

ESSEX REGIONAL RETIREMENT SYSTEM

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Board Members:

Ira S. Singer
Kevin A. Merz
Susan J. Yaskell
H. Joseph Maney
Andrew W. Maylor, Chairman

PUBLIC NOTICE

The next regularly scheduled meeting of the Board of Directors of the Essex Regional Retirement System is:

Date: Monday, November 28, 2011
Time: 8:30 a.m.
Place: Essex Regional Retirement System Board Room
491 Maple Street, Building 200, Suite 201
Danvers, MA 01923

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AGENDA

1. Call to Order and Pledge of Allegiance
2. Approval of Board Minutes:
 - 1) Regular Session Minutes of October 24, 2011
3. New Retirements:
 - 1) Charlotte Eliot
 - 2) Daniel Ellison
4. Option D Survivor Benefit – J. Graves
5. Section 15 Hearing – Joseph G. Lydick: This matter may be conducted in executive session if Mr. Lydick requests a private hearing pursuant to M.G.L. c. 32, s. 16(1)(b). (9:00 a.m.)
6. Executive Session – Disability Hearings:
 - 1) William R. Glidden
 - 2) Deborah L. Comeau
 - 3) Joseph P. Saunders
7. Investment Managers Meeting:
 - 1) Segal Advisors – Third Quarter Report (10:00 a.m.)
 - 2) Sentinel Real Estate Corporation (10:30 a.m.)
8. Approval of Warrants:
 - 1) Refunds, Rollovers and Transfers
 - 2) Retirees Payroll
 - 3) ERRS Payroll
 - 4) Payment of Charges

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9. Executive Director's Report:

- 1) Monthly Expenditure Report – Vote to Approve Transfers
- 2) Monthly Financial Report
- 3) ERRS 2012 Operating Budget – Vote to Approve
- 4) ERRS Office Cleaning Contract – Vote to Award
- 5) ERRS 2012 Holiday Schedule – Vote to Approve
- 6) Procurement Policy Memo 11-07 – Vote to Approve
- 7) Debt Forgiveness Policy – Follow Up Report
- 8) Fall/Winter 2011 Newsletter - Update
- 9) Remote Participation Regulation – Update
- 10) Pension Reform Legislation – Update
- 11) ERRS Security Issues – Update

10. New Business (May be reserved for topics that the chair did not reasonably anticipate would be discussed.)

- 1) Review Resumes and Procedure for Appointing the Fifth Member
- 2) Vote to Appoint a New Chairman
- 3) Assignment of Check Signing and Wire Transfer Authorization
- 4) Draft Legislation Re: Board Members Terms of Office

11. Old Business

- 1) PERAC Audit Tracking Report – Update
- 2) Executive Session Minutes Tracking Report – Update
- 3) Dispatcher/Signal Operator 2008 Retiree Classification - Discussion
- 4) Executive Director Mid-Year Performance Review

12. Public Comment Period

13. Correspondence

- 1) MACRS Fiduciary Insurance Renewal Application
- 2) Ethics Disclosure
- 3) Correspondence Memo

14. Executive Session – For the purpose of approving the executive session minutes from the Board's meeting of October 24, 2011.

15. Motion to Adjourn

* This notice is provided for information purposes only. The official and updated notices of the Essex Regional Retirement System (ERRS) meetings may be found at the ERRS website (www.essexregional.com) by accessing the schedule link of the website (<http://www.essexregional.com/schedule.shtml>.)