MEETING NOTICE
TOWN OF WENHAM

Town Clerk Date Stamp

Board/Committee Name: Hamilton –Wenham Capital Management Committee

Date: Thursday March 17, 2011

Time of Meeting: 7:30 AM
Location: Wenham Town Hall, Selectmen's Room
Signature: _____

AGENDA

RECEIVED
TOWN CLERK'S OFFICE
HAMILTON, MA
2011 MAR 11 P 12: 48

7:30 A.M. **Evolution of Capital Management Committee**
- Overview
- Sub-Committee Designation
- Membership and Charge

8:20 A.M. **Updates**
Recreation Master Plan Process
Data-Collection Sub-committee Update

Confirmed future meeting dates:
April ____, 2011

NOTE: Per changes to the Open Meeting Law effective 7/1/2010:
Notices and agendas are to be posted 48 hours in advance of the meeting *excluding Saturdays, Sundays, and legal holidays.* Please keep in mind the Town Clerk's hours of operation and make necessary arrangements to be sure your posting is made in an adequate amount of time.

Deadlines for postings:
If meeting falls on Monday, posting to Town Clerk's office no later than Thursday 3:30 PM
If meeting falls on Tuesday, posting to Town Clerk's office no later than Friday, 12:00 PM
If meeting falls on Wednesday, posting to Town Clerk's office no later than Monday, 3:30 PM
If meeting falls on Thursday, posting to Town Clerk's office no later than Tuesday, 6:00 PM
If meeting falls on Friday, posting to Town Clerk's office no later than Wednesday, 3:30 PM

Notices and agendas can be emailed to Town Clerk at treid@wenhamma.gov

*A listing of topics the chair reasonably anticipates will be discussed at the meeting are listed on the agenda. **Amend as necessary, not to exceed one page.**