

**TOWN OF HAMILTON  
MEETING MINUTES**

**BOARD/COMMITTEE NAME:** Hamilton Human Rights Commission

**DATE OF MEETING:** AUGUST 16, 2023

**MEETING LOCATION**

Via Zoom

**DATE OF ACCEPTANCE:** November 15, 2023

**Attendees:** Fay Ciaramitaro, Jared Hughes, Jamie Knudsen, Nancy Stehfest, Chief Russell Stevens, Alaina Walsh, Theresa Woodbury

**Absent:** Joe Domelowicz, William Olson

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**Call to Order**

The meeting was called to order by A. Walsh at 5:02 PM.

**Public Comment**                    There were no questions or comments at this time.

**Consent Agenda**                    Approval of Minutes from July 2023 Meeting.

**Motion:** *To approve the minutes to the July 2023 meeting.*

Made by: Theresa Woodbury

Seconded by Russell Stevens

No discussion.

Result: motion passed.

**Report from Wenham HRC Meeting**

Fay Ciaramitaro reported on the Wenham Human Rights Committee discussion of the Fall Fest to be held September 17<sup>th</sup> from 12pm to 5pm. Presentation on an update on the State Seal was also discussed. Fay will confirm the date with the Wenham HRC.

**Discussion Regarding Opening the Charter**

Nancy Stehfest presented Power Point to aid in the discussion of opening the HRC Charter to improve representation. Discussion to be continued.

## **Elections of Officers**

**Motion:** *To appoint Jamie Knudsen as Chair of the Human Rights Commission*

Made by: Nancy Stehfest

Seconded by Theresa Woodbury

No discussion.

Result: On a roll call vote, motion passed

**Motion:** *To appoint Fay Ciaramitaro as Vice Chair of the Human Rights Commission*

Made by: Theresa Woodbury

Seconded by: Russ Stevens

No discussion.

Result: On a roll call vote, motion passed

**Motion:** *To appoint Nancy Stehfest as Clerk of the Human Rights Commission*

Made by: Russ Stevens

Seconded by: Alaina Walsh

No discussion.

Result: On a roll call vote, motion passed

## **Other Business**

### Labor Day Message

Jared provided a draft version of Labor Day message to be posted on Town's website and on social media.

## **New Business for Future Meetings**

Update on International Human Rights Day Planning

Bring up to date on joint meeting with Wenham HRC regarding State Seal

Continued discussion of makeup of the HRC

Report on Fall Fest

## **Adjourn**

**Motion:** *for adjournment*

Motion made by: Theresa Woodbury

Motion seconded by: Jared Hughes

Result: On a roll call vote, the motion passed. 5:38 PM

Next meeting scheduled for 09/20/2023

### **Documents Discussed at Meeting**

- Draft Meeting Minutes of 07-2023 HRC Meeting
- Power Point Regarding the HRC Charter

*Respectfully submitted by Nancy Stehfest, Clerk*