

HAMILTON - WENHAM



RECREATION DEPARTMENT

16 UNION STREET
HAMILTON, MA 01982

DIRECTOR
SEAN TIMMONS

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Patton Park Summer Program Lead Arts & Crafts Lead Instructor

The Hamilton Wenham Recreation Department is now accepting applicants for the seasonal position) of Arts & Crafts Lead Instructor for the summer of 2024 at the Patton Park Summer Park Program. The program will run from June 24th until August 16th. Some Pre-season responsibilities are also required

General Responsibilities:

The Arts and Crafts Lead Instructor provides participants (ages 4-12) with quality Arts and Crafts programming throughout each day. The Lead Instructor works closely with the Park Director, Park Assistant Director and Recreation Director to implement fun and creative Arts and crafts activities.

Desired Qualifications:

- Minimum of 18 years old
- Experience leading children in a camp or school setting
- A passion for the area of Arts programming

Responsibilities

- Create lesson plans for Arts and Crafts activities to ensure quality programming and consistency of theme
- Ensure safe and clean Arts and Crafts program areas
- Plan and implement safe programming that is age appropriate.
- Provide oversight and guidance for counselors working at the Arts and Crafts program area.
- Keep a running inventory of supplies and equipment and re-order materials through the Park Director.
- Other duties as assigned.

Essential Functions:

- Ability to create quality Art & Crafts lessons for children ages 4-12
- Ability to communicate and work with groups participating and provide necessary instructions to all program participants

Salary

\$16.50 - \$17.00

Weekly Schedule: Monday – Friday, 8:00am – 1:45pm (Additional Hours Available)

*** Please Send Resume or Letter of Interest in addition to the Town of Hamilton [New Hire Form](#)

Sean Timmons
Recreation Director
Hamilton Wenham Recreation Department
16 Union St, Hamilton MA 01982

Or send by email to:

stimmons@hamiltonma.gov

Position is opened until filled.