



**TOWN OF HAMILTON
FIRE DEPARTMENT**

**265 Bay Road
Hamilton, MA 01982
(978)468-5560**

PUBLIC RECORDS REQUEST FORM

It is the goal of the Hamilton Fire Department to provide the public with access to all information defined as public by law or regulation, while maintaining the confidentiality of information exempted for release.

To assist us in finding the information you seek, please fill out the following:

Name of any party involved: _____

Type of incident: _____

Date & Time occurred or reported: _____

Location: _____

Requesting party:

Name: _____

Company: _____

Address: _____

Phone number: _____

FEES: Payable to: TOWN OF HAMILTON Check or Money Order Only

\$5.00 for up to 6 pages, 0.50 per page thereafter.

FIRE DEPARTMENT USE

DATE SENT: _____ **AMT. CHARGED** _____

PROCESSED BY: _____