

Hamilton Finance Committee
November 6, 2009
8:30 am
Meeting Minutes

Attending: Arthur Oberheim, Bob Bullivant, John McWane, Kalil Boghdan, and Deborah Mena.

Guests in attendance: George LaMontagne; Bruce Wadleigh.

Art Oberheim began the FinCom meeting by stating, "The purpose of this meeting is to firm up the financial information that will be put into our letter to the department heads for the fiscal year '11 budget preparations. But before I start I want to be sure that we are all on the same page that we will plan for no operating override in the town budget and no capital overrides for fiscal year '11." The FinCom members present agreed that these are budget goals.

Art Oberheim handed out a working document with budget estimates for FY2011 and said that since it was only a working document and that figures will most likely change (attached is an updated estimate of the FY2011 budget). He did not plan to distribute this document but rather would walk the selectmen through it.

The purpose of this budget estimate document is to try to come up with a recommended budget that we can put in the budget letter to the department heads to help them develop their budgets. Those present discussed/reviewed the revenue and expense aspects of this document and determined that Department Heads will be asked to level fund their budgets from FY'10.

After a discussion by the FinCom members present, it was agreed that Department Heads will be asked to show how they would reduce their budgets by 10 % from FY'10 with the understanding that it is easier to roll the budget up rather than to roll it down.

The meeting adjourned at 9:10 am.

Respectfully submitted,



Kalil S. Boghdan

**Hamilton Finance Committee
October 13, 2009
2:00 pm
Meeting Minutes**

Attending: Arthur Oberheim, Bob Bullivant, Kalil Boghdan, and Deborah Mena.

Bob Bullivant called the meeting to order. He stated that the purpose of this meeting was to determine Finance Committee's (FinCom) recommendations on articles listed in the Warrant as "recommendations will be made at the meeting" for the Special Town Meeting (STM) and who from FinCom will be speaking in support of those that might generate controversy.

The following Warrant Articles were discussed and acted on:

WARRANT ARTICLE	DESCRIPTION	PROCEDURE FOR STM
SECTION 2 FINANCIAL ACTIONS		
2009/10 2-1	Compensation Table (Appendix A)	Personal Board to make the motion
2009/10 2-2	Prior year Bill FY08	Fin Com - no action on this
2009/10 2-3	Community Pres. Com. (Appendix B)	CPA to make the motion/FinCom favorable action on this
2009/10 2-4	General Town FY10 Appropriation Transfer	Bob Bullivant to make motion-favorable action on this
2009/10 2-5	General Town FY10 Appropriation Increase	Bob Bullivant to make motion-favorable action on this by FinCom
2009/10 2-6	Water Enterprise FY10 Appropriation Transfer	Art Oberheim to speak about this- favorable action on this by FinCom
2009/10 2-7	Water Enterprise FY10 Retained Earnings	Art Oberheim to speak about this-favorable action on this by FinCom
2009/10 2-8	Cutler School HVAC Debt Exclusion	FinCom – favorable action on this
2009/10 2-9	Water Enterprise Debt Exclusion	FinCom – favorable action on this
SECTION 4 TOWN BY-LAW AMENDMENTS		
2009/10 4-1	Sealer of Weights and Measures (App. C)	BOS to make motion/FinCom favorable action this
2009/10 4-2	Town Manager Language	FinCom – favorable action on this
2009/10 4-3	HWRSD Stabilization Fund	School Committee to make motion/ FinCom – favorable action on this
2009/10 4-4	Paper Ballot Votes at TM's	Previously approved
2009/10 4-5	Water By-Law amendments to comply with DEP (Appendix D)	BOS to make motion/FinCom favorable action this

SECTION 5 OTHER APPROPRIATIONS AND ACTIONS

2009/10 5-1	Regional ECO	Art Oberheim to talk about this at STM; BOS to make motion; FinCom – fav. Action
2009/10 5-2	Police Regionalization	Bob Bullivant to talk about this at STM; Unfavorable prior vote
2009/10 5-3	Water MGL c.40 G-I (Appendix E)	Prior favorable vote
2009/10 5-4	Water MGL c.40 J	Prior favorable vote
2009/10 5-5	Approve Merger of N.S. Technical High School and Essex Aggie	FinCom – favorable action
2009/10 5-6	Firehouse Place; Amend septic easement	FinCom – favorable action
2009/10 5-7	Home Rule Petition: Increase BOS From 3 to 5	*See motion below regarding this
2009/10 5-8	Meals Tax	Previous vote- no action on this

SECTION 6 CLOSING FINANCIAL ACTIONS

2009/10 6-1-	Free Cash Application	FinCom - no action taken on this
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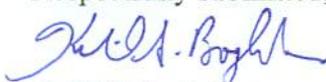
***Note from 2009/10 5-7:** Bob Bullivant will move to amend Warrant 5-7 to read (the italics is Bob's amended portion of the warrant)– I move that the Town approve and authorize the Selectmen to petition the Legislature to enact a special act to increase the number of selectmen from 3 to 5, such increase to be effective at the Annual Town Meeting in May, 2011, provided that the Legislature may reasonably vary the form and substance of the requested legislation within the scope of the general public object of this petition. This motion was seconded by Art Oberheim, and carried unanimously.

Other Business:

1. Motion: Deborah Mena raised the issue of whether to lease or not to lease computers. After discussion regarding leasing options, Arthur Oberheim moved to approve the leasing of 17 computers and their software licenses, for an annual cost not to exceed \$13,000.00 for three years. This was seconded by Bob Bullivant. Motion carried unanimously.
2. The August 31 and September 23 minutes were approved.
3. The next meetings will be on:
Saturday, October 17, 2009, at 8:30 am (prior to the STM).
Wednesday, November 18, 2009, at 7:00 pm.

The meeting adjourned at 4:30 pm.

Respectfully submitted,



Kalil S. Boghdan