

**TOWN OF HAMILTON
BOARD OF SELECTMEN
NOVEMBER 8, 2010**

The Board of Selectmen met at Hamilton Town Hall at 7:00 p.m. on Monday, November 8, 2010 with William Bowler, David Carey, Jennifer Scuteri, Marc Johnson and Jeff Stinson present. Town Manager Michael Lombardo, Economic Development Committee member Bob Bullivant and Capital Management Committee member Rick Mitchell also present.

Discuss election results and political signs

Discussion was on state election results and use of political signs in Town. Local government has limited control of these signs. They are forbidden on public property. Town officials will discuss use of signs, particularly in regard to size, with chairs from major political parties in Hamilton.

Discuss joint COA director

Selectmen gave Town Manager Michael Lombardo the authority to work with Wenham Town Administrator Jeff Chelgren to run the numbers on cost of joint Council on Aging director. The intent is to hire an interim joint COA director at the beginning of 2011 for a year to relieve the Hamilton Recreation Department of the responsibility and identify how this position works for both towns.

Discuss joint DPW

The Capital Management Committee (CMC) has developed a conceptual plan to pilot efficiencies in the public works departments in Hamilton and Wenham regarding grounds maintenance (i.e., trees, lawns and shrubs) for the two towns and schools. There will be reorganization of manpower, no new positions will be created or funded.

This pilot plan model is designed to increase efficiencies and identify potential savings as well as leverage resources. Selectmen approve of the concept. A vote will be taken at the joint Selectmen's meeting in Wenham on November 10.

Lombardo is looking into how pilot plan will work for union employees relative to labor law. He is meeting with MIIA to determine liability related to tree work.

Discuss appointments to Municipal Affordable Housing Trust

Lombardo and David Carey have been appointed to the Municipal Affordable Housing Trust. Fred Mills, chair of the Affordable Housing Committee, will complete an appointment application.

Carey, Marc Johnson and Jeff Stinson agreed to collaborate and write a description of Trust appointee responsibilities that can be used in the recruitment process for additional appointees.

Discuss Selectmen Goals and Objectives

The Board reviewed its goals and objectives.

Lombardo will reapply for the PARC and Green grants for Donovan fields.

At an operational audit subcommittee meeting on Wednesday, it will be learned if firm conducting audit will agree to expand scope to include school facilities assessment.

Lombardo is evaluating the current organization structure at Town Hall.

Discussion was on Canterbrook Farm and proposed senior housing project that could take a long time to come to fruition due to extensive permitting process. It was suggested that an Annual Town Meeting article on Chapter 43B to expedite permitting to 180 days could be presented and adopted in May.

Lombardo recommended Town consider overhauling all zoning by-laws to facilitate development in Hamilton. Also discussed was need for an overlay district for entire downtown.

Discussion was on working with Department of Environmental Protection to completely close Town's landfill to increase developer interest in site.

Discussion on Economic Development Committee's interest in an EDIC and that Carey and Stinson will discuss formalizing a Chamber of Commerce.

In regard to P.I.L.O.T. programs, Carey is following up with Gordon Conwell Theological Seminary that agreed to make a P.I.L.O.T. payment of \$100,000 to Hamilton in October. He is meeting with Pingree School headmaster to discuss potential for a P.I.L.O.T. payment.

Other topics discussed included: possible sale of Town-owned land (i.e., Hatfield Road property), analysis of reducing elementary schools from 3 to 2 and options for Winthrop School property with input from School Committee and draft facilities analysis report, cellular telephone coverage being discussed between schools and Earthtone Technologies, affordable housing trust and related funding, recreation services where permanent lights at Patton Park will be installed at fields, litigation update at future Selectmen's meeting, need for community events to be announced on Town's website.

Ratify Police Union contract

Lombardo said the percentage for police employees with 25-year tenure was supposed to be 11% in police contract.

Jennifer Scuteri entertained a motion to ratify the police union contract as stated with the change to the schedule. William Bowler so moved. Jeff Stinson seconded the motion. VOTE: Unanimous.

Accept Minutes: October 25th and November 1st

Carey entertained a motion to approve the Hamilton Board of Selectmen regular session minutes for October 25 and November 1, 2010. Scuteri so moved. Bowler seconded the motion. VOTE: Unanimous for November 1 and 4-0-1 for October 25 since Johnson did not attend.

Carey entertained a motion to accept the Hamilton Board of Selectmen executive session minutes for November 1, 2010. Bowler so moved. Johnson seconded the motion. VOTE: Unanimous.

Other business – schedule next BOS meeting

Selectmen will meet on November 15 and hold a public hearing on proposed regional dispatch center. Lombardo is developing a list of pros and cons. Board will also meet on November 22.

Lombardo and Bowler are working with DEP to try and get state agency to agree to a water withdrawal permit that accurately reflects water use by Hamilton and doesn't include an arbitrary standard or false cap for summer use that Town has never been able to meet. Town officials want this corrected since it could impact Town's ability to develop economically. Hamilton has historically not used the amount of water designated in its water registration and water withdrawal permit from state due in part to effective water conservation by residents.

Scuteri entertained a motion to adjourn at 8:35 p.m. Bowler so moved. Carey seconded motion. The roll call vote was unanimous.

Respectfully submitted by Jane Dooley, Minutes Secretary

ATTEST: _____
Clerk