

Town Manager Report to the Board of Selectmen – Mon., February 10, 2020

- Fire Chief Ray Brunet, with some help from HWCam has created a short 3-minute video talking about the Hamilton Fire Department, which was posted to the HWCam, YouTube and was linked from the town facebook page. We hope folks will check it out and keep an eye out for future videos on some of our other departments. Chief Brunet's video is the first in a new effort the town is making to share with the public the work your public departments do for you every day.
- I'd like to remind boards and committees in town that they have until this Friday at noon to submit their reports for the Annual Town Report. If you are a chair or secretary with a town board or committee and have not already done so, please submit your annual report of your committee to MichelleLee Carroll in my office electronically in Microsoft Word format is preferred. You may also include any pictures you have.
- The Town Clerk would like me to remind residents that there are just ten more days in the nominating period for town elections and as of today at noon, there was no candidate for Selectboard.
- Reminder also that Town Hall will be closed on Monday, February 17 in observance of President's Day.
- The town's new part-time Conservation Agent, Bert Comins, started last Tuesday, fevb. 4 and he will be maintaining afternoon hours. We are very happy to have him aboard.
- Unfortunately, our search for a new Community Projects Manager were hampered when the town's first choice for the position decided the commute was a little too far for her. We have re-posted the position and will be focusin on advertising in a few different places to attract a different pool of candidates.
- As an update on the Regional Human Resources position, I met with the Town Administrator of Rockport and Manchester last week to screen resumes. We had over 20 applicants for the position and have selected five to be interwed next week. Each of the three towns will designate two staff members to serve as the Initial Interview Committee here in Hamilton and the finalist/s will be presented to the three Town Administrators/Manger for a final interview and selection. The IMA for this position is being amended as, you had suggested at your last meeting and will likely be before you for a final vote and adoption in March. We are hoping to be able to offer the position to a candidate by mid-March.
- The Town Manager's office and the water department continue to discuss options for an amended approach to billing the Asbury Grove Camp Meeting for its seasonal use. We will continue to update the Selectboard, until a resolution is reached.
- Recreation Director Sean Timmons has confirmed with the national honor Society that there will be baby-sitting offered at the Recreation center on Saturday, April 4 to allow parents of small children the opportunity to attend Annual Town Meeting. We have also been made aware of an effort among some youth sports parents and coaches to ensure that there is no conflict on April 4, involving youth sports in the town.
- The Town Clerk would like to make residents aware of some important upcoming dates. Currently the nominating period for town elective offices is open and the nominating period ends on **February 20, 2020**; once nomination papers have been submitted, candidates who change their minds would have until **March 9**, to withdraw from the ballot; the town's election ballot will be ordered by the Clerk after **March 9, 2020**.

- Also from the Town Clerk, the **Presidential Primary** will be held on **Tuesday, March 3. Early voting** in the Presidential Primary will be held in the Memorial Room at Town Hall during the daytime hours from **Monday, Feb. 24 through 5 p.m. on Friday, Feb. 28.**