

Hamilton Development Corporation

APPLICATION FOR FUNDING

Date: _____

Project Title: _____

Name of Applicant: _____

Name of Organization: _____

Address: _____

Telephone: _____ Cell: _____

Email: _____

Grant Category (circle all that apply)

Existing Business Support

Attracting & Supporting New Businesses -- Commercial District Public Events

Commercial District Beautification & Improvement

HDC Funding Request: \$_____

Total Project Cost: \$_____

On separate typed pages, please answer the following questions. Include supporting materials as needed.

1. Project Description: Provide a detailed description, including specific objectives.
2. Goals: How does this project accomplish the goals of the HDC grant program?
3. Timeline: Provide a schedule for project implementation with milestones. Is this a multi-phased project? If so, the proposal should be submitted in two phases one for study and or design followed by additional implementation phases.
4. Budget: Provide a complete budget including all costs as described below. No funds can be used for ongoing business operations or maintenance.
 - a. Total project cost including consulting, engineering/design or other support costs to complete the project. Detail the information used to construct your budget including bids, written estimates, or other documentation.
 - b. Additional funding sources. Please include funds committed, available, or applied for. In kind contributions will be considered not exceed 50% of grant requested.
5. Community Support: Have appropriate town boards and committees expressed support and/or approved the project? Describe their involvement or consultation.
6. Provide evidence you and/or your business organization possess the background, skill, and experience to successfully complete the proposed project.