

HAMILTON - WENHAM



RECREATION DEPARTMENT

16 UNION STREET  
HAMILTON, MA 01982

DIRECTOR  
SEAN TIMMONS

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**Acknowledgement of Hamilton Wenham Field and Facility Permit Policy**

The undersigned, an applicant of a playing field and/or related facilities use permit, acknowledges that the undersigned has received and read a copy of the Hamilton Wenham Field and Facility Permit Policy, and understands and will fully abide by the terms, conditions, and provisions contained or referred to therein.

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Signature

Date

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Print Name

Organization

Checklist for permit application: **No action will be taken on permit application until all aspects are complete.**

1. Completed application with signed acknowledgement of policy statement.
2. Associated rosters signed by league etc. authenticating residency requirements for Tier 2, 3, & 4 users. A copy of participant's driver's license or other proof of residency may be required.
3. Provide the Recreation Department with written documentation that the organization performs a CORI on all volunteers, as required by Massachusetts General Law (if applicable).
4. Attach copy of insurance certificate.