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**EASTERN ESSEX DISTRICT**  
**DEPARTMENT OF VETERANS' SERVICES**  
**TOWN HALL 25 GREEN STREET, IPSWICH, MA 01938**

2016 OCT 18 AM 10 14

Karen F. Tyler  
District Director

Tracey Brown  
Assistant to the Director

## MEETING NOTICE

Pursuant to MGL Chapter 30A, § 18-25

All meeting notices and agenda must be filed and time stamped in the Town Clerk's Office  
and posted at least 48 hours prior to the meeting (excluding Saturdays, Sundays and Holidays)

**Committee or Governing Body:** Eastern Essex District Veteran's Board of Directors

**Meeting Location:** Veterans Services Office- Ipswich Town Hall

**Day, Date, and Time of Meeting:** Thursday October 20, 2016 at 6:30pm

Signature:



Date:



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### AGENDA

Please list below the topics of the chair reasonable anticipates will be discussed at the meeting.

1. Approval of Minutes
2. Financial Update
3. VSO Update
4. Draft Personnel Policy Book