

**Town of Hamilton
Community Preservation Committee
October 11, 2007**

Attendees

The meeting was held in the Memorial Room of Town Hall with the following Committee members in attendance: Tom Catalano, Dave Carey, Leigh Keyser, Ray Whipple, Lindle Willnow, Peter Britton, and Peter Dana. A quorum was present. Christine Berry as CPC Coordinator was also present.

Approval of Meeting Minutes

The minutes from the July 12th and September 13th meetings were approved.

FY09 CPA Application Review

Solicitation has begun for applications seeking CPA funding for fiscal year 2009. To date, the CPC has received one application from the Council on Aging for the replacement of the flooring at the old Library. The Council on Aging requested \$6,000 in CPA funding to replace the carpet in this building. Reinhardt Associates is currently conducting a reuse analysis of the old Library. Its expected completion is February 2008. Until the reuse study is completed, it may not make sense to do significant improvements to the building. This proposal may also not qualify for CPA funds. Dave Carey has requested \$500 from the Hamilton-Wenham Rotary to fund the cleaning of the carpet. He expects to meet with the Council on Aging on October 30th to review this alternative with them. Based on the outcome of this meeting, this application may get pulled.

CPA Project Status Update

The Committee spent some time reviewing FY07 and FY08 projects that were approved for funding, but have not progressed. The first two projects discussed were the repairs to the historic headstones and Masconomet Plaque. Tom will discuss these projects with the Hamilton Historical Commission to determine if they may be willing to take them on.

The School Street Well protection project has been stalled for quite some time due to unsuccessful negotiations. Steve Kenney had suggested the option of mothballing the well so that the Town did not have to acquire the easements. It was suggested that the Town make another attempt at negotiations and get a status from Steve prior to his departure. Christine will ask Allison to include this on the agenda for a future Board of Selectmen meeting.

The repairs to the second floor ceiling of Town Hall were also discussed. This project will likely cause inconveniences to the staff working on the second floor due to the staging and scaffolding. Allison has not had the time to work on this project. Christine will ask Allison if there is anything she can do to assist with this project.

The Woodbury Street Path project was also discussed as it has been stalled for quite some time. Christine will ask Allison to include this on the agenda for an upcoming Board of Selectmen meeting. The Board of Selectmen may want to consider restating their support

for the project and giving assurance to the Road Safety Committee. The Road Safety Committee may also be in need of new members with fresh enthusiasm for this project. The CPC may explore giving project applicants a deadline by which their funding must be used and projects completed.

Christine will also contact Natalie Miller, the new editor at the HW Chronicle and discuss ideas for publicizing CPA successes in the newspaper.

Community Preservation Plan Draft

The draft Community Preservation Plan was discussed. Christine will work to incorporate the comments she received and will coordinate with other Town Hall staff to ensure other town planning documents are incorporated where appropriate. Once finished, she will re-circulate to the Committee. Please be sure to send Christine any comments you have.

Next Meeting

The next meeting is scheduled for Thursday, November 8th at 7:30pm in the Memorial Room at Town Hall.

Meeting Adjournment

The meeting was adjourned at approximately 8:25pm

Respectfully submitted by Christine Berry, CPC Coordinator

ATTEST: _____
Thomas Catalano Chairman