

TOWN HALL BUILDING COMMITTEE

NOTES FROM MEETING TO REVIEW TOWN MEETING PRESENTATION

October, 9 2019

Members Present: Tim Olson, Jack Lawrence, Jean-Pierre Minois, Mike Twomey

Members Absent: Jay Butler, Patrick Reffett, Jeff Hubbard, William Olson

Others Present: Owner Project Manager (OPM), Lee Sollenberger and John Sayre-Scibona of Design Technique (DTI); Designer/Architect, Drayton Fair of Lerner, Ladds, Bartels (LLB), Steve Walsh, Hamilton COA Representative

Mike Twomey opened the Town Hall Building Committee meeting at 5:12 PM in the Memorial Room at Town Hall.

John S brought up need for clearer more detailed breakdown of costs associated with the Cost Table in Notice to Residents. Tim O said he used the figures from the DTI Summary Sheet. Discussion and agreement on rounding numbers to simplify and using consistent numbers on all documentation. Tim O will make adjustments if needed. Mike T. to coordinate white paper with Tim O.

Mike T asked Drayton F. to show his Town Meeting Presentation for comment. Drayton said he didn't have a new presentation, but would like to take some time tonight to put an outline together. Drayton also asked if he needed to have slides. Mike T asked if he could show the exterior elevations, and then walk people through the renovated interior floorplan. Drayton F said he would use his previous presentation and update as needed. Mike T asked to delete slides showing old conditions and showcase new improvements on Option A. Mike T asked how much time should be allocated for Option B? All agreed to limit Option B presentation to differences between A & B, but show stair and elevator structure slide. Last slide will be for showing project costs.

Mike T said he would ask the BOS to speak at Town Meeting on why Option A was chosen over Option B.

Tim O. mentioned pamphlet, white paper and presentation, need to be submitted by October 15, 2019.

Jean-Pierre M. asked to break out the Mechanical and Electrical infrastructure costs to identify and show the depth of the project. Mike T offered to break the estimate into identifiable categories.

Drayton F was asked to make his presentation 5 to 10 minutes max. Mike T was asked to keep his intro to the architect brief and abbreviate the white paper as required. THBC presentation was expected to be limited to the CPC Article.

Further discussion on potential questions at Town Meeting.

Next Meeting scheduled for Tuesday October 15, 2019

Quorum requirements no longer met at 6:11PM

Meeting adjourned at 6:12 PM.

Michael Twomey

Attested 10/09/19