

HAMILTON BOARD OF SELECTMEN &
HAMILTON FINANCE AND ADVISORY COMMITTEE

MINUTES OF JOINT MEETING

Teleconference

April 12, 2021

Selectmen Present: Chair Shawn Farrell, William Olson, Darcy Dale, Rosemary Kennedy, and Jamie Knudsen

Finance and Advisory Committee Members: Chair John Pruellage, David Wanger, Valerie McCormack, Christina Schenk-Hargrove, and Nick Tensen

Town Manager: Joe Domelowicz Jr.

Others Present: Town Counsel Tom McEnaney of KP Law and Town Moderator Bill Bowler

** This meeting was conducted via Zoom teleconference with all the above participants remaining in their homes.*

Call to Order/Pledge of Allegiance

Board of Selectmen (BOS) Chair Shawn Farrell called the joint meeting to order for the BOS at 6:03 p.m. and took roll call. Present were Rosemary Kennedy, Darcy Dale, William Olson, and Mr. Farrell. Jamie Knudsen arrived at 6:06 p.m. making the full board was present.

Finance and Advisory Committee (FinCom) Chair John Pruellage called the meeting to order for the FinCom. The full board was present: Valerie McCormack, Nick Tensen, David Wanger, Christina Schenk-Hargrove, and Mr. Pruellage.

The Pledge of Allegiance was recited.

Public Comment

None.

AGENDA

Review, discuss, and take final votes on the Annual Town Meeting (ATM) Warrant, including budgets and recommendations.

Mr. Domelowicz shared the warrant document for the ATM to be held at 9 a.m. on May 1 at the Hamilton-Wenham Regional High School football stadium. In response to a question from Mr. Tensen, Mr. Farrell said Cares Act funds were utilized for the tent.

It was discussed that **Article 1-1—Election of Officers; Article 1-2—Reports; and Article 1-3—Article for Consent Motion** are standard and did not require a vote.

It was decided that selecting articles for the Consent Motion would be done later in the meeting after the votes and that it was best to keep **Article 2-2—Prior Year Bills** separate rather than putting it on the Consent Motion because even though it was for a small amount, it requires a 4/5 vote. Town Counsel Tom McEnaney said if it were to go in the Consent Motion, it would subject the entire Consent Motion to the higher level of majority.

Article 2-1—Compensation Table

Decision:

Ms. Dale made a motion that the BOS recommend favorable action on Article 2-1. Ms. Kennedy seconded the motion. A roll-call vote was taken with “ayes” from Ms. Kennedy, Ms. Dale, Mr. Olson, Mr. Knudsen, and Mr. Farrell, (5-0) unanimous.

Mr. Tensen made a motion that the FinCom recommend favorable action on Article 2-1. Ms. Schenk-Hargrove seconded the motion. A roll-call vote was taken with “ayes” from Ms. McCormack, Mr. Tensen, Mr. Wanger, Ms. Schenk-Hargrove, and Mr. Pruellage, (5-0) unanimous.

Article 2-2—Prior Year Bills

Decision:

Ms. Dale made a motion that the BOS recommend favorable action on Article 2-2. Ms. Kennedy seconded the motion. A roll-call vote was taken with “ayes” from Ms. Kennedy, Ms. Dale, Mr. Olson, Mr. Knudsen, and Mr. Farrell, (5-0) unanimous.

Mr. Wanger made a motion that the FinCom recommend favorable action on Article 2-2. Mr. Tensen seconded the motion. A roll-call vote was taken with “ayes” from Ms. McCormack, Mr. Tensen, Mr. Wanger, Ms. Schenk-Hargrove, and Mr. Pruellage, (5-0) unanimous.

Article 2-3—General Town Departmental Appropriations

Decision:

Ms. Dale made a motion that the BOS recommend favorable action on Article 2-3. Ms. Kennedy seconded the motion. A roll-call vote was taken with “ayes” from Ms. Kennedy, Ms. Dale, Mr. Olson, Mr. Knudsen, and Mr. Farrell, (5-0) unanimous.

Mr. Wanger made a motion that the FinCom recommend favorable action on Article 2-3. Mr. Tensen seconded the motion.

Discussion:

Mr. Tensen asked for clarification on the reduction in budget due to the fact that there would be no transfer to the Capital Stabilization Fund. He didn't recall that decision having been made. Mr. Domelowicz explained the decision was made early on (in January) because the minimum threshold for the fund was already reached.

Decision (Continued):

A roll-call vote was taken with “ayes” from Ms. McCormack, Mr. Tensen, Mr. Wanger, Ms. Schenk-Hargrove, and Mr. Pruellage, (5-0) unanimous.

Article 2-4—Capital Expenditures

Mr. Domelowicz noted the plan was to fund this article through Free Cash (rather than taxation). It was decided to amend the language to reflect that.

Decision:

Ms. Dale made a motion that the BOS recommend favorable action on Article 2-4. Ms. Kennedy seconded the motion. A roll-call vote was taken with “ayes” from Ms. Kennedy, Ms. Dale, Mr. Olson, Mr. Knudsen, and Mr. Farrell, (5-0) unanimous.

Mr. Wanger made a motion that the FinCom recommend favorable action on Article 2-4. Mr. Tensen seconded the motion.

Discussion:

Ms. Schenk-Hargrove confirmed that the four items in Appendix D added up to the amount and it was recommended to add a line to tie the appendix to its related warrant article and to do this for each appendix.

Decision (Continued):

A roll-call vote was taken with “ayes” from Ms. McCormack, Mr. Tensen, Mr. Wanger, Ms. Schenk-Hargrove, and Mr. Pruellage, (5-0) unanimous.

Article 2-5—Water Enterprise Budget

Mr. Domelowicz said water bill collections were ahead of what had been anticipated and it was likely they would not have to recommend a water rate change this spring.

Decision:

Ms. Dale made a motion that the BOS pass the Water Enterprise Budget/Article 2-5. Ms. Kennedy seconded the motion. A roll-call vote was taken with “ayes” from Ms. Kennedy, Ms. Dale, Mr. Olson, Mr. Knudsen, and Mr. Farrell, (5-0) unanimous.

Discussion:

Mr. Farrell commented that Hamilton water rates were low compared to other communities in the area. Mr. Pruellage said he liked the fact that they are reviewing them annually or bi-annually rather than waiting five years or so to do so.

Decision (Continued):

Mr. Wanger made a motion that the FinCom recommend favorable action on Article 2-5. Mr. Tensen seconded the motion. A roll-call vote was taken with “ayes” from Ms. McCormack, Mr. Tensen, Mr. Wanger, Ms. Schenk-Hargrove, and Mr. Pruellage, (5-0) unanimous.

Comment from Mr. McEnaney: This was previously included on the Consent Agenda and could be this year.

Article 2-6—Annual Financial Actions

Mr. Domelowicz said he was waiting to get the final number from the investment advisor to fill in the blank in the article. Ms. Dale asked if they should hold off on voting until then. Mr. Domelowicz said it is a nominal amount and they are only allowed to transfer the interest the fund earns. Mr. Knudsen said the motion should reflect that.

Decision:

Ms. Dale made a motion that the BOS vote to approve Article 2-6 with the understanding that the transfer from the Clarke property fund will be determined soon. Ms. Kennedy seconded the motion. A roll-call vote was taken with “ayes” from Ms. Kennedy, Ms. Dale, Mr. Olson, Mr. Knudsen, and Mr. Farrell, (5-0) unanimous.

Mr. Wanger made a motion that the FinCom recommend favorable action on Article 2-6, including whatever will be transferred from the Clarke property fund. Mr. Tensen seconded the motion. A roll-call vote was taken with “ayes” from Ms. McCormack, Mr. Tensen, Mr. Wanger, Ms. Schenk-Hargrove, and Mr. Pruellage, (5-0) unanimous.

Comment from Mr. McEnaney: This could be added to the Consent Agenda and has been on the Consent Agenda for previous Town Meetings.

Article 2-7—Revolving Fund

Decision:

Ms. Dale made a motion that the BOS recommend favorable action on Article 2-7. Ms. Kennedy seconded the motion.

Discussion:

Mr. Farrell explained this article would combine the Parks and Recreation and Pool Revolving Funds into a single Parks and Recreation Revolving Fund.

Decision (Continued):

A roll-call vote was taken with “ayes” from Ms. Kennedy, Ms. Dale, Mr. Olson, Mr. Knudsen, and Mr. Farrell, (5-0) unanimous.

Mr. Wanger made a motion that the FinCom recommend favorable action on Article 2-7. Mr. Tensen seconded the motion. A roll-call vote was taken with “ayes” from Ms. McCormack, Mr. Tensen, Mr. Wanger, Ms. Schenk-Hargrove, and Mr. Pruellage, (5-0) unanimous.

Comment from Mr. McEnaney: This article could be added to the Consent Agenda.

Article 2-8—Hamilton Development Corporation

It was noted that the expected request (which is a “not to exceed”) needs to be corrected in one place to read: \$66,051.

Decision:

Ms. Dale made a motion that the BOS approve the Hamilton Development Corporation/Article 2-8 funding for \$66,051. Mr. Olson seconded the motion. A roll-call vote was taken with “ayes” from Ms. Dale, Mr. Olson, Mr. Knudsen, and Mr. Farrell, and a “nay” from Ms. Kennedy, (4-1).

Discussion:

Mr. Wanger asked about the amount, which is predicated on meals tax receipts. Mr. Domelowicz explained some history of how the numbers had been determined. The way it is done now is to give the HDC what was collected in meals tax receipts for the previous fiscal year, FY’2020.

Decision:

Mr. Wanger made a motion that the FinCom recommend favorable action on Article 2-8. Mr. Tensen seconded the motion.

Discussion:

There was a long discussion about working on the language for the warrant article. Mr. Olson commented on the description, which Mr. Domelowicz said shows a scenario of what would happen if the meals tax didn’t go to the HDC account and instead went into the General Fund. Ms. Dale said it wasn’t written in stone that the money had to be appropriated from the General Fund to the HDC. Ms. Kennedy questioned if the HDC was the only use for that money, commenting that it was a discretionary choice by the voters each year. Town Clerk Carin Kale joined the discussion speaking from experience in working on the original article. She suggested the wording be similar to what was written for the Water Enterprise Fund article. Ms. Schenk-Hargrove suggested adding “theoretically” in the explanation.

HDC President Rick Mitchell joined the meeting. He said it was disingenuous to imply the meals tax was causing an increase in real estate taxes. Mr. McEnaney said the BOS could transfer the money from Free Cash

as opposed to raising and appropriating, as a Free Cash transfer does not affect the tax rate. Mr. Wanger said he didn't think that would be faithful to the theory of the appropriate use of Free Cash. Mr. Domelowicz suggested edits to the language and highlighted a portion of the article that could be omitted. Mr. Knudsen said they needed to give the tax rate impact, but after that it to state "however... even though there is a tax rate impact, it is offset by..." Mr. Bowler said the proper analogy was to the Water Enterprise Fund. He said they had originally set it up the way it was because the State said the meals tax money had to go into the General Fund. Ms. Kale stressed there was no question about what the funds were to be used for. Mr. Olson noted they are voting on the transfer of the funds (as they had every year) and not on what the meals tax money is used for. Mr. Farrell said people had voted that the meals tax receipts would go to downtown improvements. Mr. Wanger suggested language "if adopted at this ATM, the proposed transfer..." Ms. Schenk-Hargrove said that was the case for all the tax-rate impact statements. Ms. Kale disagreed with the language proposed as she did not feel it was what the voters had intended. Mr. Farrell agreed, saying he didn't think the meals tax would have passed if that money were just to go to the Town's General Fund. After the group edits, Mr. Olson suggested they work further on the language in the future to make it more understandable.

Decision (Continued):

A roll-call vote was taken with "ayes" from Ms. McCormack, Mr. Tensen, Mr. Wanger, Ms. Schenk-Hargrove, and Mr. Pruellage, (5-0) unanimous.

Comment from Mr. McEnaney: This article was on the Consent Agenda in the past and could be in the future. There was some consensus that it would be a good thing to do.

Article 2-9—OPEB Trust Fund

Decision:

Ms. Dale made a motion that the BOS vote to approve Article 2-9/OPEB Trust Fund. Ms. Kennedy seconded the motion. A roll-call vote was taken with "ayes" from Ms. Kennedy, Ms. Dale, Mr. Olson, Mr. Knudsen, and Mr. Farrell, (5-0) unanimous.

Mr. Wanger made a motion that the FinCom recommend favorable action on Article 2-9. Mr. Tensen seconded the motion.

Discussion:

Mr. Wanger asked Mr. Domelowicz if 2019 was date for the most recent actuarial survey. He said yes.

Decision (Continued):

A roll-call vote was taken with "ayes" from Ms. McCormack, Mr. Tensen, Mr. Wanger, Ms. Schenk-Hargrove, and Mr. Pruellage, (5-0) unanimous.

Comment from Mr. McEnaney: This article could be included on the Consent Agenda.

Article 2-10—Patton Homestead Operating Budget

Mr. Domelowicz said he needed to fix the amount.

Decision:

Ms. Dale made a motion that the BOS recommend favorable action on Article 2-10/Patton Homestead Operating Budget. Ms. Kennedy seconded the motion.

Discussion:

Mr. Wanger asked some questions about revenue anticipated from Inc.ubate and was told it was payable to the Town quarterly. Mr. Wanger asked what would happen if the revenue was not generated for some reason. Mr. Domelowicz said it would then have to be transferred from the Patton Homestead's Capital Reserves fund. Mr. Tensen asked how much was in the fund and was told it was about \$90K. Mr. Tensen commented it

would be appropriate to have someone speak to it at Town Meeting, calling it a “cash drain” on the Town. Mr. Domelowicz said this year it would be off of the tax rolls and there would be no transfer from the Town’s General Fund.

Decision (Continued):

A roll-call vote was taken with “ayes” from Ms. Kennedy, Ms. Dale, Mr. Olson, Mr. Knudsen, and Mr. Farrell, (5-0) unanimous.

Mr. Wanger made a motion that the FinCom recommend favorable action on Article 2-10. Mr. Tensen seconded the motion. A roll-call vote was taken with “ayes” from Ms. McCormack, Mr. Tensen, Mr. Wanger, Ms. Schenk-Hargrove, and Mr. Pruellage, (5-0) unanimous.

Comment from Mr. McEnaney: This article was on the Consent Agenda in the past.

Article 2-11—Stabilization Fund

The expected request is \$346,036 and involves a 2/3 vote. Mr. Domelowicz made some edits to the language.

Decision:

Mr. Olson made a motion that the BOS recommend favorable action on Article 2-11. Ms. Dale seconded the motion. A roll-call vote was taken with “ayes” from Ms. Dale, Ms. Kennedy, Mr. Olson, Mr. Knudsen, and Mr. Farrell, (5-0) unanimous.

Mr. Wanger made a motion that the FinCom recommend favorable action on Article 2-11. Mr. Tensen seconded the motion. A roll-call vote was taken with “ayes” from Ms. McCormack, Mr. Tensen, Mr. Wanger, Ms. Schenk-Hargrove, and Mr. Pruellage, (5-0) unanimous.

Comment from Town Counsel Tom McEnaney: This could be added to the Consent Agenda. It was discussed not to do so because it would require a 2/3 vote due to Town bylaw.

Article 2-12—Community Preservation Budget

Decision:

Ms. Dale made a motion that the BOS recommend favorable action on Article 2-12. Ms. Kennedy seconded the motion.

Discussion:

Mr. Domelowicz discussed that there are three CPC [Community Preservation Committee] articles and said he was awaiting some information from CPC Chair Jay Butler to finalize. It was decided to re-order the items in Appendix G. Mr. Tensen had a question on reserves. It was explained that annually the CPC puts a certain percentage of money into each of three “buckets”: housing, historic preservation, and open space and recreation. Mr. Tensen said he was confused that they set money aside but don’t track it. Mr. Farrell explained the money also fluctuates due to the surcharge receipts and State match fluctuating. He said the money stays in the “buckets” if not used. The general reserve is now at about \$500K. Mr. Domelowicz said the money is accounted for in the line items.

Decision (Continued):

A roll-call vote was taken with “ayes” from Ms. Dale, Ms. Kennedy, Mr. Olson, Mr. Knudsen, and Mr. Farrell, (5-0) unanimous.

Mr. Wanger made a motion that the FinCom recommend favorable action on Article 2-12. Mr. Tensen seconded the motion. A roll-call vote was taken with “ayes” from Ms. McCormack, Mr. Tensen, Mr. Wanger, Ms. Schenk-Hargrove, and Mr. Pruellage, (5-0) unanimous.

Discussion:

Ms. Schenk-Hargrove reminded them that they had discussed re-ordering and it was discussed that they should note the related warrant article on the appendix and vice versa in all cases.

Decision (Continued):

A roll-call vote was taken with “ayes” from Ms. McCormack, Mr. Tensen, Mr. Wanger, Ms. Schenk-Hargrove, and Mr. Pruellage, (5-0) unanimous.

Article 2-13—Community Preservation—Patton Park Tennis Courts

Mr. Domelowicz made some edits to the language, removing the blanks in the article.

Decision:

Ms. Kennedy made a motion that the BOS recommend favorable action on Article 2-13. Ms. Dale seconded the motion.

Discussion:

Mr. Domelowicz deleted the blanks left as placeholders. The amount for the tennis courts was \$32K.

Comment from Mr. McEnaney: Recommended adding language after “tennis courts” to read: “including any incidental or related costs.”

Decision (Continued):

A roll-call vote was taken with “ayes” from Ms. Kennedy, Ms. Dale, Mr. Olson, Mr. Knudsen, and Mr. Farrell (5-0) unanimous.

Mr. Wanger made a motion that the FinCom recommend favorable action on Article 2-13. Mr. Tensen seconded the motion. A roll-call vote was taken with “ayes” from Ms. McCormack, Mr. Tensen, Mr. Wanger, Ms. Schenk-Hargrove, and Mr. Pruellage, (5-0) unanimous.

Article 2-14—Community Preservation—Town Hall Building Project

Mr. Farrell read the language of the lengthy article, including all the financial details. A 2/3 vote is required. Mr. Domelowicz said it is basically the same article approved at the last Town Meeting, except for the dollar amount, which adds another \$1M to what was already approved. Mr. Tensen asked for clarification; he was concerned the article might create some confusion.

Decision:

Ms. Dale made a motion that the BOS recommend favorable action on Article 2-14. Ms. Kennedy seconded the motion. A roll-call vote was taken with “ayes” from Ms. Kennedy, Ms. Dale, Mr. Olson, Mr. Knudsen, and Mr. Farrell, (5-0) unanimous.

Mr. Wanger made a motion that the FinCom recommend favorable action on Article 2-14. Mr. Tensen seconded the motion. A roll-call vote was taken with “ayes” from Ms. McCormack, Mr. Tensen, Mr. Wanger, Ms. Schenk-Hargrove, and Mr. Pruellage, (5-0) unanimous.

Article 2-15—Town Hall Building Project

Mr. Farrell read the lengthy article followed by Ms. Dale saying “so moved.” That was immediately followed by a discussion of the tax rate impact, which is about \$95 to \$96 per year. The cost of the average home in Town (current assessed value) was listed as \$623K, but Ms. Dale and Ms. Kennedy said they had been given the amount of \$631K by former Finance Director Marisa Batista. It was discussed that they should use the \$631K figure and make the adjustments throughout. That would also affect the appendix. Ms. Kennedy brought up that these amounts aren’t stagnant as they decrease over time. Mr. Domelowicz noted the amounts are estimates and may change depending on what the interest rates are when they go to bond, but

Mr. Tensen said they should get what those amounts are today. Ms. Dale said the cost per household per month was only about \$7.88. Mr. Tensen said it was about \$24 per quarter. Ms. Schenk-Hargrove asked the reason why the article was written as it was (in a different format from the other articles). Mr. McEnaney explained that typically the article is drafted in more general terms because you don't already necessarily know the number at the time the warrant is prepared; however, in this case, they do know the number so they are going to fix that by putting in the expected request.

Decision:

Ms. Dale had made the motion [pertaining to the BOS recommending favorable action on Article 2-15]. No second was made. A roll-call vote was taken with "ayes" from Ms. Kennedy, Ms. Dale, Mr. Olson, Mr. Knudsen, and Mr. Farrell (5-0)

Mr. Wanger made a motion that the FinCom recommend favorable action on Article 2-15. Mr. Tensen seconded the motion. A roll-call vote was taken with "ayes" from Ms. McCormack, Mr. Tensen, Mr. Wanger, Ms. Schenk-Hargrove, and Mr. Pruellage, (5-0) unanimous.

Comment from Mr. McEnaney: Because the article has a specific dollar amount and funding source, it could be included on the Consent Agenda. This created some amusement.

Article 3-1—Acquisition of Easement to Alter Layout of Chebacco Road

Decision:

Ms. Dale made a motion that the BOS vote to accept Article 3-1/Acquisition of Easement to Alter Layout of Chebacco Road, knowing that Mr. Domelowicz will be getting more information regarding the MAPC [Metropolitan Area Planning Council] and noting that there is a sister article to this one by Manchester-by-the-Sea. Ms. Kennedy seconded the motion. A roll-call vote was taken with "ayes" from Ms. Kennedy, Ms. Dale, Mr. Olson, Mr. Knudsen, and Mr. Farrell, (5-0) unanimous.

Discussion:

It was brought up by Ms. Schenk-Hargrove and noted by Mr. Tensen that the FinCom didn't need to add the qualifier added by the BOS because the FinCom wasn't voting on the text of the warrant, it was just making a recommendation.

Decision (Continued):

Mr. Wanger made a motion that the FinCom recommend favorable action on Article 3-1. Mr. Tensen seconded the motion. A roll-call vote was taken with "ayes" from Ms. McCormack, Mr. Tensen, Mr. Wanger, Ms. Schenk-Hargrove, and Mr. Pruellage, (5-0) unanimous.

Article 3-2—Power Purchase Agreement for Library Solar Project

Decision:

Ms. Dale made a motion that the BOS recommend favorable action on Article 3-2. Ms. Kennedy seconded the motion.

Discussion:

Ms. Kennedy asked to spell out "Power Purchase Agreement" for PPA. Mr. Tensen asked if there were an expert working with the Town. Ms. Dale and Mr. Farrell replied that would be Energy Manager Vicky Masone.

Decision (Continued):

A roll-call vote was taken with "ayes" from Ms. Kennedy, Ms. Dale, Mr. Olson, Mr. Knudsen, and Mr. Farrell, (5-0) unanimous.

Mr. Wanger made a motion that the FinCom recommend favorable action on Article 3-2. Mr. Tensen seconded the motion. A roll-call vote was taken with “ayes” from Ms. McCormack, Mr. Tensen, Mr. Wanger, Ms. Schenk-Hargrove, and Mr. Pruellage, (5-0) unanimous.

Further Discussion:

Mr. Pruellage asked if this article could be on the Consent Agenda and Mr. McEnaney replied yes.

Article 3-3—PILOT for Library Solar Project

Decision:

Ms. Dale made a motion that the BOS recommend favorable action on Article 3-3. Ms. Kennedy seconded the motion.

Discussion:

Mr. Tensen asked for clarification on who was providing the PILOT (payment in lieu of taxes). Mr. Domelowicz said he would check with Ms. Masone on the name of the company. He thought it was Select. That company would be giving the PILOT payment by providing solar energy to the Town. Mr. Wanger asked what was agreed to for the amount. Mr. Domelowicz said they are still negotiating those contracts. Mr. McEnaney said the latest environmental bill will also affect the valuation of solar. Mr. Domelowicz said this article authorizes the BOS to enter into the agreement.

Decision:

A roll-call vote was taken with “ayes” from Ms. Kennedy, Ms. Dale, Mr. Olson, Mr. Knudsen, and Mr. Farrell, (5-0) unanimous.

Mr. Wanger made a motion that the FinCom recommend favorable action on Article 3-3. Mr. Tensen seconded the motion. A roll-call vote was taken with “ayes” from Ms. McCormack, Mr. Tensen, Mr. Wanger, Ms. Schenk-Hargrove, and Mr. Pruellage, (5-0) unanimous.

Comment from Tom McEnaney: This could be added to the Consent Agenda. Mr. Tensen responded that the article was confusing and would require explanation so should not go on the Consent Agenda.

Mr. Farrell reviewed the articles for the Consent Agenda. They included:

- 2-1
- 2-5
- 2-6
- 2-7
- 2-8
- 2-9
- 2-10

Mr. Farrell reviewed action items for Mr. Domelowicz, things to fill in and verify, etc., such as tying the article to the appendix or adding in CPC recommendations.

The two boards reviewed who would make the various motions and/or speak to the articles.

- Consent Motion—Ms. Kennedy
- Any Held Items from the Consent Agenda—Mr. Olson
- 2-2—Mr. Tensen
- 2-3—Mr. Pruellage
- 2-4—Ms. Schenk-Hargrove
- 2-11—Mr. Wanger
- 2-12, 2-13, and 2-14 (CPC Articles)—Mr. Butler
- 2-15—Ms. Dale

Mr. Domelowicz will discuss with Town Hall Building Committee (THBC) Chair Mike Twomey who and how the presentation on the Town Hall project will be handled, such as how it was handled last time with the two separate motions but just one discussion.

- 3-1—Ms. Kennedy
- 3-2—Ms. McCormack
- 3-3—Mr. Olson

Mr. Domelowicz asked Mr. Bowler if they should plan on having Town reports delivered at Town Meeting. They were eliminated last year due to the pandemic and need for making the meeting as short as possible. Mr. Bowler said it would be appropriate to have brief remarks as for some, it is their only opportunity to learn what is going on in Town; however, they are still in a pandemic.

There had been a discussion at a previous meeting that not all the votes were displayed onscreen and that problem is going to be addressed by Mr. Domelowicz working with Assistant to the Town Manager Pat Shannon, who will be operating the system. No names of voters will be displayed. Ms. Kennedy gave kudos to Mr. Olson for his idea and work on securing the "clickers" [automated vote counters]. Mr. Farrell said their use had cut an hour from each Town Meeting.

Adjourn

Decision:

At approximately 8:26 p.m., Ms. Dale made a motion that the BOS adjourn for the evening. Mr. Olson seconded the motion. A roll-call vote was taken with "ayes" from Mr. Olson, Mr. Knudsen, Ms. Dale, Ms. Kennedy, and Mr. Farrell, (5-0) unanimous.

Mr. Wanger made a motion to adjourn for the FinCom. Mr. Tensen seconded the motion. A roll-call vote was taken with "ayes" from Ms. McCormack, Mr. Tensen, Mr. Wanger, Ms. Schenk-Hargrove, and Mr. Pruellage, (5-0) unanimous.

Prepared by:

_____/_____
 Mary Alice Cookson / Date
 Minutes Secretary

Attest:

_____/_____
 Darcy Dale / Date
 Selectboard Clerk

Documents Discussed at Meeting:

- ATM Warrant draft