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### MEETING MINUTES

MEETING DATE: June 8, 2015

PRESENT:

Mary Buntin, Denis Curran, Steve Ozahowski-Chairperson, Brad Tilley, Sean Timmons-Recreation Director, Jennifer Carney-Administrative Assistant  
Guests: Shawn Farrell- Hamilton BOS, Chris LaPointe- Essex County Greenbelt and Jeremy Coffey- New England Flag Football  
Not Present: John Cusolito and Phil Tocci

AGENDA ITEMS DISCUSSED: (Brad MOTION to accept previous mtg mins, 4/6 & 5/11, Denis 2<sup>nd</sup>, Approved 4-0)

1. ***New England Flag Football Field Request:*** Jeremy requested the same field use as last year at Patton Park to support their program. Discussion ensued on the field conditions and whether they can recover by the spring with the current usage request. There is a tight window after the end of the season to maintain the field: slice seeding etc until the ground freezes for the winter. As of this spring the field was not in great condition but it has recovered better than expected. Concern was raised if the program continues with same field usage they may not recover by the next season putting other park use in jeopardy. Possible solutions to protect Patton Park fields/program enhancements: Use Donovan Field, Winthrop School fields, rotate younger groups on other fields and have older kids only at Patton under the lights, include police detail/EMT to ensure safety of program participants/spectators. Rain policy to be strictly enforced that if there is rain the games need to be cancelled for the day to save the fields from any damage. Revisit solutions at next meeting.
2. ***Veteran's Memorial Pool Discussion:*** The bathhouse RFP is due next Monday. There is no price attached to this RFP and it is simply a request for qualifications. Guidelines are in place to review each qualification packet so one party will be selected. The next phase will be to meet with the Planning Board in August and then in Sept/Oct to work with the ZBA on final approvals. Once the pending project approvals are finalized it will be sent out to bid. The parking lot will be completed after the Two Town Celebration on June 27.
3. ***Turf Field Working Group Update:*** Peter Gourdeau will work on a public presentation to be done this summer. The tentative light use schedule will be reviewed at the planning board as well which will be based on the number of games that would require lights on the proposed turf field. The task force will begin to talk to neighbors about light usage to make sure they are also involved in the process. The lighting use would not provide any direct lighting into the neighbors' properties only a possible hue. The working group will continue to move forward and develop a series of public presentations to inform residents/community members on the proposed project.
4. ***Sagamore Hill Site Walk:*** Chris LaPointe, Director of Land Conservation, from Essex County Greenbelt gave a proposal regarding a 340 acre property in Hamilton (170 acres-\$4.8 million) and Essex (170 acres-\$300,000) that is available for purchase. Chris provided the group with a handout outlining the agreement, potential funding sources, conservation values and public benefits, next steps as well as select photos/map of the property. Sean will send an email out so the group may do a site walk to see what recreation opportunities are available on the property if it is acquired. Greenbelt has until December 2015 to meet the funding requirements set in the Purchase and Sale Agreement with Donovan Conservation LLC.
5. ***Summer Program Update:*** Enrollment is in better shape but not near park numbers when it was at Patton with a pool but that will hopefully change next summer. Sean will put together information to present to the BOS including the number of participants, programs etc to show growth of the department based on Sept 2013-Aug 2014 and compare those figures to 2015.
6. ***New Business:*** June 27<sup>th</sup> is the Two Town Celebration which is a combined event with the Two Town Fourth and Block Party that the Community House used to run in the past. Fireworks will be at the event as well as other entertainment: bouncy house, games, activity booths etc.
7. ***Adjournment:*** Brad MOTION to adjourn, Denis 2<sup>nd</sup> - Approved 4-0

NEXT MEETING: TBD