

# HAMILTON AFFORDABLE HOUSING TRUST

**Thursday, May 22, 2014**

## **Meeting Minutes**

Welcome – Affordable Housing Trust members Peter Britton, David Carey and Brian Stein were present at the meeting. Also joining the meeting were Heather Ford of the Hamilton Foundation and Mary Beth Lawton of the Council on Aging. Staff members Kristine Cheetham and Mike DeMars were also present.

Membership – K. Cheetham raised the topic of membership because the Trust meetings often do not see a quorum. She offered to work with the schedule of the meetings to accommodate a few members, but this was already done and not working. Each participant introduced themselves and offered an explanation of their interest and time commitment. K. Cheetham suggested that she had a few names of citizens who may be interested in the Trust and that if other members wished to let their commitment go – now was the time. As a group, the members agreed to try a new date and time for meetings: Thursday mornings from 8-9 AM. June 12, 2014 was selected as the next meeting date.

### Action Plan

1. Outreach Update – K. Cheetham met with the Hamilton Foundation and the Community Preservation Committee in May to introduce herself and the goals of the Trust. Both committees of volunteers were interested in supporting the efforts of the Trust.
2. Inventory of Land & Opportunities – Mike DeMars has been working on producing GIS maps of the various land opportunities identified in the Trust Action Plan. He has identified town owned land, large parcels (10 acres+) and the properties held in Chapter 61 status. The members inquired about the smaller parcels of land that may be owned privately and are classified as non-buildable. M. DeMars agreed to research a few of these parcels. The next step for the Trust is to research the parcels to determine if there are opportunities for development of housing. D. Carey and B. Stein agreed to help on this project.
3. Home Rehab Grant & Loan Program – M.B. Lawton and H. Ford both expressed interest in working on the details of the Home Rehab grant/loan program. They set a date to meet with K. Cheetham to continue the research.

4. Inclusionary Zoning – It is likely that some of the new projects coming in for development will trigger inclusionary zoning units. For the Trust, this could mean a cash donation in lieu of a unit. The membership role of the Trust will need to be expanded to manage the responsibility associated with these funds.
  
5. CPC & Funding – Christine Berry, the CPC Coordinator has submitted a resignation. The CPC is a source of funding for the Trust and potentially a housing coordinator. K. Cheetham will work with the town manager to discuss future staffing.