

**TOWN OF HAMILTON
MEETING MINUTES**

BOARD/COMMITTEE NAME: Hamilton Human Rights Commission

DATE OF MEETING: OCTOBER 02, 2023

MEETING LOCATION

Via Zoom

DATE OF ACCEPTANCE: November 15, 2023

Attendees: Fay Ciaramitaro, Jamie Knudsen, Nancy Stehfest, Alaina Walsh, Theresa Woodbury

Absent: Joe Domelowicz, Jared Hughes, William Olson, Russell Stevens

Call to Order

The meeting was called to order by J. Knudsen at 5:22 PM.

Public Comment There were no questions or comments at this time.

Consent Agenda Approval of Minutes from July 2023 Meeting tabled until next meeting to allow for review.

Report on Fall Fest

Fay Ciaramitaro reported on the Fall Fest held September 17th. She discussed ways to increase visibility next year.

Update on International Human Rights Day

Nancy Stehfest provided update on planning for the 75th anniversary of International Human Rights Day. On Friday, December 8th, a film will be shown at First Church Wenham and on Saturday, December 9th at the HW Public Library, a day event will be held.

Continued Discussion on HRC Charter and Mission

The Commission reviewed edits made by Chair Knudsen to the Town of Hamilton Human Rights Commission Charter. The document will be shared with the Select Board.

Motion: *To accept proposed changes to the HRC Charter*

Made by: Theresa Woodbury

Seconded by: Fay Ciaramitaro

No discussion.

Result: On a roll call vote, motion passed

Mission: Fay Ciaramitaro stated we need to raise awareness of the HRC's work and clarify the mission. She is not sure people are aware of the Response Form on the Town website. Discussed ways to make the community more aware of the work of the HRC. Fay will raise issue with WHRC.

New Business for Future Meetings

- Review of minutes from previous meetings
- Update on the Human Rights Day Planning

Adjourn

Motion: *for adjournment*

Motion made by: Fay Ciaramitaro

Motion seconded by: Theresa Woodbury

Result: On a roll call vote, the motion passed. 5:54 PM

Next meeting scheduled for 10/18/2023.

Documents Discussed at Meeting

- Draft Edits to the HRC Charter

Respectfully submitted by: Nancy Stehfest, Clerk