

**From:** Kathleen D. Hervol <kdh@gainc.com>

**Sent:** Monday, January 29, 2024 1:38 PM

**To:** Thomas Houston <thouston@pscpc.com>; Patrick Reffett <preffett@hamiltonma.gov>

**Cc:** Geary, Thomas <t.geary@hwschools.net>; Marnie Crouch <mcrouch@hamiltonma.gov>

**Subject:** External Email Warning RE: Email 1 Of 2- Project # 718601 - HWRHS Ath Facilities - Gale's Response to PSC Peer Review for Hamilton Wenham Planning Board

Hello Tom:

Please see the responses to the follow-up comments provided in your 1/26/24 email below:

Comments 2, 4, and 6 – Please submit a property survey of the entire premises if available. The response was “...property survey for the Hamilton-Wenham Regional High School has been provided as part of the submittal.” The existing conditions plans that are part of the plan set show a limited portion of the campus and feature primarily topographic information.

- Response: Please note that the existing conditions plan was provided at the very end of this submittal sent 1/24/24, please refer to pages 30-31 (we have also attached the Survey to this email).

Comment 13 – Please document that the lighting “...has been designed to meet the Dark Skies program” by providing a catalogue cut, manufacturer’s model number, or specification for the lighting fixtures.

- Response: Refer to the Environmental Light Control section of the attached Lighting Specification. The 900CD maximum is less than 1000CD which is required by the Dark Skies program.

Comment 14-16 – We could not locate the lighting fixture mounting height on the drawings and there were no “Athletic Lighting Exhibits attached.” In any instance it should be on the plans to avoid potential mistakes during installation by the contractor.

- Response: Please note that the Athletic lighting information was provided at the very end of this submittal sent 1/24/24, please refer to pages 24-28 (we have attached another copy), please note pole heights etc. are also covered in the lighting specification, attached. As discussed at the hearing, Gale can not specify a specific manufacturer due to the public bidding laws, but a very tight spec is written so all requirements are met.

Comment 18, 31, and 32 – Acknowledged that information on emergency services requirements is in preparation.

- Response: HWRSD has scheduled a meeting with the police, fire and emergency departments for 2/7/24 to review the project and emergency services as requested. Their approvals will be forwarded once received.

Comment 19 – Vehicular access to the fields is improved but a final evaluation is dependent on the design vehicle selected to emulate the emergency response vehicle.

- Response: refer to Comment 18, 31,32 above

Comment 20 – Bicycle racks provided at the home bleachers, but they should be labeled.

- Response: Bicycle racks have been labeled on the plans.

Thank you-  
Kathy

**Kathleen D. Hervol, Director of Athletics**  
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**From:** Thomas Houston <[thouston@pscpc.com](mailto:thouston@pscpc.com)>  
**Sent:** Friday, January 26, 2024 8:44 AM  
**To:** Kathleen D. Hervol <[kdh@gainc.com](mailto:kdh@gainc.com)>; Patrick Reffett <[preffett@hamiltonma.gov](mailto:preffett@hamiltonma.gov)>  
**Cc:** Geary, Thomas <[t.geary@hwschools.net](mailto:t.geary@hwschools.net)>; Marnie Crouch <[mcrouch@hamiltonma.gov](mailto:mcrouch@hamiltonma.gov)>  
**Subject:** RE: Email 1 Of 2- Project # 718601 - HWRHS Ath Facilities - Gale's Response to PSC Peer Review for Hamilton Wenham Planning Board

Good morning, Kathy:

I reviewed the January 22<sup>nd</sup> response letter, and many issues are resolved. In an effort to expedite the review and avoid going back and forth with formal reports, please provide the supplemental information listed below. We will follow up with a formal response, upon receipt of any updates you can provide.

Comments 2, 4, and 6 – Please submit a property survey of the entire premises if available. The response was “...property survey for the Hamilton-Wenham Regional High School has been provided as part of the submittal.” The existing conditions plans that are part of the plan set show a limited portion of the campus and feature primarily topographic information.

Comment 13 – Please document that the lighting “...has been designed to meet the Dark Skies program” by providing a catalogue cut, manufacturer’s model number, or specification for the lighting fixtures.

Comment 14 – We could not locate the lighting fixture mounting height on the drawings and there were no “Athletic Lighting Exhibits attached.” In any instance it should be on the plans to avoid potential mistakes during installation by the contractor.

Comment 15 – We could not locate the light pole and pole foundation detail and there were no “Athletic Lighting Exhibits attached.”

Comment 16 – We could not locate the light fixture shield information and there were no “Athletic Lighting Exhibits attached.”

Comment 18 – Acknowledged that information on emergency services requirements is in preparation.

Comment 19 – Vehicular access to the fields is improved but a final evaluation is dependent on the design vehicle selected to emulate the emergency response vehicle.

Comment 20 – Bicycle racks provided at the home bleachers, but they should be labeled.

Comments 31 and 32 – Acknowledged that signoffs from police and fire are pending.

Good weekend,

Tom



Thomas C. Houston, AICP, PE  
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