housing Reserves and \$5,767.00 from the Community Preservation Fund Balance) to the Affordable Housing Trust. *NOTE: The vote of the CPC was unanimously in favor.*

7. Administration – Expense

To appropriate \$24,644.00 of FY17 Community Preservation Fund Revenues for administration costs including, but not limited to, annual Community Preservation Coalition membership fees and salary for part-time Community Projects Coordinator position.

Discussion addressed how Town Counsel Donna Brewer will advise on language to use for sunset clause (i.e., two years from July 1, 2016 when project funds are available to be used within this timeframe) for CPA projects #2, #3, and #6.

Robert Preston moved to approve Appendix F as amended per the Committee’s discussion. Shawn Farrell seconded the motion. VOTE: Unanimous.

Discussion was on how slide with bar graph would be used in the CPC’s Town Meeting presentation to explain the FY16 and FY17 CPA reserves. Also the following individuals will give short presentations on CPA projects: Sean Timmons – turf field, Jen Daniels – playground, Dave Carey – affordable housing. Slides will also be created for playground, and affordable housing.

Discussion ensued on how the League of Women Voters is voting on March 8 as to whether or not it will hold a forum on the potential CPA surcharge increase. The LWV would hold the forum after Town Meeting. Discussion addressed if information presented at the forum would be both in favor of and against the proposed increase.

Also noted was how after the Town Meeting vote, the CPC could mention that the Committee is going to be studying the future of CPA in Hamilton in light of the fact that the CPC is receiving more project requests than the Town has CPA funds. Catalano will consult with the Town Moderator on how this concept should be introduced at Town Meeting.

Adjournment

Ed Howard moved to adjourn at 6:30 p.m. Preston seconded the motion. VOTE: Unanimous.

Respectfully submitted by Jane Dooley, Minutes Secretary

ATTEST: _____
Thomas Catalano Chairman