

**TOWN OF HAMILTON
BOARD OF SELECTMEN
NOVEMBER 2, 2009**

The Board of Selectmen met at Hamilton Town Hall at 7:01 p.m. on Monday, November 2, 2009 with David Carey, William Bowler and Jennifer Scuteri present. Finance Director Deborah Nippes-Mena, Police Chief Russell Stevens and Town Administrator Candace Wheeler also present.

Promotional ceremony for Scott Janes and Steven Trepanier

A well-attended promotional ceremony was held for Sgt. Scott Janes who was promoted to lieutenant and Acting Sgt. Steven Trepanier was made permanent sergeant in the Hamilton police department. Lt. Bob Nyland retired after a 32-year career with the department.

Constable

David Carey entertained a motion to appoint Bob Nyland as Town constable. William Bowler so moved. Jennifer Scuteri seconded the motion. VOTE: Unanimous.

Snow plow contracts – approve John Tomasz to sign

Carey entertained a motion to allow DPW Director John Tomasz to sign contracts with contractors who remove snow based on the following rate schedule: 4 x 4 pick-up with an 8' plow \$65/hour, 20,000 to 33,000 pound gross weight vehicle \$70/hour and greater than 33,000 pound vehicle \$80/hour, and if it can be done give a preference to local residents. Bowler so moved. Scuteri seconded the motion. VOTE: Unanimous.

Minutes Approval

Carey entertained a motion to approve the regular session minutes for September 14, 17, 21, 25 and 28, October 13, 17 and 19, 2009. Bowler so moved. Scuteri seconded the motion. VOTE: Unanimous.

Carey moved that the Board approve the regular session minutes for October 5, 2009. Bowler seconded the motion. VOTE: 2 in favor. Scuteri abstained since she did not attend the meeting.

Carey entertained a motion to approve the executive session minutes for September 14, 17, 21, 25 and 28, October 13, and 19, 2009. Bowler so moved. Scuteri seconded the motion. VOTE: Unanimous.

Carey moved that the Board approve the executive session minutes for October 5, 2009. Bowler seconded the motion. VOTE: 2 in favor. Scuteri abstained since she did not attend the meeting.

State Ethics – appoint liaison

A decision has to be made by January 27, 2010 to appoint a State Ethics liaison for the Town. Town Administrator Candace will consult with MMA for suggestions on what person in Town in a position of authority other than the Town clerk should be appointed.

Sign Special Town Election Warrant

Carey entertained a motion to sign the Special Town Election (Nov. 24) warrant that includes one ballot question on the school funding for the Cutler School HVAC system replacement. Bowler so moved. Scuteri seconded the motion. VOTE: Unanimous.

Sign letter to Gordon-Conwell thanking them for \$100,000.00 PILOT

Discussion is underway about initiatives including possibly locating a soccer field on the Gordon Conwell Theological Seminary property.

Carey entertained a motion to sign the letter from the Town thanking the Gordon Conwell Theological Seminary and its president Dennis Hollinger for the \$100,000 gift. Bowler so moved. Scuteri seconded the motion. VOTE: Unanimous.

Sign Town Manager search consultant contract

Carey entertained a motion to sign an agreement with Groux Associates for the purpose of providing services to recruit a Town manager for a cost of \$8,000 plus expenses. Bowler so moved. Scuteri seconded the motion. Groux Associates would submit four \$2,000 invoices. VOTE: Unanimous.

Understanding water bills better

Carey described how a process is being investigated to add information to residents' water bills that shows household usage and how it compares to neighboring residences and the entire Town.

Discussion of approving liquor licenses

Town Counsel Donna Brewer recently attended a seminar on liquor licenses and some changes have occurred. The 11 liquor license holders in Town will be invited to the Selectmen's meeting in December when licenses are renewed for calendar year 2010. Restaurant owners will be included so the Board could have a discussion on the meals tax. This meeting will also provide an opportunity for business people to meet Police Chief Russell Stevens.

Capital Management Committee liaisons (FinCom and Selectman)

Carey and Finance Committee Co-chair Arthur Oberheim will serve as liaisons to the Capital Management Committee.

Blue spotted salamander study

Carey entertained a motion to approve signing the technical proposal for environmental services and a habitat study (related to blue spotted salamanders at the Town landfill) from Hancock Associates. Bowler so moved. Scuteri seconded the motion. VOTE: Unanimous.

This study will cost \$2,500. The money to pay for it will come from the Economic Development Committee's downtown project funding that resulted from the sale of Town land to the owners of the Community Package store.

A marketing package for the landfill should be ready by January 15.

Winthrop School physical assessment

Peter Gourdeau has met with Superintendent of Schools Marinel McGrath about the Winthrop School site assessment. A meeting on this matter will be held in a week and Bowler, as the Board's school liaison, will attend.

Selectmen also discussed how they want EMS Consultant Pat Roselli to provide a written document detailing the EMS plan for the Town.

The Board's goals and objectives will be discussed at the Selectmen's meeting next week in an effort to consolidate the list.

Carey entertained a motion to go into executive session at 7:46 p.m. not to return to open session for the purpose of discussing union and non-union negotiations and litigation strategy. Bowler so moved. Scuteri seconded the motion. Members raised their hands for a unanimous roll call vote.

Respectfully submitted by Jane Dooley, Minutes Secretary

ATTEST: _____
Clerk