

**Town of Hamilton
Community Preservation Committee
July 9, 2009 Minutes**

Attendees

The meeting was held in the Memorial Room of Town Hall with the following Committee members in attendance: Ray Whipple, Jay Butler, Peter Britton, Leigh Keyser, and Peter Dana. Christine Berry as CPC Coordinator was also present. With a quorum present the meeting was opened.

Review of Revised Tabernacle Project Scope

Brad Tilley was present to discuss some modifications to the tabernacle restoration to be funded by CPA. Because CPA funding took longer to secure than originally expected and because the Grove's 150th celebration is fast approaching, Brad requested that their CPA funding request change slightly. The scope to be paid from CPA funds would now include new door, hardware, replace glass in cupola and repaint cupola, new stage curtains, electrical work, and repairs at entrance. The CPC inquired whether curtains would fall under restoration of the tabernacle. Brad said that stage curtains were consistent with the restoration of the tabernacle and consistent with the history of the tabernacle. The CPC inquired whether the tabernacle could be used to host the Patton Park summer campers on days when inclement weather causes camp to be canceled. Brad said that was a distinct possibility. Jay Butler will let Melissa Roy know so that they can coordinate. Christine will email the Public Benefit Agreement to the CPC which is currently circulating for signature. The CPC voted to approve the changes proposed by Brad.

Hatfield Road Perc Test Update – Request of CPA Admin Funds for Survey

Christine started working to coordinate the perc test for the town-owned property on Hatfield Road. After she viewed the property and spoke with Larry Graham, who will be doing the perc test, it is recommended that the Town complete a survey of the town-owned property prior to beginning the perc test. There are no obvious boundary markers on the subject property. Christine has asked Peter Kane to come up with a quote for the survey. Christine will present Peter's scope of work and cost at the next CPC meeting and request that CPA administration funds be used to cover the cost of this work so the Town can determine whether this property is suitable for affordable housing.

Acceptance of minutes from June 11th CPC meeting

The minutes from the June 11th CPC meeting were accepted.

Update on the Hamilton Housing Authority Kitchenette Project

Leigh Keyser provided an update on the kitchenette project. The 18 units are scheduled be completed by July 22nd. There is currently no funding to do the remaining units. Leigh estimated \$130,000 is needed to fund the completion of the kitchenettes. The tenants are very happy with the renovations. The CPC should be sure that this project gets good press.

Meeting Adjournment

The meeting was adjourned at approximately 8:05pm.