

**Town of Hamilton  
Community Preservation Committee  
December 12, 2013 Minutes**

**Attendees**

The meeting was held in the Memorial Room of Town Hall with the following Committee members in attendance: Tom Catalano, Jennifer Scuteri, Bo Preston, Ed Howard, Jay Butler, Nepo Trepanier, Ray Whipple, Peter Britton, and Keith Glidden. Christine Berry, CPC Coordinator was present. With a quorum of CPC members present, the meeting was called to order at 7:30pm

**CPA Project Submittal – Ed Howard**

Ed Howard noted that he was bothered by the way proposals are brought forward to the CPC. He asked whether the CPC was simply endorsing the project so that it could be passed onto the public for a vote. Peter Britton added that they never saw the Recreation Board attend the pool proposal discussions.

Jennifer Scuteri noted that the Recreation Board was very vocal at the last Board of Selectmen meeting, but agreed that their presence was not felt as much as it should have been leading up to STM. Keith Glidden said that the CPC votes as one committee and recommend as one voice. There should be unanimous support for the CPC's "vote." He added that the CPC looks at 1) is it eligible for CPA funds, 2) are the merits of the project worthy for the Town, and 3) is it fiscally responsible for the Town. Peter added that they owe it to the CPC to support the vote and that the process seems to work well.

Jennifer said that the Recreation Board is currently bidding out a slightly revised project for design. Tom Catalano said that the CPC is not just gate keepers, that we make recommendations to the legislative body.

**Age in Place CPA Projects – Ed Howard**

Ed reported that he recently used MassSave to install a new heating system, and inquired whether that would be a good fit to use CPA funds to support aging homes as part of CPA support for community housing. He asked whether CPA funds can be used to establish a rotating fund to fund new heating systems for homes in our community.

Peter suggested we figure out how many households in Hamilton would qualify for this type of project. Tom suggested that this could be a joint project with Hamilton Green. Ed said it could help the community age in place. He reported that Fred Mills has been working on this. Christine said she would speak with Fred and Stuart Saginor about the possibilities.

**Hamilton Housing Authority Kitchenette Project Close-Out**

Christine reported that there is \$11,704 remaining in the kitchenette project account. Peter moved that the project be closed out. Tom seconded. The vote was unanimous.

**Joint Hamilton-Wenham CPC Meeting Scheduling**

The CPC decided to propose meeting with the Wenham CPC on Tuesday, January 7<sup>th</sup>. Tom will coordinate with Greg Heppner, the Wenham CPC Chair, on the agenda.

**Meeting Adjournment**

The meeting was adjourned at approximately 8:45pm.