

Hamilton Affordable Housing Trust

Minutes

September 12, 2012

Peter Britton, Michael Lombardo, David Carey, Brian Stein, and Mark Johnson were present. Fred Mills was absent. Planning Coordinator, Kristine Cheetham was also present.

Administrative Details

1. The members of the Trust discussed operational details for the committee. In order to process any financial paperwork for the Trust, the members elected to have two representatives, the Chair and/or the Town Manager, be authorized to provide an official signature(s). M. Johnson made the motion and it was seconded by D. Carey. All voted in favor.
2. The Trust briefly reviewed their current funding sources. They are in receipt of funds from the Community Preservation Act and are eligible to receive funds from gifts and the application of inclusionary zoning according to the Zoning By-Law Sec. VI, G.5.d. The Trust was interested in the HOME funds and requested more information on this as an annual funding source.
3. The Trust discussed staff support such as setting agendas, keeping minutes, recording plans & documents and processing accounting. D. Carey made a motion to have the planning coordinator assume this role. M. Johnson seconded and all voted in favor.

Housing Production Plan & MAPC Contract

K. Cheetham reviewed the MAPC scope of work for the update of the Hamilton Housing Production Plan. The members expressed their interest in the implementation strategies. M. Johnson made a motion to accept the scope of work. B. Stein seconded and all voted in favor. K. Cheetham presented the Chair with a contract for signature. The Trust also discussed the potential for a community forum in November; sometime after the election and before the holidays.

Ipswich Home Repairs Program

K. Cheetham recently met with Terry Anderson, the affordable housing planner in Ipswich. She shared an example of the Ipswich home repairs program. It reflects many of the ideas that the members of the Trust would like to see for Hamilton. The members learned that several communities in the Commonwealth have similar programs with either grants and/or loans that allow for home improvements such as energy efficiency and accessibility upgrades for seniors

and those with moderate to low income status. The Trust will continue to research this option for Hamilton.

Next Meeting

The Trust set the next meeting for Thursday, October 11 at 8:30 AM

The Trust would like to research options for the completion of the Carriage House Junction.

The Trust would like to invite Andrew DeFranza to an upcoming meeting for advice on affordable housing strategies.