

**TOWN OF HAMILTON  
BOARD OF SELECTMEN  
Working Session  
MAY 12, 2014**

The Board of Selectmen met at Hamilton Public Safety Building at 6:37 p.m. on Monday, May 12, 2014 with Marc Johnson, Scott Maddern, Jeff Hubbard, David Neill and Jennifer Scuteri present.

**Call to order**

Scott Maddern called the meeting to order at 6:37 p.m.

**Discussion of S.M.A.R.T. goals and objectives**

Discussion ensued about using S.M.A.R.T. goals strategy where process is to identify ideas, refine them and then use a ranking system. The Board identified top priorities and found common interest in the pool, downtown improvement, the Patton estate, turf field, joint agreement with Wenham and Town Hall improvements.

Topics considered included:

Pool	Community communication
Turf field	Town Manager goals
Hamilton Wenham agreements/ relations	Cell phone coverage
ECO	Generating revenue (anaerobic digester)
Affordable housing	CPA
Patton Homestead	HDC/Meals Tax
Town Hall	Town Manager form of government review
Downtown improvements/vision	GOPD
Finalize CIP	Planning Board authority
Long range financial forecast	

The Board narrowed down three topics to expand upon in this work session with an eye to what is achievable in the next year and priorities for all Selectmen:

**1. HAMILTON WENHAM AGREEMENTS/RELATIONS**

<u>WHAT:</u>	Joint meeting with Wenham BOS
<u>WHEN:</u>	Q1 FY'15: July 2014 or sooner
Discussion topics:	BOS goals, pool, Collins report
	Q2 FY'15: Long term financial forecast
<u>RESOURCES:</u>	BOS, some Town Manager help on agenda

**2. POOL**

<u>WHAT:</u>	New affordable pool alternatives
	Not financed with Hamilton debt
	Sustainable operations
	Built in time for 2015 season
	Wenham contribution
	Revised joint recreation agreement
<u>WHEN:</u>	Fall Special Town Meeting – October
	Special Town Meeting – early August
<u>RESOURCES:</u>	Fiscal planning – Finance Director
	Bidding, quote – Town Manager
	CPC – Jennifer Scuteri
	Programs – Recreation Director
	Wenham BOS
	Wenham CPC
	HW Joint Recreation Board

**3. DOWNTOWN VISION AND COMMUNICATION**

<u>WHAT:</u>	Scope/area
	Wastewater
	Pedestrian and parking
	Outside dining
	Help HDC and other boards
	Special area for work by DPW (similar to parks and cemetery)
	Merchants and residents
	Wenham planning
	Zoning
	Design standards

<u>WHEN:</u>	Fall Special Town Meeting – October (special area funding)
	Benches, flowers – Q1
	Joint meeting with HDC on milestones – June
	Working meeting with Town Manager and Planning Director
<u>RESOURCES:</u>	Wenham sidewalk at 300 Main
	HDC
	Planning Director – Hire Q1
	Meals Tax/ funding

The Board identified topics that it would address at its next session consisting of: cell phone coverage, Town Manager goals, and long range financial forecast.

Maddern entertained a motion at 8:01 p.m. to adjourn. Jennifer Scuteri so moved. Jeff Hubbard seconded motion. VOTE: Unanimous.

Respectfully submitted by Jane Dooley, Minutes Secretary

ATTEST:

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Clerk

