

**Town of Hamilton
Community Preservation Committee Subcommittee
March 31, 2016 Minutes**

Attendees

The meeting was held at the Memorial Room at Hamilton Town Hall with the following Committee members in attendance: Vice Chair Jay Butler and Robert Preston. Community Projects Coordinator Dorr Fox was also present. Jay Butler called the meeting to order at 4:00 p.m.

Robert Preston moved to approve the minutes of the March 14, 2016 meeting. Mr. Butler seconded the motion and it was unanimously approved.

Meeting Planning

The committee decided that the hearing should take place on Tuesday, May 24th at the Library at 7 pm. The committee will pay the \$50 so that the hearing can go until 9 pm. The hearing will be an all boards meeting, where all of the boards will be invited to attend.

The committee decided that there would be a new electronic survey. There would be four questions regarding whether a community member would support protection or support for open space, recreation, historic preservation and affordable housing. The fifth question will inquire which category is the most important. The next question would be whether the town should increase the surcharge from 2% to 3% in order to create the ability to fund all of the requested projects. A last question will inquire whether the current process is user friendly. The questions will be submitted to the full CPC at the next meeting for their approval.

Dorr will look into the comment form that was created last year. He will come up with a list of invitees that will include town boards and past grant recipients. He will bring the list to the next CPC meeting for their approval. These invitees will be sent the form to obtain their input.

The subcommittee reviewed the presentation from last year and made changes for this year's presentation. There will be a video recording the meeting for local television. There was discussion regarding whether there would be minutes of the meeting.

The hearing will be advertised in the Salem News and the Chronicle. It will be posted on the Town Facebook page and the Town website (on the front page and the CPC page).

Adjournment

Mr. Butler moved to adjourne the meeting at 6:40 p.m. Mr. Preston seconded the motion and it was unanimously approved.

Respectfully submitted by Dorr Fox

ATTEST: _____
Jay Butler, Vice-Chairman