

TOWN OF HAMILTON  
BOARD OF SELECTMEN  
SEPTEMBER 12, 2011

Board of Selectmen met at Hamilton Town Hall at 7:00 p.m. on Monday, September 12, 2011 with Jennifer Scuteri, Jeff Stinson and Jeff Hubbard present. Town Manager Michael Lombardo and Finance Director Deborah Nippes-Mena also present.

Accept minutes (September 1<sup>st</sup>, September 6<sup>th</sup>, and September 8<sup>th</sup>)

Board clerk Jeff Hubbard entertained a motion to approve September 1, 2011 BOS regular session minutes. Jeff Stinson so moved. Jennifer Scuteri seconded motion. VOTE: Unanimous.

Hubbard entertained a motion to approve the Hamilton BOS portion of the September 6, 2011 joint meeting with Wenham regular session minutes. Stinson so moved. Scuteri seconded motion. VOTE: Unanimous.

Hubbard entertained a motion to approve Hamilton BOS regular session minutes from BOS meeting that occurred after joint meeting with Wenham on September 6, 2011. Stinson so moved. Scuteri seconded motion. VOTE: Unanimous.

Hubbard entertained a motion to approve September 8, 2011 BOS regular session minutes. Stinson so moved. Scuteri seconded motion. VOTE: Unanimous.

Public Comment

Resident Edwin Howard complimented public safety personnel for shelter space provided at former Hamilton Public Library building when Hurricane Irene came through area.

Discussion with Howard about CPC funds approved by Town to build structure to house Engine 1 Model T. There is uncertainty about how land in area of public safety building would be used in the near future particularly former Hamilton Public Library and Winthrop School sites. Hamilton resident and CPC member Tom Catalano who is an architect has suggested that the vehicle housing be built to be mobile. Further discussion on this topic will occur at an upcoming Selectmen's meeting as an agenda item.

Howard questioned process Town uses to approve signs expressing dismay about new sign at Hamilton Convenience store. Town officials noted that Selectmen approve temporary signs while Zoning Board of Appeals manages process for permanent signs in Hamilton. Town Manager Michael Lombardo said copies of the Town's sign bylaw could be made available. Scuteri said Town officials will follow-up with Howard on the matter.

#### Town Manager's report

Town Manager Michael Lombardo noted that Finance Committee and Town's Finance personnel had negotiated a new employees life insurance contract for the same fee and were able to get an increase in payout from \$5,000 to \$35,000.

Discussion on SMART (PAYT program) with residents went well on Friday, September 9. Ideas considered include keeping the free barrel of solid waste but pickup would be every other week and recyclables would be picked up weekly. Blue bags would still be available for purchase to dispose of solid waste beyond the allowed 36-gallon barrel. Hubbard said Marc Johnson presented all possible scenarios for the SMART program during Friday's discussion.

Lombardo emphasized that currently residents are allowed one free 36-gallon barrel per week of solid waste and that putting out more solid waste for pickup than this amount unless it is contained in the purchased blue bags is not permissible. He noted if residents put out more solid waste than the 36-gallon barrel, the trash hauler would leave behind the excess solid waste accompanied with a red card.

Scuteri mentioned that Town officials could reeducate the public about all items that can be recycled (i.e., cardboard). Lombardo noted that single stream recycling would be explored further with the waste hauler.

Discussion on plans to increase organic recycling participation in Hamilton and Wenham especially at the school buildings, apparently Buker School did recycle organics last year. Lombardo will speak with the school superintendent.

Also mentioned was possibility of approaching downtown businesses to see if there would be consideration of a collective effort on trash and recycling pickup.

Lombardo said the Town is on a good path to enhance services and he would document this in writing for the Board by the end of the week.

Chairman/Selectmen reports

Stinson will attend a Council on Aging meeting on Wednesday. Selectmen have been invited to a COA luncheon on Friday.

Friends of Patton Park presentation

HW Recreation Director Sean Timmons and Friends of Patton Park representative Emily Sumner discussed need for new playground equipment at Patton Park that is safer and meets code. The intent is to improve the play structures and area currently used for swing set, slide and play and climbing structures to include better benches, picnic tables and gardens and make the area suitable for all ages from small children to senior citizens.

The Friends of Patton Park plan to undertake fundraising for \$80,000 to \$100,000. A Special Town Meeting warrant article asks voters to approve using \$5,000 of the Meals Tax revenue taken in by the Town since the Meals Tax was put in place (\$50,000 received last year) as seed money for the project. Town officials noted that this would not be an appropriation but rather a transfer of Free Cash.

Scuteri mentioned that improving the Patton Park playground would encourage more use of the downtown and patronage at the local businesses.

Hubbard expressed his support for the concept of improving the Patton Park playground but pointed out his interest in not spending any more of the Town's money than is necessary.

Discussion was about importance of improving or upgrading Hamilton's Town pool relative to need to improve Patton Park playground. Lombardo said the swimming pool is a huge project that could cost in excess of \$100,000 and is included in the Recreation Master Plan. Timmons is working on a Request for Proposal for this project.

Scuteri entertained a motion for the Selectmen to recommend favorable action on Special Town Meeting warrant Article 2-8: Playground Equipment, to appropriate \$5,000 from certified Free Cash to fund the purchase of playground equipment for Patton Park, and transfer to the Donald M. Keyser Park and Playground Trust. Stinson so moved. Hubbard seconded motion. VOTE: Unanimous.

Selectmen recommendations on STM warrant articles

Scuteri entertained a motion for Board of Selectmen to recommend favorable action on Article 2-1: Revolving Account. Stinson so moved. Hubbard seconded motion. VOTE: Unanimous.

Scuteri entertained a motion for Board of Selectmen to recommend favorable action on Article 2-2: Water Enterprise Fund Budget Increase and Transfer. Stinson so moved. Hubbard seconded motion. VOTE: Unanimous.

Scuteri entertained a motion for Board of Selectmen to recommend favorable action on Article 2-3: Water Enterprise Fund Budget Increase. Stinson so moved. Hubbard seconded motion. VOTE: Unanimous.

Scuteri entertained a motion for Board of Selectmen to recommend favorable action on Article 2-4: Waste Enterprise Fund Transfer. Stinson so moved. Hubbard seconded motion. VOTE: Unanimous.

Scuteri entertained a motion for Board of Selectmen to recommend favorable action on Article 2-5: DPW Appropriation Transfer. Stinson so moved. Hubbard seconded motion. VOTE: Unanimous.

Scuteri entertained a motion for Board of Selectmen to recommend favorable action on Article 2-6: Annual Financial Actions. Stinson so moved. Hubbard seconded motion. VOTE: Unanimous.

Scuteri entertained a motion for Board of Selectmen to recommend favorable action on Article 2-7: Matching Grant. Hubbard so moved. Stinson seconded motion. VOTE: Unanimous.

Scuteri entertained a motion for Board of Selectmen to recommend favorable action on Article 2-9: Downtown Special Events. Hubbard so moved. Stinson seconded motion. VOTE: Unanimous.

Scuteri entertained a motion for Board of Selectmen to recommend favorable action on Article 5-1: Hours for Sunday and Holiday Alcohol Sales. Hubbard so moved. Stinson seconded motion. VOTE: Unanimous.

Lombardo mentioned that Town Moderator Bruce Ramsey had provided Town officials with a summary for a potential warrant article that is amendment to the

consent motion that Town Meeting passes. He noted that Town Counsel Donna Brewer has been away and has not been available to review wording. Selectmen decided not to make a recommendation vote on proposed article tonight. Lombardo agreed to speak to attorney at Casner and Edwards about article.

#### Close Warrant for Special Town Meeting

Scuteri entertained a motion to close the warrant for Special Town Meeting to be held on October 22, 2011 said warrant was reviewed by the Board tonight and to add the draft amendment to the Hamilton bylaws, Chapter 2, Section 1, as provided to the Board by Town Moderator Bruce Ramsey. Hubbard so moved. Stinson seconded motion. VOTE: Unanimous.

#### Sign Warrant

The Board signed the warrant.

#### Liaison updates

Many Town Boards and Committees have not started meeting for the fall so Selectmen said they would address liaison updates at the Board's next meeting.

#### Review Community Survey Results

Scuteri suggested this agenda item be added to Selectmen's next meeting agenda when full Board is in attendance.

Lombardo said he would summarize survey result data next Monday night including information about benchmarking done relative to other similar communities based on a comparable population.

#### Other business

The Local Election Districts Review Commission approved the Town's change to move part of Precinct 1 into Precinct 3 due to population shift.

The next Selectmen's meeting is scheduled for Monday, September 19, 2011.

Discussion with resident Betty Dunbar about need for accurate number of municipalities in Commonwealth that participate in curbside Pay As You Throw trash pickup program.

Lombardo suggested Board members email any questions to him on SMART program so it could be discussed during Board's meeting next Monday night.

Scuteri entertained a motion for Board to adjourn at 8:36 p.m. Hubbard so moved. Stinson seconded motion. VOTE: Unanimous.

Respectfully submitted by Jane Dooley, Minutes Secretary

ATTEST: \_\_\_\_\_

Clerk