

**REGION 3D - NORTH SHORE & CAPE ANN  
EMERGENCY PREPAREDNESS COALITION**

**AGENDA**

Wednesday, November 16<sup>th</sup> 2016

1:30 PM – 3:30 PM

50 Farm Ave, Peabody MA

1. Introductions and Welcome
2. Approve October Minutes (Vote Anticipated)
3. Deliverables – Sheryl Knutsen
  - Quarter 2 SNS Operational drills: Update EDS Points of Contact and Call-Down lists for each community
  - 24/7 List Update
  - Quarter 2 HHAN/WebEOC drill results
  - Gap Analysis – review, and hold preliminary discussion re: priorities (No vote anticipated)
  - 3D Coalition Project: Choose a Closed POD location; (Vote Anticipated)
  - Region 3 Public Health Project: Region 3 CBRNE Seminar
  - ICS training: collect certificates of recently trained (in BP5) EDS staffing personnel
  - Coalition Operating Principles: Approve or Update (Vote Anticipated)
4. Region 3D Fiscal Report/Budget – JoAnne Petro
  - Update from IIGL
  - Community Allocations: Anticipated Spending
  - Budget modification to allocate monies for Region 3 Project potential meeting expenses (Vote Anticipated)
5. HMCC Update – Mark Munroe
  - Resource Coordination Annex Workshop held October 11; next steps
  - Designate a 3D Liaison to HMCC (Vote Anticipated)
  - Next meeting changed to December 13
6. MA Department of Public Health Updates – Jim Richardson (No Vote Anticipated)
7. MRC Update(s) – Liisa Jackson (No Vote Anticipated)
8. Old/New Business
9. Next Coalition Meeting: **December 21, 2016?**
10. Adjournment

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11:30 AM  
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