

PLEASE POST - NOTICE OF PUBLIC MEETING

Essex North Shore Agricultural and Technical School District  
Regular School Committee Meeting

Essex Technical High School  
565 Maple Street  
Hathorne, Massachusetts 01937  
Media Center (Upper Level)

Thursday, December 8, 2016

7:00 p.m.

Agenda

1. *Call to Order*
2. *Executive Session (7:00 p.m. to 7:30 p.m.)* – To enter executive session to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual and to reconvene in Open Session.
3. *Salute to the Flag*
4. *Public Comment\**
5. *Student Representatives Report*
6. *Approval of Meeting Minutes*  
The School Committee will consider approval of the meeting minutes of the November 10, 2016 Regular Meeting.
7. *Communications*
  - a. The Manchester Cricket Letters to the Editor (Mr. Sabella Resignation)
  - b. Melissa J. Teixeira Recipient of the 2016 All-State Division 1, School Committee
  - c. Authority to Name the School Received from Attorney Tim Norris
  - d. Allocation of Votes (October 1, 2016 Enrollment)
  - e. Massachusetts Farm Bureau Federation's 2017 Horse Farm of Distinction Award
  - f. Thank You Note Received from Mr. Arthur J. Bourque, III, Chairman of the Lynnfield Field Committee
  - g. Guisti, Hingston and Company Audit Engagement Letter
8. *Superintendent-Director Report*
9. *Principal Report*
  - a. Out of State Field Trip Request  
To ratify the Superintendent-Director's approval of an Out of State Field Trip Request for eight (8) students to attend Josten's Mike Smith Live Conference at Pinkerton Academy in Derry, New Hampshire on December 9, 2016.
  - b. First Annual Fine Arts Night, December 16, 2016 – 7:00 p.m. to 8:30 p.m.
  - c. First Pep Rally (November 23, 2016)

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HATHORNE, MASSACHUSETTS  
ESSEX TECHNICAL HIGH SCHOOL

10. *Subcommittee Reports*

Finance Subcommittee

a. Recommendation:

To approve the financial statements of September 30, 2016 and place on file for audit.

b. FY2016 Invoice

Recommendation:

To approve authorization of payment for two (2) outstanding invoices from FY2016 totaling \$574.90 to Dover Saddlery, Inc. to be charged to the FY2017 budget.

c. Fiscal Year 2017 Grants

Recommendation:

To accept the following FY2017 Grants:

<u>Grant Description</u>	<u>Code</u>	<u>Amount</u>
Special Education	240	\$321,453
Title I	305	\$144,745
Title IIA – Teacher Quality	140	\$ 25,700
Perkins	400	\$296,090
Fuel Up to 60 - School Lunch Equipment	n/a	\$ 5,000
NSWIB - Youth to Work	n/a	\$ 8,116
CTE Partnership Planning	405	\$ 10,000

d. Acceptance of Donation

Recommendation:

To accept the donation of two (2) donkeys to the Equine Program from Ms. Mary Martin of the “New England Equine Rescue” of West Newbury, Massachusetts.

Next meeting: Wednesday, January 4, 2016 (5:30 p.m.)

Policy Subcommittee

Next Meeting: February 9, 2016 (5:30 p.m.)

Personnel Subcommittee

Recommendation:

a. To accept the Superintendent-Director’s Proposed Goals for 2016-2017.

Next Meeting: March 16, 2016 (5:30 p.m.)

11. *Old Business*

12. *New Business*

School Committee Protocols

a. Amend the By-Laws Governing the Operation of the Essex North Shore Agricultural and Technical School District, specifically Section 2.6: Transaction of Business, sub-section J, to add “Public Comment” to the order of business.

b. Add to each School Committee agenda regarding the instruction for public comment.

c. To utilize the School Committee Agenda Preparation and Meeting Calendar.

d. A two-third majority vote by the School Committee would be required to add an item to the agenda after the agenda is published.

13. *Warrant*

14. *Discussion Items That Were Not Reasonably Anticipated by the Chairperson (M.G.L., Chapter 30A – Section 18-25)*

15. *Adjourn*

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TOWN OF ESSEX  
MASSACHUSETTS

*The listing of matters includes those reasonably anticipated by the Chair in accordance with M.G.L., Chapter 30A, Section 18-25, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

**\*Public Participation at School Committee Meetings (File: BEDH)**

1. At the start of each regularly scheduled School Committee meeting, individuals or group representative will be invited to address the Committee.
2. Public Comment shall be for a period of 20 minutes and shall generally follow the opening of the meeting. The Committee reserves the right to rearrange its agenda to accommodate scheduled presenters.
3. Any citizen wishing to speak before the Committee shall identify themselves by name and address and shall speak for no longer than 3 minutes. No citizen may speak more than once without permission of the Chair. All citizens shall speak to the full Committee through the Chair and shall not address individual members or administrators.
4. Individuals may address topics on the agenda, items specified for public comment, or items within the scope of responsibility of the School Committee. The Chair shall rule out of order any individual who fails to honor the guidelines or who addresses a matter inappropriate for public comment.
5. Improper conduct and remarks will not be allowed. Defamatory or abusive remarks are always out of order. If a speaker persists in improper conduct or remarks, the Chair may terminate that individual's privilege of address.
6. All remarks will be addressed through the Chair of the meeting.
7. Speakers may offer such objective criticisms of the school operations and programs as concern them, but in public session the Committee will not hear personal complaints of school personnel nor against any member of the school community. Under most circumstances, administrative channels are the proper means for disposition of legitimate complaints involving staff members.
8. Written comments longer than 3 minutes may be presented to the Committee before or after the meeting for the Committee members' review and consideration at an appropriate time.
9. The Chair shall have discretion to allow public comment during discussion of items appearing on the meeting agenda.

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