

HAMILTON PLANNING BOARD  
MINUTES OF MEETING  
October 20, 2015

Members Present: Jeff Melick, Peter Clark, Ed Howard, Rick Mitchell, Brian Stein, and Matt Tobyne and Claudia Woods

Associate Members Present: Richard Boroff, Bill Olson

Planning Director: Patrick Reffett

Others Present: Bill Redford

The meeting was called to order at 7:30 p.m. by Chairman Jeff Melick.

**Canter Brook – 354 Highland Street**

Chairman Melick states that it's his understanding that the applicant for the Canter Brook Special Permit Project needs to pursue a continuance. Planning Director Reffett refers the Board to a letter within their Planning Board meeting package from Attorney Jill Mann which requests a continuance to the November 3, 2015 meeting. Reffett mentioned that engineering details are being discussed by Robert Forbes, PE for the applicant, the Town's DPW Director William Redford and the Town's peer review engineer, Peter Ogren.

Jeff Melick made a motion that the hearing be continued to November 3, 2015.

Motion Seconded by Ed Howard.

Vote – unanimous in favor of continuing the Special Permit hearing to November 3, 2015.

**Sagamore Hill CPC Recommendation Vote**

Chairman Melick mentioned that Chris LaPointe, Director of Land Conservation Greenbelt Essex County Land Trust was before the Finance Committee and therefore could not make the intended presentation to the Planning Board regarding the proposed financing approach for the purchase of Sagamore Hill. It was mentioned that the topic, and Chris, would be before the Board on November 3, 2015.

**Board Business**

The Board discussed other town committees, events, meetings, etc. Reffett announced that the Hamilton Affordable Housing Trust Fund Committee was hosting on October 28 a presentation by Harbor Lights who were proposing a 40B project near the east end on Long Meadow Dr. He also mentioned that the Town was hosting on October 29 an All-Boards Meeting to discuss the Draft Open Space & Recreation Plan which the Town's consultant, Brown Walker Planners, and Jim Hankin had prepared for review purposes.

## **Minutes**

The Board approved the September 15, 2015 minutes but asked that the October 3, 2015 meeting minutes be more detailed.

Claudia Woods made a motion to adjourn at 8:18pm.

Seconded by Ed Howard.

Vote: Unanimous to adjourn.