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SOLICITATION FOR QUOTES LED COMMUNICATION SIGN SFQ2020-007

The Town of Hamilton in conformance with Massachusetts General Law Ch. 30, Section 39M is soliciting for quotes from contractors to furnish and install a doubled sided monochrome LED message sign and wood carved sign at the Town of Hamilton, Public Safety Building, located at 265 Bay Road, Hamilton, MA 01982. The Town of Hamilton is requesting the following scope:

1. LED SIGN:

- Remove the existing sign at 265 Bay Road. Coordinate with the Hamilton Police Department on a location to deliver and store. Furnish and install a new 3-ft by 7-ft double sided full color LED Cirrus display system, or approved equal. Sign must be WiFi compatible with multiple network setups. Install and supply metal sign hood over LED message board to promote the "dark sky" practices.
- Sign and components must include a minimum of a 5-year warranty.
- Contractor to provide LED message board on-site startup and testing, following electrical hookup.
- Contractor shall install necessary software to remotely control the LED message board from both computer work stations and mobile devices. Contractor to estimate 5 setups and provide on-site computer software training on startup, following electrical hookup.

2. HDU SIGN:

- Furnish and install a new 2 ft by 6 ft high density urethane sign that features 24k gold leaf lettering and a black smalt background. Sign will have black hardware that will mount directly to the sign posts.

3. GRANITE POSTS:

- Supply and install new 10-inch by 10-inch, 11-foot granite posts set in concrete and mount both signs to installed posts with size and color appropriate hardware.

Contractor shall confirm message board has been satisfactory installed and that all on-board electrical is installed and ready for hookup. The Contractor is to provide all necessary electrical hookup information to the Owner or Owner's Electrician to provide underground connection to newly installed LED message sign. Power will be provided by the Public Safety Building and electrical hookup will be contracted separately by the Owner.

All quotes are due no later than **11:00a.m. on Wednesday, December 4th, 2019** at the Department of Public Works Office, addressed above, or by email at tolson@hamiltonma.gov.

As part of the submitted quote package the Contractor will furnish a design mock-up of the proposed two-sign combination. The rendering shall include a full detail, specifying the individual sign components, to provide the Town a visual concept, proposed hardware, and confirm compliancy with the ZBA decision.

All bidders must supply the Town with an insurance certificate and workmen's compensation policy, if applicable.

All crew members must be OSHA 10 certified.

All bidders must abide by all contract terms associated with the attached contract.

All bidders must sign Attachment C and D with their quote.

All bidders must hold a current master electrician license in the State of Massachusetts and be fully insured and bonded to meet the Town's requirements as set forth in attached contract.

Bids must be submitted on the Solicitation of Quotes Form included as an attachment to this document. Please feel free to contact me at 978-626-5227 if you have any questions or comments concerning this issue.

The bidder agrees that its quote shall be good and may not be withdrawn for a period of 30 days, Saturdays, Sundays and legal holidays excluded, after the opening of the bids.

The Town will reject quotes when required to do so by the above referenced General Laws. The Town reserves the right to waive any informality, to accept or reject, in whole or in part any or all quotes, or take whatever other action may be deemed to be in the best interest of the Town.

Specifications and bid forms may be obtained: via email at: tolson@hamiltonma.gov through DPW Director, Tim Olson at the Town of Hamilton Department of Public Works during regular business hours: Monday through Thursday 8 a.m. to 4:30 p.m., Friday 8 a.m. to 12:30 p.m.

All bidders are recommended to set up site visits by calling Tim Olson, Hamilton DPW, at 978-626-5227 to review the site conditions for the proposed location of the LED sign. The submission of this quote is acknowledgement of the current work site conditions at the location related to furnishing and installation of the LED and HDU signs at the

Hamilton Public Safety Building. No bidders will be allowed to enter the Public Safety Building without first making an appointment with the DPW.

Questions must be submitted in email format only. The deadline for questions is Friday, **November 29th, 2019 at 12:30pm**. Oral responses are not considered official.

The Contractor will be responsible for obtaining building permit with the Building Department. Fee for the permit will be waived.

All bids for this project are subject to applicable public bidding laws of Massachusetts, including G.L. Ch.30, §39M, as amended. The Town will issue award to the responsible and eligible contractor that offers the lowest price.

Attention is directed to the minimum wage rates to be paid as determined by the Commissioner of Labor and Workforce Development and the weekly payroll record submittal requirements under the provisions of Massachusetts General Laws, Chapter 149, Section 26 through 27D inclusive.

The bidder agrees that its bid shall be good and may not be withdrawn for a period of 30 days, Saturdays, Sundays and legal holidays excluded, after the opening of the bids.

The Town reserves the right to waive any informalities, to accept or reject, in whole or in part any or all bids, or take whatever other action may be deemed to be in the best interest of the Town.

Specifications are not intended to limit competition to certain manufacturers, but merely to indicate to the bidders the general type of supplies and services required by the Town. The Town invites bids on comparable supplies and/or services. For the purposes of this bid, the LED message sign specifications outlined in the solicitation is to meet all variance requirements established by the Town of Hamilton Zoning Board of Appeals (ZBA). Substitutions or deviations from the specifications above will be evaluated for appropriateness; however the Town reserves the right to decline any or all substitutions if determined to be not compliant with the ZBA decision.

The Town of Hamilton is an equal opportunity employer.

The contract shall be awarded to the responsible bidder offering to perform the contract at the lowest price