

# ESSEX REGIONAL RETIREMENT SYSTEM

491 Maple Street, Suite 202, Danvers MA 01923

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## Board Members:

Ira S. Singer

Kevin A. Merz

Susan J. Yaskell

H. Joseph Maney

Andrew W. Maylor, Chairman

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## PUBLIC NOTICE

The next regularly scheduled meeting of the Board of Directors of the Essex Regional Retirement System is:

Date: Monday, October 24, 2011  
Time: 8:30 a.m.  
Place: Essex Regional Retirement System Board Room  
491 Maple Street, Building 200, Suite 201  
Danvers, MA 01923

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## AGENDA

1. Call to Order and Pledge of Allegiance
1. Approval of Board Minutes:
  - 1) Regular Session Minutes of September 26, 2011
  - 2) Regular Session Minutes of October 3, 2011
2. Executive Session – Disability Hearings:
  - 1) Deborah Comeau
3. New Retirements:
  - 1) Patricia Buttner
  - 2) Mary Cullen
  - 3) Donna Innis
  - 4) Sara Lord
  - 5) James Marshal
  - 6) Ron Mathews
  - 7) Katherine Middleton
  - 8) Beth Story
  - 9) Jacqueline Vigeant
4. Option D Survivor Benefit – D. Woodman

5. Approval of Warrants
  - 1) Refunds, Rollovers and Transfers
  - 2) Retirees Payroll
  - 3) ERRS Payroll
  - 4) Vendor Warrant
  
6. Executive Director's Report
  - 1) Monthly Expenditure Report
  - 2) Monthly Financial Report
  - 3) Proposed 2012 ERRS Operating Budget
  - 4) Employee Handbook – Vote to Approve
  - 5) New Website Update
  - 6) Cleaning Services Contract – Vote to Award
  
7. Michael Sacco – Proposed Membership Regulation (10:30 a.m.)
  
8. New Business (Reserved for topics that the chair did not reasonably anticipate would be discussed.)
  
9. Old Business
  - 1) PERAC Audit Tracking Report – Update
  - 2) Executive Session Minutes – Update
  - 3) Executive Director – Mid-Year Performance Review
  
10. Public Comment Period
  
11. Correspondence
  
12. Executive Session – To discuss litigation strategy in the Herrick, Lagoulis and O'Brien matters.
  
13. Motion to Adjourn

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\* This notice is provided for information purposes only. The official and updated notices of the Essex Regional Retirement System (ERRS) meetings may be found at the ERRS website ([www.essexregional.com](http://www.essexregional.com)) by accessing the schedule link of the website (<http://www.essexregional.com/schedule.shtml>.)