

TOWN OF HAMILTON

Application for a One Day License to sell Alcoholic Beverages

Before completing this application, please read the Policy regarding One Day Licenses

Please submit this application for a One Day License with the required documents to the Town Manager's office for review and approval. Applicants may be required to attend a Select Board meeting. ** Note: This application may **not** be used for wine tasting events.

Date of Event _____ Proposed Rain Date _____

Start Time _____ Expected End Time _____

Address of Event _____ Hamilton

Type of Event _____ Number of People _____

Contact Name _____ Phone # _____

Company Name _____ Email _____

Name of Company Pouring Alcohol _____

The Licensed Activity or Enterprise is:

1. For Profit, Requesting a License for sale of Wine & Malt Beverages only _____
2. Non-Profit, Requesting a License for sale of Wine & Malt Beverages only _____
3. Non-Profit, Requesting a License for sale of all Alcoholic Beverages _____

Documents required with this Application:

1. Certificate of Insurance Liability (ACORD) as outlined in the policy _____
2. A sketch plan showing the area where alcohol will be stored, served, consumed _____
3. Alcohol service times do not exceed 5 hours and are within the policy _____
4. 12C license issued by the Alcoholic Beverage Control Commission _____
OR Documentation confirming all servers are TIPS certified _____
5. Non-Profits – copy of documentation of status pursuant to 501(c) (3) or (6) _____
6. Affirmation confirming that alcohol will be purchased prior to the event from an ABCC approved wholesaler or distributor and documentation to the Town confirming the purchases at least 48 hours prior to the event _____
7. Check for \$100.00, made payable to the "Town of Hamilton." _____
8. The Hamilton Police Department have been notified if expected attendees will exceed 100 guests – spoke with _____

Contact's Signature _____

Date _____

Received by _____ Date _____



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