

TOWN OF HAMILTON  
BOARD OF SELECTMEN  
FEBRUARY 6, 2012

Board of Selectmen met at Hamilton Town Hall at 7:00 p.m. on Monday, February 6, 2012 with Jennifer Scuteri, Jeff Hubbard and Jeff Stinson present. Town Manager Michael Lombardo also present.

Accept minutes (January 30, 2012)

Board will accept at subsequent meeting.

Public Comment

None.

Town Manager's report

Town Manager Michael Lombardo noted that Planning Coordinator Marcie Ricker is retiring on Friday. She will continue to provide the Town with assistance on the Canterbrook senior housing project. For the near term Lombardo is coordinating the planning functions and is speaking with prospective consultants until a long-term strategy is determined.

Chairman/Selectmen reports

Jeff Stinson mentioned that the search for a permanent Superintendent of Schools continues.

ECO – Ann Marie Cullen

ECO Director Ann Marie Cullen provided a history of the dispatching operation in Hamilton from 1960 until present. The Town is currently in the process of hiring a replacement dispatcher. Ideal candidate would have completed the following training: 40-hours basic telecommunication course, 24-hour emergency medical dispatch class as mandated by the state by July 1, and 16-hour 911 class. Dispatchers are trained in-house on the Computer-Aided Dispatch computer software program.

Hamilton has received \$148,500 a year in state grants for the regional dispatch ECO that was used initially for equipment but now 90% pays for wages and contracts for the radio systems (i.e., technology consultant Charlie Dunne).

Lombardo noted that Wenham will continue joint ECO services with Hamilton for FY'13 but will be migrating to the regional ECC to be built by the state in Middleton on July 1, 2013.

Issues are being resolved now on ownership of ECO equipment between Hamilton and Wenham, radio frequencies (eight are available) and how they will be used, and if there will be any further collaboration of infrastructure.

Lombardo is spearheading discussion and establishing rapport with two other communities that are considering participation in a regional ECO with Hamilton. There is interest in a connectivity analysis to understand what it would take to get the signal to the two towns. This study would not be detailed and could be completed in a month or two.

One municipality appears to be moving faster than the other in the process. Lombardo is maintaining communication on the potential and is working toward understanding the technology and shared costs across jurisdiction associated with linkage. He also plans to speak to an additional community to assess interest. If three communities were to come on board at the ECO, the number of dispatchers working on a shift would likely increase from one to two.

#### At-Large Appointments to Patton Family Gift Advisory Committee

Discussion about recent meeting with seven members of Patton Family Gift Advisory Committee that were appointed from Town boards and committees and that group's interest in a developer serving on the Committee.

Nine residents had expressed interest in the three at-large positions on the Committee. Selectmen discussed qualifications of applicants, mentioned their gratitude to those willing to serve, and noted that those not chosen for the Committee could possibly serve in other vacant slots on Town boards.

Jennifer Scuteri entertained a motion to appoint Phil Tocci to the Patton Family Gift Advisory Committee. Jeff Hubbard so moved. Jeff Stinson seconded motion. VOTE: Unanimous.

Scuteri entertained a motion to appoint Robert Baker to the Patton Family Gift Advisory Committee. Stinson so moved. Hubbard seconded motion. VOTE: Unanimous.

Scuteri entertained a motion to appoint John Vanderwilden to the Patton Family Gift Advisory Committee. Hubbard so moved. Stinson seconded motion. VOTE: Unanimous.

A thank you letter will be sent to all candidates not appointed. A Committee meeting will be held on Wednesday at 6 p.m. where it is likely the group will be broken into subcommittees. A site walk, not open to the public, will be held with Committee members on February 18 or 23.

#### Approve Intermunicipal Agreement for Waste Enterprise

Discussion about quote received from bin vendor that is a little high, and that 35-gallon trash bins and 11-gallon composting bins are expected to be delivered this week. Residents will use existing trash barrels repurposed for recycling with recycling stickers attached. These stickers will likely be distributed with the bins. In addition, two sizes of blue solid waste disposal bags, one large and one smaller that is less expensive, will be provided for purchase by residents. Articles on new trash program will appear in the local press.

Before the program goes live in mid-March, residents will receive a one-page information sheet in the utility bill and a color brochure, how-to reference guide is being produced.

Both Hamilton and Wenham will be signing a four-year intermunicipal agreement for waste enterprise and the system can be changed at any time.

Scuteri entertained a motion to approve the intermunicipal agreement for waste enterprise. Hubbard so moved. Stinson seconded motion. VOTE: Unanimous.

#### Sign Warrant for Presidential Primary on March 6, 2012

Selectmen signed the warrant.

FY'13 Budget

Lombardo and Finance Director Deborah Nippes-Mena will present FY'13 budget summary at an upcoming Selectmen's meeting when the full Board is present. Lombardo asked Board members to provide him with budget questions prior to that meeting so they can be addressed. CIP discussion will be March 3.

Details spoken to in the budget discussion will include salaries and wages, \$100,000 of new growth added to valuations, \$1.2 million reduction in receipts, analysis of permits and activity, new growth equation for following year and unused capacity, \$40,000 pilot for Manchester water study with funding used from the Gordon Conwell Theological Seminary gift, meals tax accrues into free cash and not general fund which would require a Town Meeting to be used differently, and possibility of moving \$200,000 of free cash back into budget.

BOS goals

Discussion about Community Preservation Act funds from historic preservation category could be used for four proposals for the downtown including planting trees, and installing benches, gas lanterns and archway. This would be addressed at Annual Town Meeting as part of the Community Preservation Committee's warrant article and would include details on cost and labor.

Also mentioned was that skating has occurred minimally at Weaver Pond and that dog sled races were cancelled due to the mild winter.

Other business

Next BOS meetings on February 13 and 27. Selectmen will conduct a retreat on March 3. Scuteri entertained a motion to adjourn at 8:21 p.m. Hubbard so moved. Stinson seconded motion. VOTE: 3-0.

Respectfully submitted by Jane Dooley, Minutes Secretary

ATTEST: \_\_\_\_\_  
Clerk