



**Town of Hamilton
Select Board
Monday, March 18, 2024**

- Shawn Farrell, Chair
- Bill Wilson
- Caroline Beaulieu
- Tom Myers
- Bill Olson

7:00 PM
Hamilton Town Hall, Memorial Room
577 Bay Road, Hamilton, MA

AGENDA

This is an IN PERSON meeting. As courtesy for the public, zoom access will also be provided via the below link. However, the meeting will not be terminated in the event that technological issues disrupt the zoom broadcast.

Join Zoom Meeting

<https://us02web.zoom.us/j/84008584653?pwd=WkMvdmVyMllneDgrUTJ2Q1MveEpMdz09>

Meeting ID: 840 0858 4653

Passcode: 741039

One tap mobile

+13126266799,,84008584653#,,,,*741039# US (Chicago)

+16469313860,,84008584653#,,,,*741039# US

Dial by your location

- +1 312 626 6799 US (Chicago)
 - +1 646 931 3860 US
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)

7:00 p.m.	Call to order - Memorial Room
ANNOUNCEMENTS & BOARD OPENINGS	
	<p>Board and Committee openings:</p> <ul style="list-style-type: none"> • Community Preservation Committee – 1 opening • Conservation Commission – 2 openings • Council on Aging - 2 associate openings • Finance and Advisory Committee - 1 associate opening • Historic District Commission - 2 openings for 3 year terms, 2 openings for 2 year terms (one must be a resident of the Historic District and one must be a resident Realtor) • Human Rights Commission - 1 opening • Planning Board - 1 associate opening • Zoning Board of Appeals – 1 associate opening

Items may be heard out of the listed order. The agenda items listed are those items which were reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed on the agenda may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

	Public Comment (3 minutes on topics not already on the agenda)
CONSENT AGENDA	
<ul style="list-style-type: none"> • Approve minutes of February 26, 2024 Select Board Meeting • Approve minutes of January 22, 2024 Select Board Meeting 	
AGENDA	
7:15 p.m.	<ul style="list-style-type: none"> • Approve Common Victualler's License for Hamilton House of Pizza (new owners) • Appoint Walter Leszczynski as the Republican member of the Board of Registrars of Voters – Town Clerk Carin Kale's request • Update on Cutler School Building study – Review and Vote on site selection, with Superintendent Eric Tracy • Sidewalks and Patton Park Improvements – Review and Vote on ARPA funding requests • Annual Town Meeting Warrant – Review and Vote on final recommendations <ul style="list-style-type: none"> ○ Vote to re-open warrant to remove item(s) (2-11, 3-3) ○ Vote to close Warrant ○ Vote on recommendations for articles not already voted (1-3,2-1, 2-11, 2-13, 3-3) • New Business

Cemetery Deed #1266



Town of Hamilton
Select Board
Meeting Minutes of January 22, 2024

Pursuant to the Open Meeting Law, MGL Chapter 30 A, §§ 18-25, written notice posted by the Town Clerk delivered to all Select Board members, a meeting of the Hamilton Select Board was posted for January 22, 2024 at 6:30pm in Memorial Hall, 577 Bay Road. This meeting was held in person, with Zoom access provided to the public as a courtesy, and was recorded by HWCAM.

The Select Board functions as the Chief Executive body of the Town. Its five members are elected to three-year terms with one or two seats up for election each year. The Board acts as the chief policy making body of the Town and directly supervises the activities of the Town Manager. The Select Board typically meets the first and third Monday evening at 7:00 p.m.
Select Board: Shawn Farrell (2024); William Olsen (2024); Caroline Beaulieu (2025); Thomas Myers; (2025); Bill Wilson (2026).

Call to order: *With a quorum present, Chair Farrell called the meeting to order at 6:30 PM, identified the meeting was being recorded and those present:* S. Farrell, Chair; B. Wilson, W. Olson, T. Myers, Clerk, C. Beaulieu, Vice Chair.
Also present: Joseph J. Domelowicz Jr., Town Manager; and others as noted.

The Chair announced Board and Committee openings as displayed on the agenda:

- Community Preservation Committee – 1 opening
- Council on Aging - 2 associate openings
- Finance and Advisory Committee - 1 associate opening
- Historic District Commission - 2 openings for 3 year terms, 2 openings for 2 year terms
- Human Rights Commission - 1 opening
- Planning Board - 1 associate opening
- Zoning Board of Appeals – 1 associate opening

Public Comment: *There was none.*

Consent Agenda:

- **Approve request for Melody Miles Road Race, May 25, 2024**

Vote: The Board voted unanimously to approve the Melody Miles Road Race for May 25, 2024.

Agenda:

• **Approve Bond Sale for funding of Town Hall and other projects**

W. Markiewicz reported on the Town projects that needed to be bonded and noted the interest rate of 3.022% from Raymond James and Associates was selected out of a field of 10 bidders. The total bond borrowed was \$7,370,033 of which \$730,000 was bond premium, meaning that Hamilton only needs to pay back \$6.6million plus interest of \$2,830,976, which brings it to a total of \$9,470,976 over 10 years. T. Myers, Board Clerk read the *Select Board Vote* on the bond statement as presented in the packet, into the record prior to the vote. *This motion is a part of the record.*

Vote: The Board voted unanimously to approve the bond statement and bond premiums as presented.

Joint Meeting with the Finance and Advisory Committee

Call to order: The Finance Committee meeting was called to order at 6:43pm. Present: John McGrath, Chair, Harry Philip, John Pruellage, Christina Shenck-Hargrove (joined later via zoom). Not present: Drew DiMartino, Alex Rindel

• **Review & possible vote on new financial policy - Debt Management** with Finance Director Wendy Markiewicz

W. Markiewicz reported the town was again awarded a AAA credit rating, and stressed a debt management policy is important to continue to maintain that rating. She reviewed the stipulations contained in the debt management policy as presented in the packet. The policy complies with MA General Law and the Department of Local Services (DLS) guidelines. She noted that the debt limit, which is 10% of the general fund revenues of the Town, with a target balance of 5 to 7%, currently Hamilton is at 6.25% including the new debt just voted on and including the million dollars for the Athletic Fields project. The current valuation of Hamilton is \$2.2billion, with \$16.6 million in total debt, which equals less than 1% of the total value. School construction

approved by MSBA is excluded from the debt limit. There was some discussion regarding the impact of the school projects on the overall debt of the town and affordability. A couple of grammatical corrections to the policy were noted.

Vote: The Finance Committee voted unanimously by roll call to approve the debt management policy as amended.

Vote: The Select Board voted unanimously to approve the debt management policy as amended.

· Presentation of the FY 2025 Operational & Capital Budget with Town Manager J. Domelowicz Jr & Department Heads
Town Manager J. Domelowicz talked through the slide presentation in the packet, beginning with laying out the FY25 goals, objectives, and budget conditions. W. Markiewicz proceeded to discuss the FY25 budget summary including general principles. She presented a revenue summary forecast for FY25, and then the expenditure summary at a high level. J. Domelowicz then showed the 5 year capital improvement plan budget snapshot and a pie chart showing the sources of funding. The administrative and finance office expenditures were presented as the first department specific budget. There is the addition of a part-time grant writer. The changes to the planning budget include the hiring of a new planning director to overlap with the current director before he retires, and the additional cost of the conservation agent. It was noted this position is shared with Manchester-by-the-Sea so half of that cost is offset; those funds show as revenue. The police department has two planned retirements, that will be paid from free cash. The fire department is still waiting on the new fire engine that was funded last year. The Department of Public Works showed a picture of the new above-ground fuel pumps that were funded. There was brief discussion of the trash and recycling contracts coming up for renewal in another year, and possible options around the contracts. Brief discussions followed on the Senior Center, Culture & recreation, and schools. J. Domelowicz noted that the schools did a good job of keeping expenses in line and kept their operational expense increase to 3%. Chair McGrath noted that the Superintendent has done an excellent job with the school budget and has worked to increase transparency and foster productive conversations. There is an increase in the budget with more students attending Essex Technical School and \$125,000 is budgeted in “unclassified” to hire a consultant to lead a community process to consider 3A zoning and the possible further development of downtown. The town’s free cash usage and reserves were explained, with a breakdown of this year’s free cash expenditures. The Town will be transitioned to the new GFOA budget document in March, this was achieved through working with the UMASS Collins Center. Both chairs praised the Town staff and department heads for a strong budget presentation and excellent work overall.

Adjournment Vote: The Finance Committee voted unanimously by roll call to adjourn the meeting at 8:46PM.

Adjournment Vote: The Select Board voted unanimously to adjourn the meeting at 8:46PM.

Meeting Packet Enclosures:

- Email from Alexandra Riordan re: Melody Miles Road race, and certificate of insurance
- Email and documents from Hilltop Securities re: bond bidders list, bond information and debt service
- *Vote of the Select Board* as prepared by Hilltop Securities
- Debt Management draft policy
- Town of Hamilton FY25 Budget Presentation

Respectfully submitted by D. Pierotti, Recording Secretary, 1/28/24.

The minutes were prepared from video.

Respectfully submitted as approved at _____ meeting.

_____ Tom Myers, Clerk



Town of Hamilton
Select Board
Meeting Minutes of February 26, 2024

Pursuant to the Open Meeting Law, MGL Chapter 30 A, §§ 18-25, written notice posted by the Town Clerk delivered to all Select Board members, a meeting of the Hamilton Select Board was posted for February 26, 2024 at 7:00pm in Memorial Hall, 577 Bay Road. This meeting was held in person, with Zoom access provided to the public as a courtesy, and was recorded by HWCAM.

The Select Board functions as the Chief Executive body of the Town. Its five members are elected to three-year terms with one or two seats up for election each year. The Board acts as the chief policy making body of the Town and directly supervises the activities of the Town Manager. The Select Board typically meets the first and third Monday evening at 7:00 p.m.
Select Board: Shawn Farrell (2024); William Olsen (2024); Caroline Beaulieu (2025); Thomas Myers; (2025); Bill Wilson (2026).

Call to order: *With a quorum present, Chair Farrell called the meeting to order at 7:03 PM, identified the meeting was being recorded and those present:* S. Farrell, Chair, B.Wilson, C. Beaulieu, Vice Chair (remote participation). Not present: T.Myers, W. Olson, Clerk. Others present: Joseph J. Domelowicz Jr., Town Manager; and others as noted.

The Chair announced Board and Committee openings as displayed on the agenda:

- Community Preservation Committee – 1 opening
- Conservation Commission – 2 openings
- Council on Aging - 2 associate openings
- Finance and Advisory Committee - 1 associate opening
- Historic District Commission - 2 openings for 3 year terms, 2 openings for 2 year terms
- Human Rights Commission - 1 opening
- Planning Board - 1 associate opening
- Zoning Board of Appeals – 1 associate opening

Public Comment: *There was none.*

Consent Agenda:

- Approve request by Hamilton Wenham Youth Football to hang banner on Tennis Court fence at Patton Park
- Approve Minutes of Select Board meetings on: January 17, 2023; May 1, 2023; June 20, 2023; August 7, 2023; September 9, 2023; September 18, 2023; December 4, 2023; December 18, 2023 and December 19, 2023

Vote: The Board voted unanimously by roll call to approve the consent agenda.

Agenda:

- **Approve Presidential Primary Election Warrant and Election Detail** – Discuss & vote - Town Clerk Carin Kale
C.Kale noted the election warrant has to be signed and posted as per State requirements. A vote is required to delegate the assignment of police officers to polling places from the Select Board to the Police Chief, this is a procedural change that was included in the Votes Act in 2022. It can be delegated back to the Police Chief.

Vote: The Board voted unanimously by roll call to delegate the authority given to them in MGL c.54 section 72 to detail a sufficient number of police officers or constables for each building that contains the polling places for 1 or more precincts to preserve order and to protect the elections officers and supervisors from any interference with their duties and to aid in enforcing the laws relating to all elections, including early voting, to the Chief of Police for 2024 elections.

- **Review offer by Everest Wireless for one-time lump sum payout for Cell tower lease at 577 Bay Rd** - Discuss & Vote
The question was raised as to whether this needs to go out to a bid process. B.Wilson noted that a payout would be much less than the annuity and revenue that the Town will get over the years, and that is not included in the payout calculation. He advised negotiating and asking further questions about future financial potential. Discussions will continue.

- **Review and confirm articles for Annual Town Meeting (ATM) Warrant** – Discuss articles for the Warrant & Vote to Close the Warrant - Town Counsel, Town Moderator, Finance & Advisory Committee Chair, Finance Director
Chair Farrell read through the list of proposed ATM warrant articles. It was noted that Community Preservation Committee (CPC) has a number of transfers and it was questioned if they could be on the consent agenda. Town Counsel Tom McEnaney

noted that typically the CPC budget is included in the appendix as part of the budget article. It was felt that several of the non-controversial CPC projects could be included in the consent agenda. Discussion continued regarding details of several of the articles. J.Domelowicz briefly explained the article regarding the overtime pay for call firefighters, which will allow them a pathway for crediting some of that call time to their retirement if hired in the same town. Jamie Knudsen, Chair of the Human Rights Committee, clarified the article regarding changing the state seal, that it will encourage the state to re-engage in the process of actually moving the process forward to change the seal. There was discussion regarding the possibility of amending the Town Manager act in order to negotiate a five-year contract rather than a three-year contract, but the process would require going through the legislature in addition to passing Town Meeting. Town Counsel advised that there are other possibilities in structuring the contract with extensions as well. The Board agreed to leave the article on while further discussion takes place. The Brown's Overlay District zoning article was removed. There are three Citizen's Petitions to go on the warrant including one calling for a moratorium on the athletic fields project for three years, one to require no artificial turf, and one to instruct the Hamilton representative to the School Committee to inform the School Committee of the Town's position on artificial turf.

Vote: The Board voted unanimously by roll call to close the warrant as discussed.

- **Review requirement for annual Perambulation of town border** – Town Moderator Bill Bowler discussed that historically from colonial times the requirement was that two representatives of the Select Board walk the borders of the Town every 5 years and review the stone markers delineating Town borders. He recommended that the Board undertake the perambulation. The Board agreed to do some further research into this and determine next steps.
- **School leases for Cutler and Winthrop;** Discuss options, preferences & timeline for making commitment to the MSBA (Massachusetts School Building Authority) - The School Building Committee has been working on ranking building options, and have narrowed the options from 25 possibilities to five. They are working on creating a survey for residents to collect input on what options the two towns prefer. All remaining building options are located in Hamilton. The committee has to submit a preferred choice to the MSBA by May; therefore, the decision has to be made soon.
- **Regional School (HWRSD) agreement;** Discussion - Chair Farrell noted he sent some past correspondence on the Regional Agreement to the Board and noted this was likely to be a year-long process. He raised the idea of creating a subcommittee to move the discussions forward so that it does not take up the board meetings on a regular basis. J.Domelowicz noted that KP Law represents both towns, and that Hamilton has signed their disclosure agreeing to that arrangement, and that KP is working on getting the disclosure signed from Wenham. Attorney L. Goldberg will likely represent Wenham.

New Business:

B.Wilson requested that there be a substantive discussion about the MBTA zoning requirements added to the agenda; it was agreed to have a joint meeting with the Planning Board and possibly the Historic District Commission. J.Domelowicz noted that the State is moving very quickly to take action if a town is not in compliance with the zoning law, as has been seen in Milton, which failed to pass their 3A zoning at Town Meeting.

Adjournment Vote: The Select Board voted unanimously by roll call to adjourn the meeting at 8:20PM.

Meeting Packet Enclosures:

- Email from Sean Timmons re: letter regarding Youth football banner request
- Meeting minutes of January 17, 2023; May 1, 2023; June 20, 2023; August 7, 2023; September 9, 2023; September 18, 2023; December 4, 2023; December 18, 2023 and December 19, 2023
- Email from Town Clerk Karin Kale re: agenda items request
- Warrant for Presidential Preference Primaries
- Letter from Town Clerk re: Delegation of assignment of police officers
- Email exchange between Town Manager and Tower Alliance re: Lease buyout proposal
- Proposed article list for 2024 Annual Town Meeting
- Email from Town Clerk certifying signatures for three citizen's petitions, including copies of the language of the petitions
- Email exchange with Town Moderator re: perambulating the Town bounds including historical illustrative documentation
- 2021 Letter from Hamilton Select Board to School Committee requesting the opening of the Regional School Agreement

Respectfully submitted by D. Pierotti, Recording Secretary, 3/2/24.

The minutes were prepared from video.

TOWN OF HAMILTON

RECEIVED
TOWN CLERK
HAMILTON, MA

Common Victualler's License Application

Massachusetts General Laws, Chapter 140

2024 MAR -6 PM 4: 24

Fee: \$50.00

to Town of Hamilton

Section I:

Date of Application: 03/05/24

Name of Applicant: HAMILTON HOUSE OF PIZZA INC

Applicant's Address: 40 RAILROAD AVE WISEMAN DR

City: SHAMILTON (Peabody) (Guisedio Vasiu)

State and Zip Code: MA, 01982 (01960) (Erlind Kercku)

Phone Number: 978 - 786 - 2125

Address of building where business is to be conducted: Guisedio vasiu@yahoo.com
40 RAILROAD AVE

City: Hamilton

State and Zip Code: MA, 01982

Description of Premises:

Former Activity of Premises: same

Zoning District: B

03/05/24
\$50



P.O. Box 429
577 Bay Road
Hamilton, MA 01936

Phone (978) 626-5202
Fax (978) 468-2682
Web site http://www.hamiltonma.gov

TOWN OF HAMILTON

Section 2:

1. Have you received site plan approval from the Planning Board? No Yes Date: N/A
2. Are the premises completed? No Yes Date: _____
3. Have you obtained an Occupancy Permit? N/A No Yes Date: N/A
per Buildings Dept
4. Are the premises equipped with fixtures or supplied with necessary implements and facilities to conduct the business? No Yes Date: _____
5. Have you obtained a Food Service Permit from the Health Agent? No Yes Date: 3/8/24
6. Have you attached a plan of the premises describing the location of all exits, restrooms, facilities and permanent fixtures? No Yes Date: N/A

Section 3:

Signature of Applicant: _____

Guisedio Vasiliu

My signature above indicates that all statements contained herein are true to the best of my available knowledge, and that I am aware of and shall comply with the statutes.

Section 4: To be completed by Town Officials.

Do you recommend approval for the Select Board to approve this request?

1. Building Inspector - Does not need inspection Yes No Date: 3-6-2024
2. Health Agent Yes No Date: _____
3. Fire Chief Raymond B Yes No Date: 3/6/2024



P.O. Box 429
577 Bay Road
Hamilton, MA 01936

Phone
Fax
Web site

(978) 626-5202
(978) 468-2682
<http://www.hamiltonma.gov>

License Number: 2024-106

Fee: \$50.00



THE COMMONWEALTH OF MASSACHUSETTS
Town of Hamilton

This is to Certify that **Hamilton House of Pizza Inc, DBA Hamilton House of Pizza**

IS HEREBY GRANTED A
COMMON VICTUALLER'S LICENSE

In said **40 Railroad Avenue**, Hamilton, MA 01982 and at that place only and expires on **12/31/2024**, unless sooner suspended or revoked for violation of the laws of the Commonwealth respecting the licensing of common victuallers. This license is issued in conformity with the authority granted to the licensing authorities by General Laws, Chapter 140, and amendments thereto.

IN TESTIMONY WHEREOF, the undersigned have hereunto affixed their official signatures.

FOR THE TOWN OF HAMILTON
Select Board, Licensing Authority

DATE: March 18, 2024

Shawn Farrell, Chair

Caroline Beaulieu

Thomas Myers

William Olson

William Wilson

NOT TRANSFERABLE

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS POSITION WHERE IT CAN EASILY BE READ



OFFICE OF THE TOWN CLERK

Carin A. Kale, CMMC • townclerk@hamiltonma.gov

650 Asbury St, P.O. Box 429, Hamilton, MA 01936

978-468-5570 x 3

March 18, 2024

Dear Members of the Select Board,

I am submitting a recommendation for the reappointment of Walter Leszczynski, a registered Republican, to the Board of Registrars for a three-year term expiring March 31, 2027. Walter has served on the board since 2012.

The Board of Registrars consists of the Town Clerk and three other persons. The responsibilities include registering voters, making local listings of residents, certifying nomination papers and petitions, processing absent voter applications, and administering election recounts.

Members of the Board of Registrars are appointed by the Select Board from lists submitted by town committees of the two leading political parties (MGL C.51 s.15). I contacted George Beilin, Chair of the Republican Town Committee and have not heard back from him. Because we did not receive a list of recommendations from Mr. Beilin within forty-five days of notification, the Select Board is authorized to make the appointments without reference to such lists.

Thank you for your attention to this matter.

Sincerely,

Carin A. Kale, CMMC
Town Clerk, Election Registrar

SCHEDULE UPDATE

ACTIVITIES SINCE LAST SBC MEETING /NEXT STEPS

- 2/22/24 - 3/13/24: Ongoing Response to MSBA PDP Comments
- 3/6/24: Sustainability Workshop (virtual)
- 3/7/24 - 3/8/24: Geotechnical Borings at Cutler School
- **3/11/24:** **SBC Meeting (virtual)**
- 3/20/24: First Responder Meeting – Site (virtual)
- 3/25/24: Issue Cost Estimate Package for Comparable Pricing to (2) 3rd Party Estimators
- 3/27/24: Community Forum #3 (6:30-8:00pm @ High School Auditorium)

KEY MILESTONES FOR PSR

- 4/18/24: SBC Review Comparable Pricing to inform selection of Preferred Option(virtual)
- 4/22/24: SBC Select a Preferred Option (in person)
- 4/29/24: SBC Approve PSR Submission to the MSBA (virtual)
- 5/2/24: Submit PSR to MSBA
- 5/14/24 or 5/22/24: FAS Meeting (Facilities Assessment Subcommittee)
- 6/26/24: MSBA Board of Directors Meeting

DESIGN OPTIONS REMAINING

Hamilton-Wenham Elementary School Building Project - Design Options Criteria Evaluation
Summary of all SBC Member Evaluations

Legend	
0.00	Not preferable
1.00	Poor
2.00	Satisfactory
3.00	Advantageous
4.00	Highly Advantageous

HAMILTON-WENHAM ELEMENTARY SCHOOL PROJECT PDP SITE/OPTION EVALUTATION SUMMARY		CUTLER SITE								WINTHROP SITE						
		C1.0 Code Upgrade/ Base Repair	C2.1 Addition/ Renovation	C2.2 Addition/ Renovation	C2.3 Addition/ Renovation	C2.4 Addition/ Renovation	C3.1 New Construction	C3.2 New Construction	C3.3 New Construction	C3.4 New Construction	W2.2 Addition/ Renovation	W2.3 Addition/ Renovation	W2.4 Addition/ Renovation	W3.2 New Construction	W3.3 New Construction	W3.4 New Construction
Enrollment Grade Configuration		285 K-5	285 K-5	430 3-5	645 K-5	740 1-5	285 K-5	430 3-5	645 K-5	740 1-5	430 3-5	645 K-5	740 1-5	430 3-5	645 K-5	740 1-5
Educational	Delivery, Adjacencies of Educational Program & Vision	0.57	1.50	1.21	1.93	1.50	3.00	2.29	3.50	3.29	1.14	1.50	1.57	2.50	3.43	2.93
	Provides for future growth and expansion	0.36	1.79	1.57	1.86	1.64	2.86	2.50	2.93	3.07	1.43	1.36	1.36	2.14	2.29	2.21
	Provides for adaptable spaces	0.36	1.57	1.57	1.86	1.79	2.93	2.57	3.43	3.50	1.29	1.57	1.64	2.57	2.79	2.50
Cost & Schedule	Impact to educational program/facilities during construction	1.07	1.50	1.29	1.57	1.50	3.36	3.00	3.64	3.64	1.36	1.64	1.43	2.43	2.50	2.43
	Accommodates transition without swing space	0.64	1.29	1.14	1.50	1.14	3.64	3.50	3.79	4.00	1.21	1.50	1.36	2.43	2.71	2.57
	Allows students to move into a new school as early as possible: minimizes construction duration	0.79	1.07	0.86	1.21	1.00	3.64	3.50	3.86	3.86	1.29	1.36	1.43	2.71	2.93	2.64
	Cost effective	1.50	1.93	1.64	2.00	1.79	3.29	2.93	3.71	3.57	1.57	1.71	1.71	2.36	2.86	2.50
	Cost risk (high risk = lower numerical value)	1.64	1.71	1.86	2.14	1.57	2.71	2.29	2.71	2.71	1.57	1.79	1.29	2.36	2.21	2.00
Community	Schedule risk (high schedule risk = lower numerical value)	1.00	1.36	1.29	1.57	1.21	2.93	1.50	3.00	3.14	1.21	1.29	1.93	2.29	2.29	2.07
	Provides independent access to public spaces	0.79	1.71	1.36	1.21	1.64	3.64	3.36	3.64	3.43	1.14	1.43	1.14	2.57	2.86	2.57
	Community use after school hours	1.07	1.93	1.57	1.21	1.50	3.50	3.29	3.57	3.36	1.71	1.07	1.86	2.36	2.71	2.64
Building	Adds facility deficiencies	1.21	2.29	2.07	2.64	2.36	3.50	3.14	3.50	3.50	2.00	1.21	2.07	3.29	3.50	3.36
	Adaptability, Flexibility, Ability to Evolve	0.43	1.86	1.43	1.13	1.16	3.50	3.36	3.64	3.36	1.57	1.71	1.79	3.07	3.07	3.14
	Ability to implement general building safety measures into the design	1.21	2.00	1.71	2.1	1.13	3.64	3.3	3.79	3.71	1.13	2.14	2.7	3.1	3.50	3.29
	Visible entries and unobstructed sight lines	0.86	1.86	1.10	1.16	1.10	3.79	3.3	3.79	3.71	1.1	1.93	1.6	3.29	3.57	3.36
	Ability to implement sustainability goals: maximizes daylight	0.43	1.50	1.29	1.64	1.21	3.71	3.4	3.64	3.79	1.1	2.0	1.71	3.2	3.50	3.50
	Ability to implement energy efficient building systems	1.00	2.00	1.71	1.93	1.71	3.79	3.5	3.79	3.86	1.93	2.14	1.86	3.3	3.57	3.36
	Ability to implement energy efficient envelope	0.71	1.57	1.5	1.71	1.33	3.64	3.36	3.64	3.71	1.7	2.0	1.7	3.29	3.50	3.14
Site	Maximizes student outdoor activities/education	1.36	2.14	1.93	2.00	1.75	3.43	3.07	3.36	3.43	1.50	1.71	1.71	2.75	2.86	2.57
	Ability to optimize safety & efficiency of parent/bus drop off & pick up (clear line of sight)	1.00	2.07	1.86	1.93	1.64	3.50	3.07	3.29	3.14	1.57	1.6	1.43	2.29	2.29	2.07
	Achieves building and parking adjacencies: inclusive of special events	1.21	2.07	1.86	1.86	1.71	3.43	3.14	3.21	2.79	1.64	1.64	1.50	2.07	2.21	2.00
	Adapts to existing topography	1.29	1.86	1.64	1.86	1.50	3.14	2.79	3.14	3.07	1.71	1.93	1.71	2.07	2.50	2.29
	Achieves athletic program needs	1.21	1.79	1.57	1.64	1.43	2.93	2.71	3.07	3.00	1.93	2.07	2.00	2.57	2.79	2.64
	Available utilities/infrastructure costs	1.71	2.29	2.00	2.14	2.00	2.71	2.50	2.79	2.64	1.86	2.21	2.07	2.64	2.86	2.64
	Ability to implement a usable service/fire lane as part of the design	0.43	1.43	1.64	1.50	1.36	3.29	3.00	3.36	3.29	1.64	1.93	1.79	2.29	2.64	2.36
	Landscape screening for neighbors	1.36	1.86	1.50	1.71	1.64	2.93	2.57	2.93	2.43	1.57	1.71	1.64	1.93	2.21	1.93
	Neighborhood traffic impact	1.71	2.14	1.64	1.50	1.14	2.79	2.36	2.14	1.86	1.21	1.36	1.14	1.57	1.36	1.07
	Access to "Safe Routes to Schools" Infrastructure for walking and biking	2.07	2.50	2.21	2.50	2.14	2.71	2.43	2.71	2.57	1.71	2.00	1.71	1.79	2.00	1.71
	Visible ledge potential design element	1.64	2.21	1.86	2.14	1.86	2.79	2.50	2.79	2.79	1.71	2.00	1.71	1.79	1.43	1.14
Subsurface ledge construction Impediment	0.93	1.29	1.00	1.29	1.00	2.50	2.21	2.50	2.21	2.07	2.36	2.07	2.14	2.21	1.93	
TOTAL		31.57	54.07	47.29	56.07	47.57	97.21	87.50	98.86	96.43	47.71	54.00	49.29	73.36	81.14	74.57

TEST-FIT OPTIONS UPDATE

C2.4 SITE LAYOUT

CUTLER SCHOOL
237 ASBURY STREET
11.5 ACRES

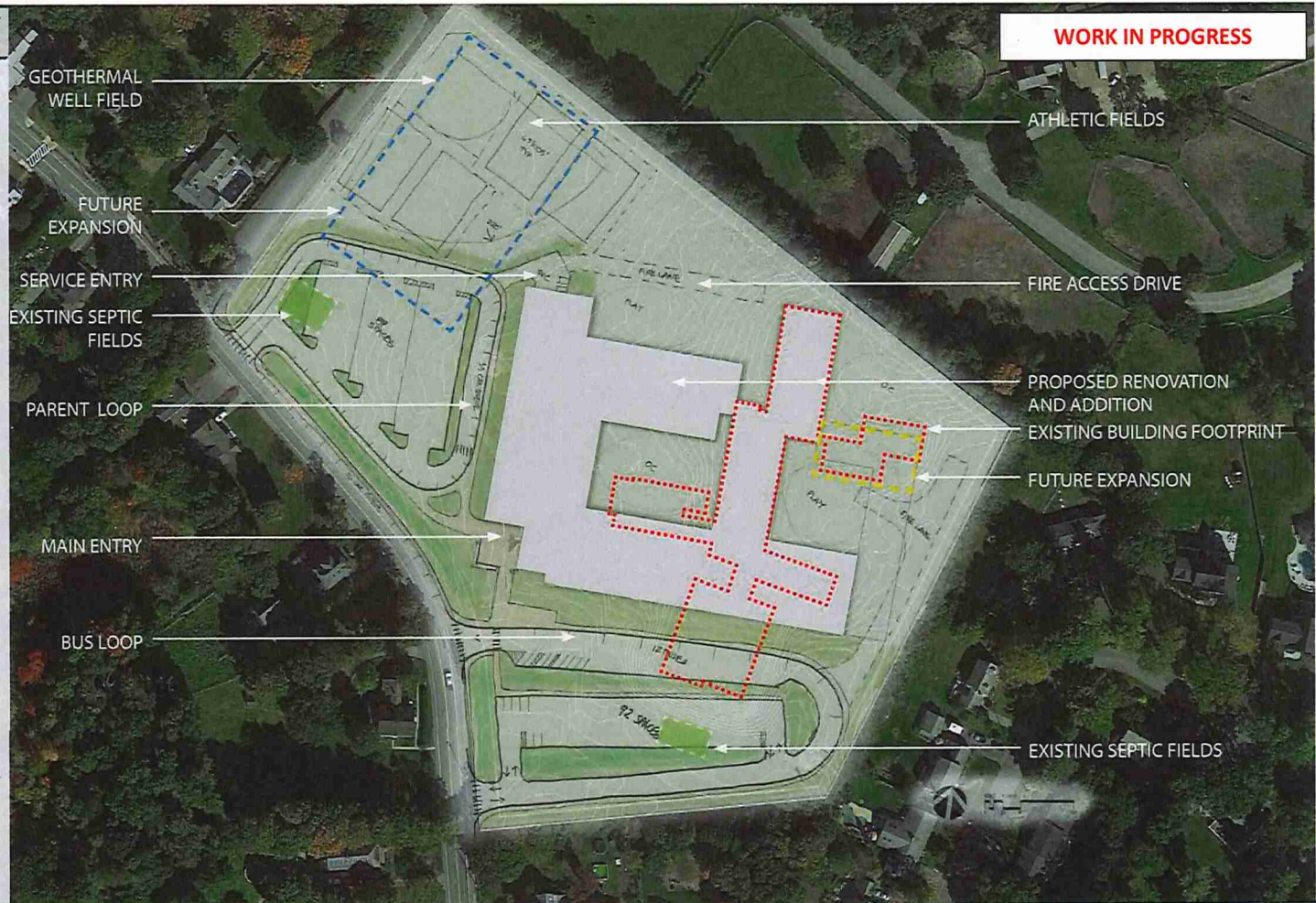
ADDITION/RENOVATION OPTION
740 STUDENTS
1-5 BUKER, CUTLER & WINTHROP
GRADE RECONFIGURATION

2 LEVELS

19,800 SF RENOVATION

115,923 SF NEW CONSTRUCTION

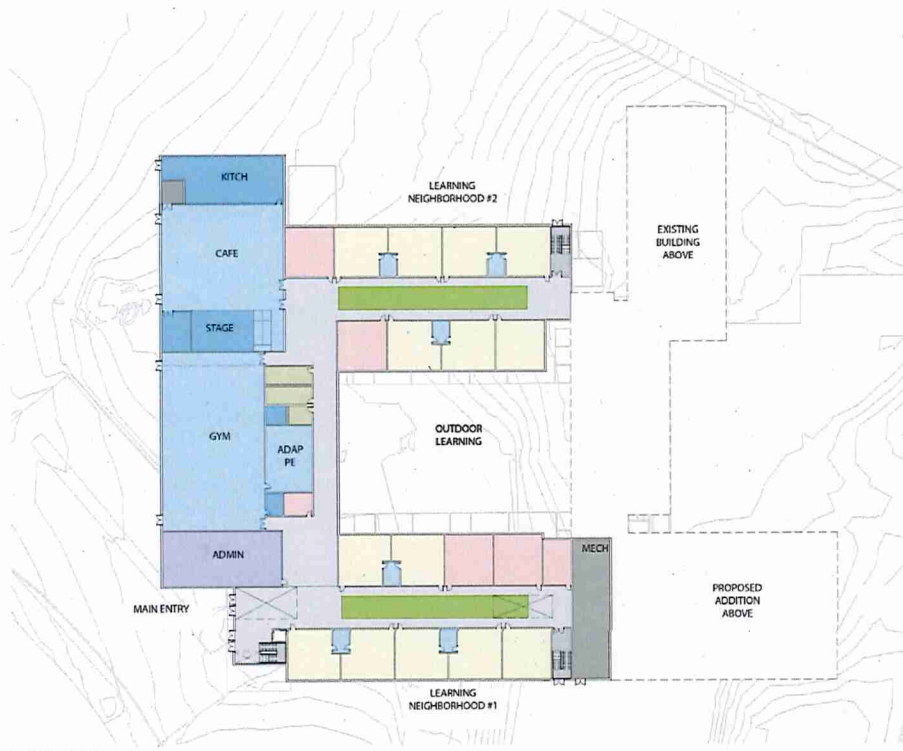
135,723 GSF TOTAL
CONSTRUCTION



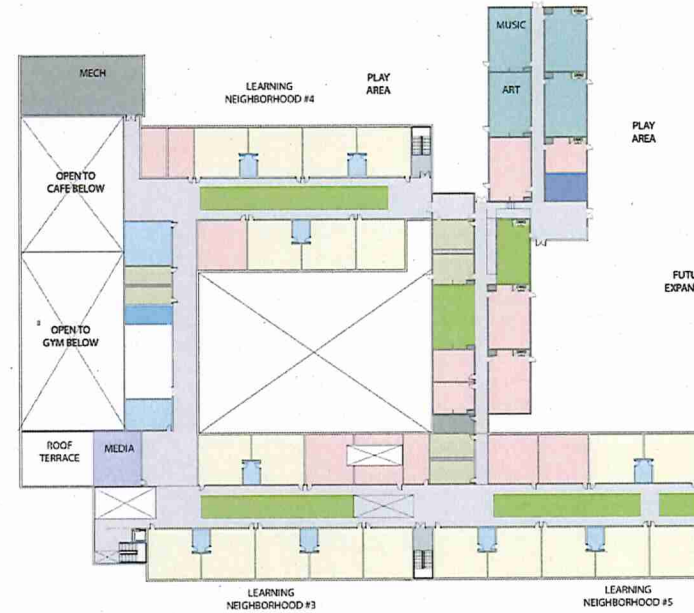
TEST-FIT OPTIONS UPDATE

C2.4 PLANS

WORK IN PROGRESS



LEVEL 1



LEVEL 2

LEGEND

- General Classrooms
- Specialty Classrooms
- Circulation
- Circ - Stair/Elev
- Assembly
- Assembly Support
- Admin
- MEP / Storage
- Restrooms
- Arts
- Classroom / Breakout



TEST-FIT OPTIONS UPDATE

C3.4 SITE LAYOUT

CUTLER SCHOOL
237 ASBURY STREET
11.5 ACRES

NEW OPTION
740 STUDENTS
1-5 BUKER, CUTLER & WINTHROP-
GRADE RECONFIGURATION

2 LEVELS

135,723 GSF NEW
CONSTRUCTION



SERVICE ENTRY
MAIN ENTRY
EXISTING SEPTIC FIELDS
PARENT LOOP
BUS LOOP
GEOTHERMAL WELL FIELD

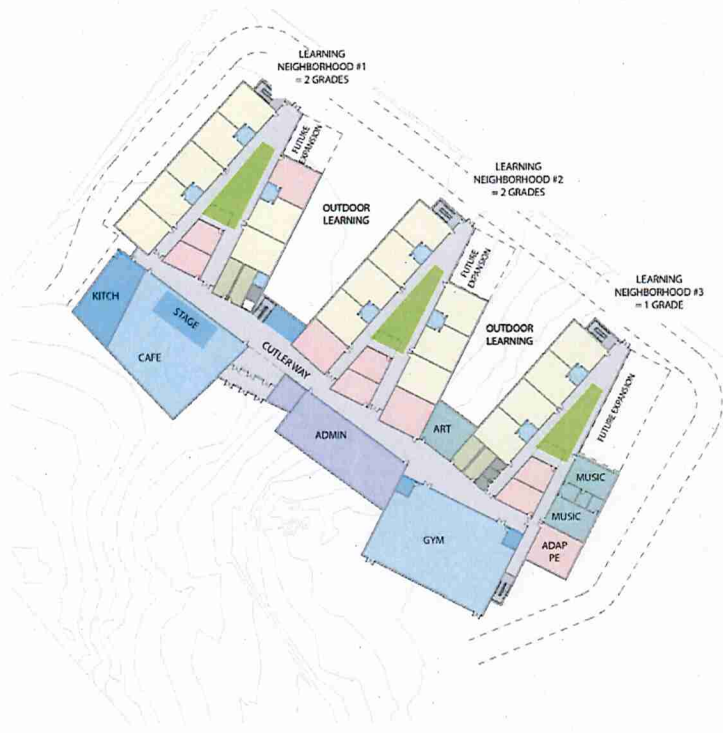
WORK IN PROGRESS
FIRE ACCESS DRIVE
FUTURE EXPANSION
PROPOSED BUILDING
EXISTING BUILDING FOOTPRINT
ATHLETIC FIELDS
EXISTING SEPTIC FIELDS



TEST-FIT OPTIONS UPDATE

C3.4 PLANS

WORK IN PROGRESS



LEVEL 1

Hamilton-Wenham Elementary School Project
 School Building Committee Meeting 03/11/24



LEVEL 2

LEGEND

- General Classrooms
- Specialty Classrooms
- Circulation
- Circ - Stair/Elev
- Assembly
- Assembly Support
- Admin
- MEP / Storage
- Restrooms
- Arts
- Classroom / Breakout



TEST-FIT OPTIONS UPDATE

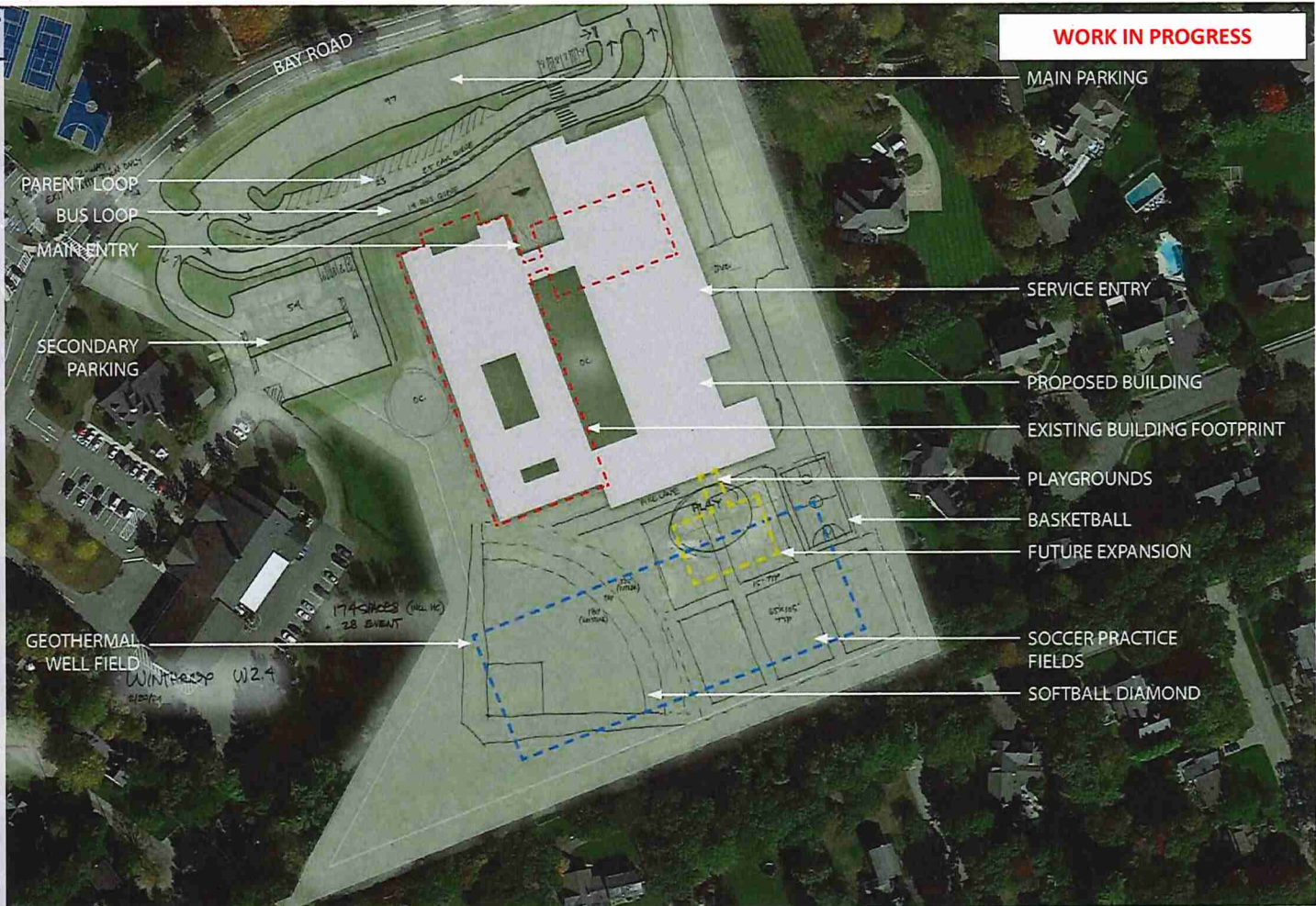
W2.4 SITE LAYOUT

WINTHROP SCHOOL
 325 BAY ROAD
 14.8 ACRES

 ADDITION/RENOVATION OPTION
 740 STUDENTS
 K-5 BUKER, CUTLER & WINTHROP
 GRADE RECONFIGURATION

 2 LEVELS
 40,580 SF RENOVATION
 95,143 SF NEW CONSTRUCTION

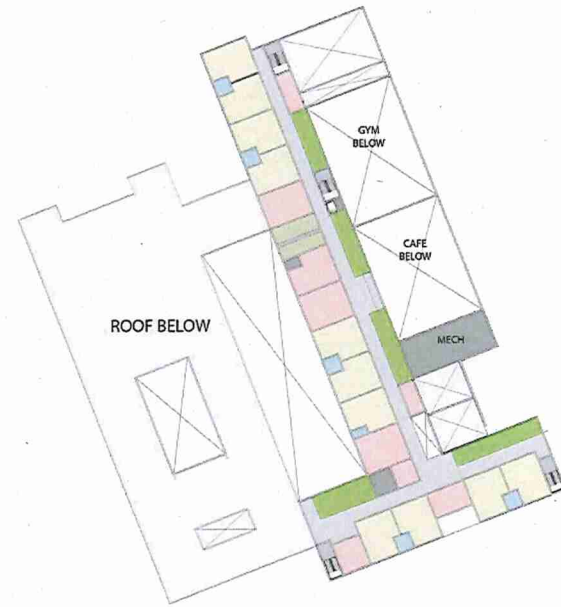
 135,723 GSF TOTAL
 CONSTRUCTION



TEST-FIT OPTIONS UPDATE

W2.4 PLANS

WORK IN PROGRESS



LEGEND

- General Classrooms
- Specialty Classrooms
- Circulation
- Circ - Stair/Elev
- Assembly
- Assembly Support
- Admin
- MEP / Storage
- Restrooms
- Arts
- Classroom / Breakout



TEST-FIT OPTIONS UPDATE

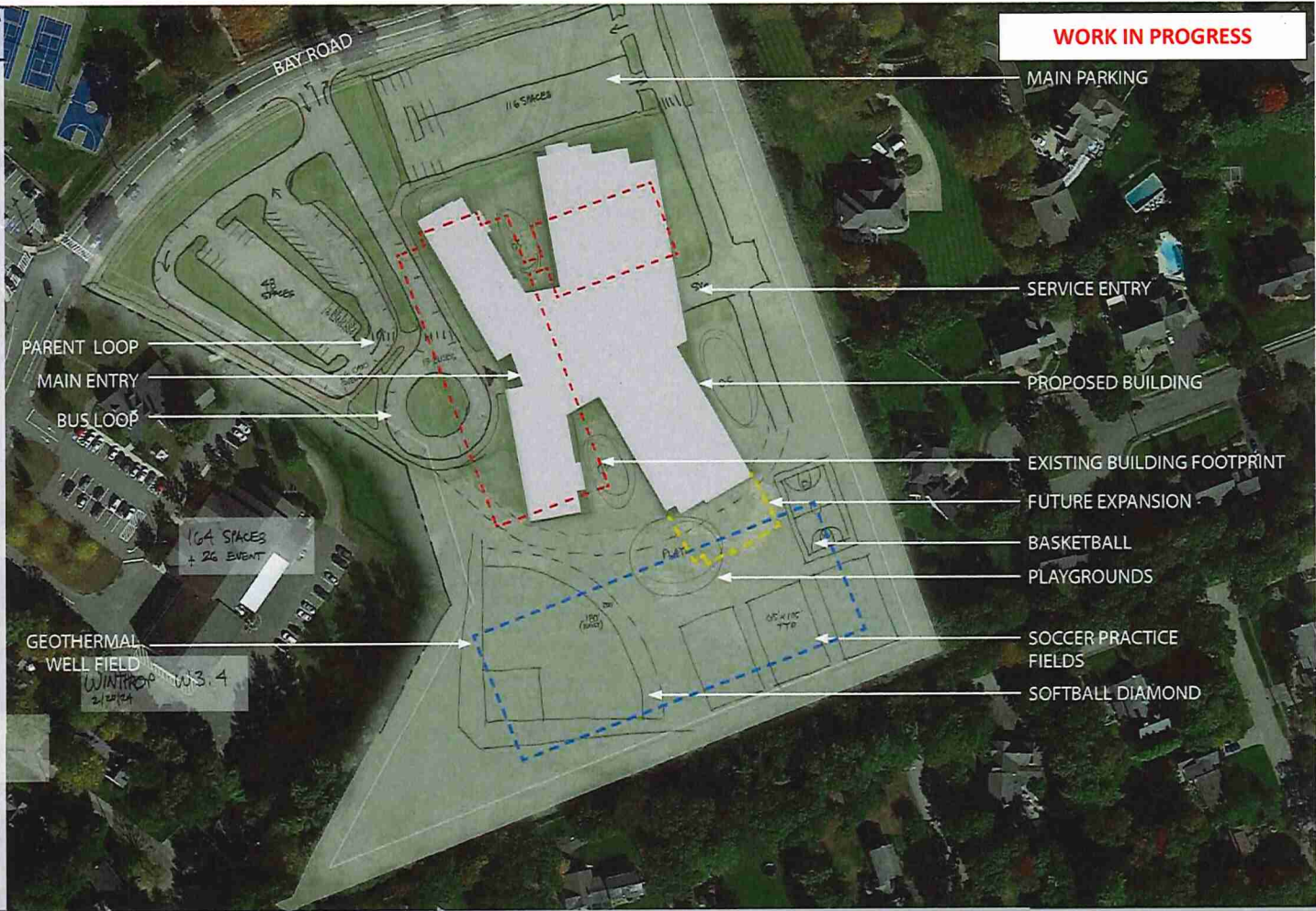
W3.4 SITE LAYOUT

WINTHROP SCHOOL
 325 BAY ROAD
 14.8 ACRES

NEW OPTION
 740 STUDENTS
 K-5 BUKER, CUTLER & WINTHROP
 GRADE RECONFIGURATION

 2 LEVELS

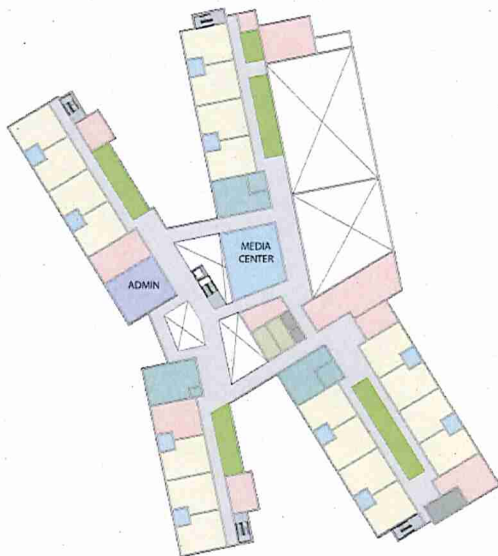
 135,723 GSF TOTAL
 CONSTRUCTION



TEST-FIT OPTIONS UPDATE

W3.4 PLANS

WORK IN PROGRESS



LEGEND

- General Classrooms
- Specialty Classrooms
- Circulation
- Circ - Stair/Elev
- Assembly
- Assembly Support
- Admin
- MEP / Storage
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- Arts
- Classroom / Breakout



TOWN OF HAMILTON

TOWN MANAGER

Date: March 13, 2024
TO: Hamilton Select Board
FROM: Town Manager Joseph Domelowicz Jr.
& Finance Director Wendy Markiewicz
RE: Request for use of ARPA funds for Sidewalks & Patton Park

I request the Select Board authorize the use of ARPA (American Rescue Plan Act) funding to be used to pay for the following items:

Single Audit of ARPA Expenses -	\$5,500
Sidewalk repairs and improvements -	\$250,000
Patton Park Improvements -	\$100,00

The town currently has a total of \$590,749 in unencumbered ARPA funds, it must obligate by December 2024, as well as an additional \$178,038 in previously authorized funds that have not been spent and will likely have to be reauthorized to new projects. To obligate funds the town must enter into contracts or otherwise expend the funds.

Single Audit expense –

The \$5,500 sought here is for an expense that has already been incurred and paid through the Finance Department for the 2023 Single Audit of the town's federal funding. A Single Audit is required in any year, when a community spends at least \$750,000 in federal funds to ensure that spending was conducted in accordance with federal guidelines. The Single Audit in this case was conducted on FY2023 spending but the expense is a current FY 2024 expense. At the time we contracted for the audit and paid the expense, audit expenses were not classified as an allowable expense under the ARPA guidelines. Audit expenses have since been authorized under ARPA. Reclassification of this expense to ARPA, would allow the town to reclaim the \$5,500 in its Finance expenses and make that funding available for other finance related expenses or fall to free cash at the close of the year.

Sidewalks and Patton Park –

In the current year 2024 capital plan, the Town Manager's proposal had called for authorizing \$250,000 in sidewalk repairs and improvements and \$100,000 toward improvements at Patton Park, following the completion of the Patton Park Master plan. Due to staff turnover in the finance department and other on-going projects, the request to the Select Board for these funds was delayed until now. The 2025 proposed capital spending plan again calls for these projects to be highlighted and undertaken.



P.O. Box 429
577 Bay Road
Hamilton, MA 01936

Phone (978) 468-5572
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Web site <http://www.hamiltonma.gov>

TOWN OF HAMILTON

TOWN MANAGER

The requested \$250,000 for sidewalks will be added to a proposed \$250,000 in Assessors Overlay release expense being sought in the FY2025 Capital Plan at Town Meeting in April. This would give the Public Works Department a total of \$500,000 to expend toward sidewalk repairs and improvements in the next calendar year.

Similarly, the \$100,000 for Patton Park improvements, consistent with priorities identified in the Patton Park Master Plan, would begin to make progress in improving and beautifying the largest single park in our community.

If these requests are granted as presented, the town will still have \$235,249 in unencumbered ARPA funds and potentially \$178,038 in reclaimed ARPA funds. That could be a total of \$413,287 that must be obligated by the town by December 31, 2024, or it will be lost. If the Select Board in its discussions would like to authorize more funding to either of these two projects, there certainly is room to do so – with the \$235,249. Though, at this point, I would refrain, from re-authorizing the \$178,038, because there may still be some bills received on the GAC project.

I would also ask that we keep aside \$5,000 or so, to be able to afford a second Single Audit of FY2024 federal spending as well.



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Town of Hamilton
ARPA FUNDS # 212

Select Board Authorized Spending per Memo 9/27/2022:	Amount Authorized	FY2023 Spending	FY2024 Spending	Remaining Authorized
Public Health Response to COVID	\$ 75,000.00	\$ 54,748.21	\$ -	\$ 20,251.79
Municipal Employee Pandemic Stipends	\$ 79,250.00	\$ 79,250.00	\$ -	\$ -
GAC Pre-Filtration Project	\$ 1,400,000.00	\$ 666,317.01	\$ 592,066.55	\$ 141,616.44
Asbury Grove Backflow Project	\$ 115,000.00	\$ 101,732.70	\$ -	\$ 13,267.30
Strategic Plan - Gordon Conwell Seminary	\$ 65,000.00	\$ 62,096.90	\$ -	\$ 2,903.10
	<u>\$ 1,734,250.00</u>	<u>\$ 964,144.82</u>	<u>\$ 592,066.55</u>	<u>\$ 178,038.63</u>
<hr/>				
Select Board Authorized Spending per Memo 7/17/2023:				
Town Master Plan Implementation	\$ 31,500.00	\$ -	\$ 31,500.00	\$ -
MCVC Cultural Facilities Grant Matching	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00
Unencumbered Funds	* \$ 590,749.00	\$ -	\$ -	\$ 590,749.00
Total ARPA Funds	<u>\$ 2,406,499.00</u>	<u>\$ 964,144.82</u>	<u>\$ 623,566.55</u>	<u>\$ 818,787.63</u>
<hr/>				
Proposed Request to Select Board 3/18/2024:				
Unencumbered Funds	* \$ 590,749.00			
Single Audit Act - CliftonLarsenAllen LLP Single Audit Expense - already paid	\$ (5,500.00)			
Sidewalks	\$ (250,000.00)			
Patton Park Improvements	<u>\$ (100,000.00)</u>			
Remaining Unencumbered Funds	\$ 235,249.00			

3/15/24 11:11 AM 3/14/24 4:07 PM 3/14/24 2:24 PM



WARRANT

For

Annual Town Meeting

April 6, 2024
9:00 a.m.
Hamilton-Wenham Regional High School
Auditorium

Annual Town Election

April 11, 2024
7:00 a.m. – 8:00 p.m.
Hamilton-Wenham Recreation Gymnasium

Please recycle this warrant after the Town Meeting.

Town By-Laws

CHAPTER II

RULES AND PROCEDURE OF TOWN MEETINGS

SECTION 1. All articles in the warrant shall be taken up in the order of their arrangement, unless otherwise decided by a two-thirds vote, except that unanimous consent shall be required for inclusion of an Article in a "Consent Motion" group of Articles that will be taken up by the meeting for voting on the group.

SECTION 2. In case of motions to amend, or to fill out blanks, the one expressing the largest sum or the longest time shall be put first, and an affirmative vote thereon shall be a negative vote on any smaller sum or shorter time.

SECTION 3. The report of a committee shall be deemed properly before a meeting if a request for its acceptance is included in an article of the warrant and a copy is published in the Special Report or is filed with the Town Clerk fifteen days prior to the meeting. A vote to accept a final report shall discharge the committee but shall not be equivalent to a vote to carry out its recommendations. A vote on recommendations included in a committee report shall only be in order under an article to that effect in the warrant. A vote to accept a report of progress shall continue the committee under its original authority unless otherwise specified.

SECTION 4. If an article of the Warrant has once been acted upon and disposed of, it shall not be again considered at the meeting except by a two-thirds vote.

SECTION 5. No money shall be appropriated from the Stabilization Fund except by a 2/3 vote at a Town Meeting.

SECTION 6. Only registered voters of the Town shall be admitted and entitled to vote at any Annual or Special meeting provided that upon prior request the Moderator may admit to the meeting persons who are not registered voters and in his discretion may permit them to speak on a subject. Any person so permitted to speak at a meeting shall announce his full name and address to the meeting.

SECTION 7. Motions at Town Meeting shall be made orally, but the Moderator may require any motion also to be submitted in writing. Unless otherwise directed thereby the Moderator shall appoint all committees created by the vote of the Town.

SECTION 8. The conduct of all Town Meetings not prescribed by law or by the foregoing rules shall be determined by the rules of practice contained in the most current edition of Town Meeting Time, A Handbook of Parliamentary Law.

SECTION 9. On matters requiring a two-thirds vote, either by statute or these By-Laws, a count need not be taken and the vote need not be recorded unless the vote declared is immediately questioned by seven or more voters as provided in General Laws, Chapter 39, Section 15.

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ESSEX, SS

TO THE CONSTABLE OF THE TOWN OF HAMILTON:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Hamilton qualified to vote in election and town affairs, to meet at the Hamilton-Wenham Regional High School Auditorium, 775 Bay Road in said town, on Saturday, the sixth day of April, in the year Two Thousand Twenty-four (April 6, 2024) at nine o'clock in the morning (9:00 a.m.), then and there to act on the following articles.

SECTION 1: ELECTIONS, REPORTS, PROCEDURES

<p>ARTICLE 2024/4 1-1</p> <p><i>Election of Officers</i></p>	<p>To elect the following Town and School District Officers at the Annual Town Election on Thursday, April 11, 2024 from 7:00 a.m. to 8:00 p.m. at the Hamilton-Wenham Recreation Gymnasium, located at 16 Union Street, Hamilton, Massachusetts.</p> <ul style="list-style-type: none"><input type="checkbox"/> Town Moderator for one year<input type="checkbox"/> Two members of the Select Board for three years<input type="checkbox"/> One member of the Board of Assessors for three years<input type="checkbox"/> Two members of the Planning Board for three years<input type="checkbox"/> One member of the Housing Authority for five years<input type="checkbox"/> Two Hamilton-Wenham Public Library Trustees (at large) for three years<input type="checkbox"/> One member of the Hamilton-Wenham Regional School Committee for two years (unexpired term)<input type="checkbox"/> Two members of the Hamilton-Wenham Regional School Committee for three years
<p>ARTICLE 2024/4 1-2</p> <p><i>Reports</i></p>	<p>To hear reports of Town Officers and selected committees and to take action thereon or relative thereto. Reports will appear in the Town Report for Fiscal Year 2023 and be posted to the Town of Hamilton website.</p>
<p>ARTICLE 2024/4 1-3</p> <p><i>Article for Consent Motion</i></p>	<p>To see if the Town will consolidate in one consent motion containing the motions for those articles that, in the opinion of the Moderator, are not controversial and can be passed without debate, or take any action thereon or relative thereto.</p> <p>Expected Consent Motion to include articles: ARTICLES 2-1, 2-5, 2-6, 2-7, 2-8, 2-17 and 3-2.</p>

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SECTION 2: FINANCIAL ACTIONS

<p>ARTICLE 2024/4 2-1</p> <p align="center"><i>Compensation/ Classification Table</i></p>	<p>To see if the Town will amend the Personnel Bylaw by adopting changes to the classification and compensation table as set forth in Appendix A, or take any action thereon or relative thereto.</p> <p>[The Proposed Compensation/Classification Table appears as Appendix A to the 2024 Appendix Book.]</p> <p>Brief Summary: <i>The Classification/Compensation table reflects a cost of living increase for settled contracts and non-union employees. Collective Bargaining Agreements under negotiation are identified as such and do not reflect any cost of living increases. Anticipated increases are currently budgeted in a salary reserve account to accommodate for prospective increases for unsettled union contracts.</i></p> <p>Fiscal Year 2025 Tax Rate Impact: <i>The tax rate impact of this article is reflected in Article 2-3, the Town budget article, as the Classification/Compensation Table is only one part of a formula used to determine the various wages and salaries contained within the Town budget.</i></p> <p>The Select Board () recommends favorable action. The Finance and Advisory Committee () recommends favorable action.</p>
<p>ARTICLE 2024/4 2-2</p> <p align="center"><i>Prior Year Bills</i></p>	<p>To see if the Town will raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute, a sum of money to pay any unpaid bills incurred in prior years, or take any action thereon or relative thereto. (Expected request \$_____)</p> <p>A 4/5 vote is required to approve this article.</p> <p>Brief Summary: <i>This article provides for payment of prior year bills which were not submitted or processed prior to the fiscal year ending on June 30, 2023. As of March 5, 2024, the Town had not received any such invoices. If the Town does not receive any invoices from FY2023 prior to Town Meeting, this article will be passed over.</i></p> <p>Fiscal Year 2025 Tax Rate Impact: <i>Payment of these bills will have no effect on the tax rate.</i></p> <p>The Select Board () recommends favorable action. The Finance and Advisory Committee () recommends favorable action.</p>
<p>ARTICLE 2024/4 2-3</p>	<p>To see if the Town will raise and appropriate, or transfer from available funds, a sum of money to defray the expenses of schools and all other Town expenses for the Fiscal Year beginning July 1, 2024, or take any action thereon or relative thereto. (Expected requests Town - \$14,986,402 and all educational</p>

<p><i>General Town Departmental Appropriations</i></p>	<p>expenses, including HWRSD and ENSATSD - \$25,240,225)</p> <p>[The proposed budget appears as Appendix B to the 2024 Appendix Book.] [The approved school budget appears as Appendix C to the 2024 Appendix Book.]</p> <p>Brief Summary: <i>This article is to approve the general operating budget for the Town and Schools, which totals \$40,226,627. The total FY25 budget represents an increase of 7.84% over FY24. This article does not include the portions of the Town or School budgets that are funded in separate warrant articles.</i></p> <p><i>The HWRSD budget request represents an increase of total school spending of \$2,388,873 an increase of 7.47% or \$1,724,374 for Hamilton. The Hamilton increase includes the adjustment for the enrollment shift.</i></p> <p><i>The ENSATSD budget represents an increase in total school spending of \$2,873,617– an increase of 38.67% or \$118,901 for Hamilton. The Hamilton increase includes the adjustment for the enrollment shift.</i></p> <p>The Select Board recommends (4-0) favorable action. The Finance and Advisory Committee (4-0) recommends favorable action.</p>
<p>ARTICLE 2024/4 2-4 <i>Capital Expenditures</i></p>	<p>To see if the Town will raise and appropriate, borrow or transfer from available funds a sum of money for the purpose of funding capital expenditures and further, to authorize the Town Manager to administer and expend funds from said accounts, or take any action thereon or relative thereto. (Expected request \$1,360,788)</p> <p>Brief Summary: <i>This article would provide funds for various projects contained within the Fiscal Year 2025 Capital Projects Plan.</i></p> <p>[Please refer to Appendix D to the 2024 Appendix Book.]</p> <p>Fiscal Year 2025 Tax Rate Impact: <i>None. It is expected that Free Cash and surplus overlay funds will be utilized for these appropriations; therefore, this should have no impact on the FY2025 tax rate.</i></p> <p>The Select Board (4-0) recommends favorable action. The Finance and Advisory Committee (4-0) recommends favorable action.</p>
<p>ARTICLE 2024/4 2-5 <i>Water Enterprise Budget</i></p>	<p>To see if the Town will approve the FY2025 Water Enterprise Budget, as set forth in Appendix E, or take any action thereon or relative thereto. (Expected request \$2,319,978)</p> <p>[The proposed budget appears as Appendix E to the 2024 Appendix Book.]</p> <p>Brief Summary: <i>The FY25 operating budget for the Water Enterprise represents an increase of \$34,275 or 1.50%. Retained earnings were not used to balance the budget this year.</i></p>

	<p>Fiscal Year 2025 Tax Rate Impact: <i>The Water Department is supported by water fees; adoption of the budget will not impact the tax rate.</i></p> <p>The Select Board (4-0) recommends favorable action. The Finance and Advisory Committee () recommends favorable action.</p>
<p>ARTICLE 2024/4 2-6</p> <p><i>Annual Financial Actions</i></p>	<p>To see if the Town will authorize the following financial actions, or take any action thereon or relative thereto.</p> <p>A. To transfer \$2,000 from the Cemetery Sale of Lots and Graves Fund to the General Fund to be used for cemetery purposes;</p> <p>B. To transfer \$503,647 from the Water Enterprise Fund to the General Fund to be used for indirect expenses;</p> <p>C. To transfer \$6,351.21 from the interest of the Clark Fund to the Conservation Trust fund for conservation related expenses.</p> <p>Brief Summary: <i>This article occurs annually as part of the budget process.</i></p> <p>Fiscal Year 2025 Tax Rate Impact: <i>The proposed transfers will reduce the estimated tax rate by approximately \$ <u>0.19</u> per \$1,000 assessed valuation, or \$<u>154</u> tax assessment on the average home valued at \$<u>798,000</u>.</i></p> <p>The Select Board (4-0) recommends favorable action. The Finance and Advisory Committee (4-0) recommends favorable action.</p>
<p>ARTICLE 2024/4 2-7</p> <p><i>Hamilton Development Corporation</i></p>	<p>To see if the Town will raise and appropriate the sum of \$58,000 to the Hamilton Development Corporation, or take any action thereon or relative thereto. (Expected request is \$58,000)</p> <p>Brief Summary: <i>At the 2010 Annual Town Meeting, the Town accepted the provisions of M.G.L. c.64L, Section 2(a) to impose a local meals excise tax. At the same meeting, the Town approved that such funds were to be used for the purpose of supporting economic development in the downtown commercially zoned district.</i></p> <p>Fiscal Year 2025 Tax Rate Impact: <i>None. The Meals tax is paid by residents of other towns as well as our own to restaurants and collected by the Commonwealth, per Mass General Law. The amounts collected are returned in their entirety to the Town exclusively for the benefit of downtown economic development and this warrant article transfers those funds to the Hamilton Development Corporation for that purpose.</i></p> <p>The Select Board (4-0) recommends favorable action. The Finance and Advisory Committee (4-0) recommends favorable action.</p>
<p>ARTICLE 2024/4 2-8</p> <p><i>OPEB Trust Fund</i></p>	<p>To see if the Town will transfer \$125,000 from Free Cash for the purpose of funding the Other Post-Employment Benefits (OPEB) Liability Trust Fund, or take any action thereon or relative thereto.</p>

	<p>Brief Summary: This article proposes to appropriate \$125,000 towards the Town's unfunded liability for health and life insurance benefits of both current and future retired employees. Appropriations for this liability were first made at the 2010 Annual Town Meeting. Governmental Accounting Standards requires all local governments to account for other post-employment benefits (OPEB) using an accrual methodology over participants' active working career. The Town's most recent actuarial study (as of July 1, 2022) indicated that the Town had an actuarially determined unfunded liability of approximately \$5.9 million. The Town has already set aside approximately \$1,198,272 for this long-term liability.</p> <p>Fiscal Year 2025 Tax Rate Impact: None, as it is anticipated that the funds will come from Free Cash.</p> <p>The Select Board (4-0) recommends favorable action. The Finance and Advisory Committee (4-0) recommends favorable action.</p>
<p>ARTICLE 2024/4 2-9 Stabilization Fund</p>	<p>To see if the Town will transfer \$82,781 from Free Cash to the General Stabilization Fund, or take any action thereon or relative thereto. (Expected request is \$82,781)</p> <p>Brief Summary: This article requests an appropriation to be added to the Stabilization Fund. This fund may be used for any purpose in the future, but requires a vote of Town Meeting in order to transfer and spend any of these funds. The Town has approved a policy to maintain a minimum balance of 5% of the current general fund operating budget in its general stabilization fund and to annually appropriate a minimum of 5% of general fund operating revenues to this fund until the target minimum balance is met. The requested amount represents .02% of the general fund operating revenues. The Town has already set aside approximately \$2,021,451 to this fund, representing 4.98% of general fund operating revenues.</p> <p>A 2/3 vote is required to approve this Article pursuant to Chapter II, Section 5 of the Town's General Bylaws.</p> <p>Fiscal Year 2025 Tax Rate Impact: None, as it is anticipated that the funds will come from Free Cash.</p> <p>The Select Board (4-0) recommends favorable action. The Finance and Advisory Committee (4-0) recommends favorable action.</p>
<p>ARTICLE 2024/4 2-10 Capital Stabilization Fund</p>	<p>To see if the Town will transfer \$235,000 from Free Cash to the Capital Stabilization Fund, or take any action thereon or relative thereto. (Expected request is \$235,000)</p> <p>Brief Summary: This article requests an appropriation to be added to the Capital Stabilization Fund.</p>

	<p>A 2/3 vote is required to approve this Article pursuant to Chapter II, Section 5 of the Town's General Bylaws.</p> <p>Fiscal Year 2025 Tax Rate Impact: None, as it is anticipated that the funds will come from Free Cash.</p> <p>The Select Board (4-0) recommends favorable action. The Finance and Advisory Committee (4-0) recommends favorable action.</p>
<p>ARTICLE 2024/4 2-11</p> <p><i>Athletic Fields Stabilization Fund</i></p>	<p>To see if the Town will transfer \$ _____ from the Athletic Fields Stabilization Fund for the purpose of funding the Town's portion of the debt service for the Hamilton Wenham Regional School District athletic fields project, or take any action thereon or relative thereto. (Expected request is \$ _____)</p> <p>Brief Summary: This article requests an appropriation to be added to the Athletic Fields Stabilization Fund. _____.</p> <p>A 2/3 vote is required to approve this Article pursuant to Chapter II, Section 5 of the Town's General Bylaws.</p> <p>Fiscal Year 2025 Tax Rate Impact: None.</p> <p>The Select Board () recommends favorable action. The Finance and Advisory Committee () recommends favorable action.</p>
<p>ARTICLE 2024/4 2-12</p> <p><i>Town Center Comprehensive Plan</i></p>	<p>To see if the Town will transfer from Free Cash the sum of \$125,000 to fund a Town Center Comprehensive Plan, including all incidental and related costs, or take any action thereon or relative thereto. (Expected request is 125,000)</p> <p>Brief Summary: This article seeks funding for a comprehensive plan for the Town Center area. _____.</p> <p>Fiscal Year 2025 Tax Rate Impact: None, as it is anticipated that the funds will come from Free Cash.</p> <p>The Select Board (4-0) recommends favorable action. The Finance and Advisory Committee (4-0) recommends favorable action.</p>
<p>ARTICLE 2024/4 2-13</p> <p><i>Community Preservation Budget</i></p>	<p>To see if the Town will act on the Report of the Community Preservation Committee on the Fiscal Year 2025 Community Preservation Budget and specified other projects and appropriate or reserve for later appropriation monies from community preservation fund annual revenues, specific reserves or other available funds for the administrative expenses of the Community Preservation Committee, the payment of debt service, the undertaking of community preservation projects and all other necessary and proper expenses for the year, as set forth in Appendix F, or take any action thereon or relative thereto.</p> <p>[The Budget appears in Appendix F of the 2024 Appendix Book.]</p>

Commented [TM2]: Please confirm that this is the correct name of the fund.

	<p>Brief Summary: <i>The Community Preservation Budget supports many requests made by different groups and organizations each year. Please refer to Warrant Appendices for list of projects.</i></p> <p>Fiscal Year 2025 Tax Rate Impact: <i>The Community Preservation Budget is funded from a 2% surcharge on the property tax plus State matching funds. This is noted as a separate line item on your tax bill.</i></p> <p>The Select Board recommends favorable action (___). The CPC recommends favorable action (6-0). The Finance and Advisory Committee (___) recommends favorable action.</p>
<p>ARTICLE 2024/4 2-14</p> <p><i>Community Preservation – Affordable Housing Trust</i></p>	<p>To see if the Town will vote, pursuant to G.L. c.44B, to appropriate \$310,945.00 from the Community Preservation Fund Community Housing Reserve Fund Account and \$189,055.00 from the Community Preservation Undesignated-Unreserved Fund Account, for a total appropriation of \$500,000, to the Hamilton Affordable Housing Trust as a grant for the purpose of supporting development projects that will lead to the creation of affordable housing, and further, to authorize the Select Board to enter into a Grant Agreement with the Hamilton Affordable Housing Trust setting the terms for such grant, including a requirement that the owners of any dwellings subsequently receiving any of these appropriated monies from the Trust grant to the Town an Affordable Housing Restriction in said dwellings, and that such requirement be included in any grant agreement involving these funds; and further, to authorize the Select Board to accept such restrictions; provided further that any funds from this appropriation remaining unspent after April 6, 2026 will be returned to the Community Preservation fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect, or take any action thereon or relative thereto.</p> <p>Brief Summary: <i>This article seeks to allocate Community Preservation Act funds for the purpose of aiding the development of Affordable Housing in the community.</i></p> <p>Fiscal Year 2025 Tax Rate Impact: <i>The Community Preservation Budget is allocated from a 2% surcharge on to the property tax plus State matching funds. This is noted as a separate line item on your tax bill.</i></p> <p>The Select Board (4-0) recommends favorable action. The CPC (6-0) recommends favorable action. The Finance and Advisory Committee (4-0) recommends favorable action.</p>
<p>ARTICLE 2024/4 2-15</p>	<p>To see if the Town will vote, pursuant to G.L. c.44B, to appropriate \$40,000 from the Community Preservation Fund Undesignated ReserveUnreserved Fund Account for the purpose of funding a Housing Production Plan,</p>

Commented [WM3]: \$310,945 will be from the Community Housing Reserve
\$189,055 will be from the CP Unreserved Fund Balance

Commented [TM4]: Please confirm.

Commented [WM5]: This will come from the CP Unreserved Fund Balance

<p style="text-align: center;"><i>Community Preservation – Housing Production Plan</i></p>	<p>including all incidental and related costs; any funds from this appropriation remaining unspent after _____ <u>April 6, 2026</u> will be returned to the Community Preservation fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect, or take any action thereon or relative thereto.</p> <p>Brief Summary: <i>This article seeks to allocate funds set aside in the Community Preservation Fund Undesignated Reserve Fund Account for the purpose of funding a Housing Production Plan.</i></p> <p>Fiscal Year 2025 Tax Rate Impact: <i>The Community Preservation Budget is allocated from a 2% surcharge on to the property tax plus State matching funds. This is noted as a separate line item on your tax bill.</i></p> <p>The Select Board (4-0) recommends favorable action. The CPC (6-0) recommends favorable action. The Finance and Advisory Committee (4-0) recommends favorable action.</p>
<p>ARTICLE 2024/4 2-16</p> <p style="text-align: center;"><i>Community Preservation – Antique Fire Truck Building</i></p>	<p>To see if the Town will vote, pursuant to G.L. c.44B, to appropriate \$150,000 from the Community Preservation Fund Undesignated Reserve <u>Unreserved</u> Fund Account for the purpose of funding the design and construction of a building to store Chemical Engine No. 1, a historic Model-T fire apparatus, including all incidental and related costs; any funds from this appropriation remaining unspent after _____ <u>April 6, 2026</u> will be returned to the Community Preservation fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect, or take any action thereon or relative thereto.</p> <p>Brief Summary: <i>This article seeks to allocate funds set aside in the Community Preservation Fund Undesignated Reserve Fund Account for the purpose of funding the design and construction of a building to house Chemical Engine No. 1, a historic, antique Model-T fire apparatus, which was the first fire truck owned by the Town. _____.</i></p> <p>Fiscal Year 2025 Tax Rate Impact: <i>The Community Preservation Budget is allocated from a 2% surcharge on to the property tax plus State matching funds. This is noted as a separate line item on your tax bill.</i></p> <p>The Select Board (4-0) recommends favorable action. The CPC (6-0) recommends favorable action. The Finance and Advisory Committee (4-0) recommends favorable action.</p>
<p>ARTICLE 2024/4 2-17</p>	<p>To see if the Town will vote in accordance with the provisions of Chapter 77 of the Acts of 2023 to transfer the sum of \$7,719.33 from Free Cash, the amount equivalent to that received by the Town for settlements of the</p>

Commented [TM6]: Please confirm.

Commented [WM7]: This will come from the CP Unreserved Fund Balance

Commented [TM8]: Please confirm.

<p><i>Opioid Special Revenue Fund</i></p>	<p>nationwide opioid litigation matters, to a Special Opioid Revenue Fund approved by the Director of Accounts pursuant to said Chapter 77, which fund may be expended without further appropriation for all of the purposes allowed by law, including those outlined in applicable opioid litigation settlement documents; or take any action thereon or relative thereto.</p> <p>Brief Summary: <i>This article seeks to allocate funds paid to the Town as settlements in the opioid litigation matters to a special revenue account in accordance with Chapter 77 of the Acts of 2023. The funds can only be expended for the specific purposes set forth in the settlement agreements.</i></p> <p>Fiscal Year 2025 Tax Rate Impact: <i>None.</i></p> <p>The Select Board (4-0) recommends favorable action. The Finance and Advisory Committee (4-0) recommends favorable action.</p>
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SECTION 3: OTHER APPROPRIATIONS AND ACTIONS

<p>ARTICLE 2024/4 3-1</p> <p><i>Resolution – State Flag and Seal</i></p>	<p>To see if the Town will vote to approve the resolution in support of changing the state flag and seal of the Commonwealth of Massachusetts set forth in Appendix G, or take any action thereon or relative thereto.</p> <p>[The proposed resolution appears in Appendix G of the 2024 Appendix Book.]</p> <p>Brief Summary: <i>This article seeks Town Meeting’s approval of a resolution in support of changing the state flag and seal of the Commonwealth of Massachusetts.</i></p> <p>Fiscal Year 2025 Tax Rate Impact: <i>None.</i></p> <p>The Select Board (4-0) recommends favorable action. The Finance and Advisory Committee (4-0) recommends favorable action.</p>
<p>ARTICLE 2023/4 3-2</p> <p><i>Acceptance of G.L. c.32, §4(2)(b)</i></p>	<p>To see if the Town will vote to accept the provisions of G.L. c.32, §4(2)(b), which allows call firefighters and reserve police officers who subsequently become permanent members of the Fire Department or Police Department, and thus members of the Essex Regional Retirement System, to buyback and be credited for more than the five (5) years of service allowed by statute, or take any action thereon or relative thereto.</p> <p>Brief Summary: <i>This article seeks to accept the provisions of G.L. c.32, §4(2)(b), which which allows call firefighters and reserve police officers who subsequently become permanent members of the Fire Department or Police Department, and thus members of the Essex Regional Retirement System, to buyback and be credited for more than the five (5) years of service authorized by statute.</i></p>

	<p><i>Fiscal Year 2025 Tax Rate Impact: None.</i></p> <p><i>The Select Board (4-0) recommends favorable action. The Finance and Advisory Committee (4-0) recommends favorable action.</i></p>
<p>ARTICLE 2024/4 3-3</p> <p><i>Amend Town Manager Act</i></p>	<p>To see if the Town will vote to authorize the Select Board to petition the General Court for special legislation to amend the so-called Hamilton Town Manager Act, Chapter 114 of the Acts of 2009, to authorize the Select Board to appoint a Town Manager for a term of up to five (5) years; provided, however, that the General Court may make clerical or editorial changes of form only to the bill unless the Select Board approves amendments to the bill before enactment by the General Court, and to authorize the Select Board to approve amendments within the scope of the general objectives of the petition, or take any other action thereon or relative thereto.</p> <p><i>Brief Summary: This article seeks authorization to petition the state legislature to amend the Town Manager Act to authorize the Select Board to appoint a Town Manager for a term of up to five (5) years. The Town Manager Act currently permits the Select Board to appoint a Town Manager for a term of up to three (3) years.</i></p> <p><i>Fiscal Year 2025 Tax Rate Impact: None.</i></p> <p><i>The Select Board () recommends favorable action. The Finance and Advisory Committee () recommends favorable action.</i></p>
<p>ARTICLE 2024/4 3-4</p> <p><i>Citizens' Petition – Resolution on Use of Artificial Turf at HWRSD Athletic Fields Project</i></p>	<p>To see if the Town will vote that it does not support the use of artificial turf for the proposed Hamilton-Wenham Regional High School athletic improvements project and therefore instructs the Hamilton representatives to the Regional School Committee to inform the Regional School Committee of the Town's position, and if the representatives are given the opportunity to vote on the matter, that the representatives announce the Town's wishes expressed above, or take any action thereon or relative thereto.</p> <p><i>Brief Summary: This article seeks a vote on whether Town Meeting supports the use of artificial turf at the Hamilton Wenham Regional High School athletic fields.</i></p> <p><i>Fiscal Year 2025 Tax Rate Impact: None.</i></p> <p><i>The Select Board (4-0) voted to not make any recommendation regarding this article. The Finance and Advisory Committee () recommends _____ action.</i></p>

<p>ARTICLE 2024/4 3-5</p> <p><i>Citizens' Petition – Amend Vote to Appropriate Funds for the HWRSD Athletic Fields Project</i></p>	<p>To see if the Town will vote to amend the vote¹ under Article 2023/4: 5-2 of the Warrant for the 2023 Annual Town Meeting by striking the period at the end thereof and by inserting thereafter the following:</p> <p>“; and provided further that the design, construction, reconstruction, and improvements shall not include or contain artificial turf.”</p> <p>or take any action thereon or relative thereto.</p> <p>Brief Summary: <i>This article seeks to amend the vote taken at the 2023 Annual Town Meeting to approve a debt authorized by the Hamilton Wenham Regional School Committee to fund the athletic fields project by prohibiting the use of artificial turf.</i></p> <p>Fiscal Year 2025 Tax Rate Impact: <i>None.</i></p> <p>The Select Board (4-0) recommends <u>unfavorable</u> action. The Finance and Advisory Committee () recommends _____ action.</p>
<p>ARTICLE 2024/4 3-6</p> <p><i>Citizens' Petition – General Bylaw Amendment Moratorium on Artificial Turf Fields</i></p>	<p>To see if the Town will vote to amend the general by-laws to add a new by-law captioned “Moratorium on Artificial Turf” that imposes a three-year moratorium on the construction of artificial turf on all public land within the Town, including without limitation land leased or owned by the Town or the Hamilton Wenham Regional School District, as follows:</p> <p>The use of artificial turf on athletic playing fields entails myriad public health and safety, environmental, and climate concerns. Hamilton must carefully evaluate whether such use, even privately funded, is consonant with Hamilton’s athletic needs, the health and safety of its children, residents in general, and the environment. This moratorium allows the Town the opportunity (a) to examine the extent to which artificial turf is injurious to public health and safety, the environment, and the climate compared to natural grass solutions, and (b) to determine if natural grass solutions based on the use of the latest techniques for grass field construction and organic maintenance create viable alternatives for Hamilton. “Artificial turf” means any of various artificial, synthetic or partially synthetic carpet-like materials made to resemble grass, including the infill and lines, used as a surface for athletics, sports or other recreational activities. The Town of Hamilton shall</p>

¹ That the Town approve the debt authorized by the Hamilton Wenham Regional School Committee (“School Committee”) in the amount of Fifteen Million Dollars (\$15,000,000) for the purpose of designing, constructing, reconstructin, making improvements to and equipping the athletic and recreational facilities located at the Hamilton Wenham Regional High School, 775 Bay Road, Hamilton, MA including the payment of all costs incidental or related thereto; provided, however, that the vote taking hereunder shall be expressly contingent upon approval by the voters of the Town at an election to exclude from the limits imposed by Proposition 2 ½, the amounts needed to pay for the The Town’s allocated share of the principal and interest on such debt, and further, that the expenditure of funds authorized to be borrowed hereunder shall be reduced by any grants or gifts received for such purposes and by any other amount or amounts that the School Committee may, from time to time, appropriate from the District Capital Stabilization Fund, including, but not limited to the \$1,690,000 the School Committee has indicated will be earmarked for the project in FY 2024.

	<p>neither install nor authorize or allow the installation of artificial turf on any public land within the town, including with limitation land leased or owned by the Town or the Hamilton Wenham Regional School District for a period of three years from the effective date of this moratorium.</p> <p>or take any action thereon or relative thereto.</p> <p><i>Brief Summary:</i> <i>This article seeks to adopt a General Bylaw imposing a three (3) moratorium on the authorization and installation of artificial turf fields on any public land in the Town, including land owned or leased by the HWRSD.</i></p> <p><i>Fiscal Year 2025 Tax Rate Impact:</i> <i>None.</i></p> <p><i>The Select Board (3-1) voted to not make any recommendation regarding this article. The Finance and Advisory Committee () recommends _____ action.</i></p>
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ADJOURNMENT

Given under our hands this _____ day of _____, 2024.

HAMILTON SELECT BOARD

Shawn M. Farrell, Chair

Caroline Q. Beaulieu

Thomas B. Myers

William A. Olson

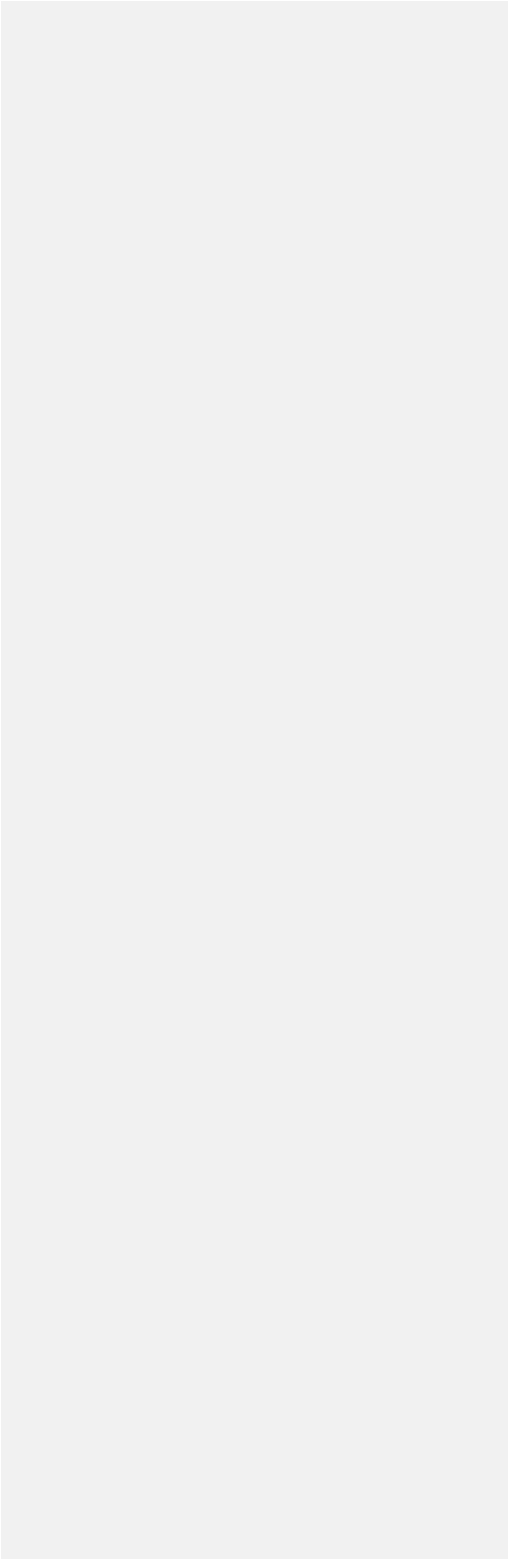
Bill Wilson *Hamilton, Massachusetts*

I have this day served this warrant as directed by Chapter 1, Section 1b of the Town By-laws.

Constable, Town of Hamilton

Date

905638/HAML/0001



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Saturday, April 6, 2024

ANNUAL TOWN MEETING

*Hamilton-Wenham Regional High School
Auditorium*

9:00 a.m.

DEMOCRACY IS NOT A SPECTATOR SPORT

Please bring this warrant with you to the Town Meeting. Thank you.

**APPENDIX A
COMPENSATION / CLASSIFICATION TABLE
FISCAL YEAR 2025**

Wage Grid

Note # = See footnote - end of Compensation Table

Exempt Positions		Steps							
Grade		I	II	III	IV	V	VI	VII	VIII
	22 Director of Public Works (40 Hrs.)	\$ 124,948.51	\$ 127,447.48	\$ 129,996.43	\$ 132,596.36	\$ 135,248.29	\$ 137,953.25	\$ 140,712.32	\$ 143,526.56
	21 Director of Planning & Development (40 Hrs.)	\$ 114,615.07	\$ 116,897.04	\$ 119,243.59	\$ 121,633.20	\$ 124,065.86	\$ 126,541.58	\$ 129,081.89	\$ 131,663.53
	20 Assistant DPW Director (40Hrs.)	\$ 107,581.97	\$ 109,733.60	\$ 111,928.27	\$ 114,166.84	\$ 116,450.18	\$ 118,779.18	\$ 121,154.77	\$ 123,577.86
	18 Town Accountant (40 Hrs.)	\$ 98,124.62	\$ 100,083.67	\$ 102,085.78	\$ 104,130.94	\$ 106,219.15	\$ 108,350.42	\$ 110,524.75	\$ 112,735.25
10	18 Human Resources Director (40 Hrs.)	\$ 98,124.62	\$ 100,083.67	\$ 102,085.78	\$ 104,130.94	\$ 106,219.15	\$ 108,350.42	\$ 110,524.75	\$ 112,735.25
10	18 Building Commissioner (40 Hrs.)	\$ 98,124.62	\$ 100,083.67	\$ 102,085.78	\$ 104,130.94	\$ 106,219.15	\$ 108,350.42	\$ 110,524.75	\$ 112,735.25
10	18 Director of Assessors (40 Hrs.)	\$ 98,124.62	\$ 100,083.67	\$ 102,085.78	\$ 104,130.94	\$ 106,219.15	\$ 108,350.42	\$ 110,524.75	\$ 112,735.25
1	18 Treasurer-Collector (40 Hrs.)	\$ 98,124.62	\$ 100,083.67	\$ 102,085.78	\$ 104,130.94	\$ 106,219.15	\$ 108,350.42	\$ 110,524.75	\$ 112,735.25
	18 Director of Health & Human Services (24 Hrs.)	\$ 58,874.77	\$ 60,050.20	\$ 61,251.47	\$ 62,478.56	\$ 63,731.49	\$ 65,010.25	\$ 66,314.85	\$ 67,641.15
10	17 Recreation Director (40 Hrs.)	\$ 92,161.37	\$ 94,012.78	\$ 95,885.71	\$ 97,801.70	\$ 99,760.75	\$ 101,762.86	\$ 103,808.02	\$ 105,884.17
1	16 Town Clerk (Elected - Salary based on 40 Hrs.)	\$ 89,427.31	\$ 91,214.14	\$ 93,044.02	\$ 94,895.42	\$ 96,789.89	\$ 98,727.41	\$ 100,707.98	\$ 102,722.14
	13 Director of Health & Human Services (40 Hrs.)	\$ 84,432.82	\$ 86,112.00	\$ 87,834.24	\$ 89,599.54	\$ 91,386.36	\$ 93,216.24	\$ 95,089.18	\$ 96,990.96
10	12 Conservation Agent (40 Hrs.)	\$ 78,187.20	\$ 79,747.20	\$ 81,348.80	\$ 82,971.20	\$ 84,656.00	\$ 86,340.80	\$ 88,067.20	\$ 89,835.20
10	10 Patton Homestead Director (25 Hrs.)	\$ 43,719.00	\$ 44,590.00	\$ 45,487.00	\$ 46,397.00	\$ 47,320.00	\$ 48,269.00	\$ 49,231.00	\$ 50,219.00

Hourly Positions

		Steps							
Grade		I	II	III	IV	V	VI	VII	VIII
	Public Health Nurse (19 Hrs.)	\$ 60.00							
11	Sealer of Weights & Measures (<19 Hrs.)	\$ 35.99	\$ 36.71	\$ 37.44	\$ 38.19	\$ 38.95	\$ 39.73	\$ 40.53	\$ 41.34
10	Asst. to the Town Manager/CPA Coordinator (37.5 Hrs.)	\$ 33.63	\$ 34.30	\$ 34.99	\$ 35.69	\$ 36.40	\$ 37.13	\$ 37.87	\$ 38.63
7	10 Energy Manager (<19 Hrs.)	\$ 33.63	\$ 34.30	\$ 34.99	\$ 35.69	\$ 36.40	\$ 37.13	\$ 37.87	\$ 38.63
10	Assistant Treasurer/Collector (40 Hrs.)	\$ 33.63	\$ 34.30	\$ 34.99	\$ 35.69	\$ 36.40	\$ 37.13	\$ 37.87	\$ 38.63
10	Assistant Assessor (40 Hrs.)	\$ 33.63	\$ 34.30	\$ 34.99	\$ 35.69	\$ 36.40	\$ 37.13	\$ 37.87	\$ 38.63
10	Grants & Communication Coordinator (24 Hrs.)	\$ 33.63	\$ 34.30	\$ 34.99	\$ 35.69	\$ 36.40	\$ 37.13	\$ 37.87	\$ 38.63
8	Health Inspector (<19 Hrs.)	\$ -	\$ -	\$ 29.91	\$ 30.51	\$ 31.12	\$ 31.74	\$ 32.37	\$ 33.03
8	Reserve Patrolman	\$ 29.91	\$ 30.51	\$ 31.12					
7	Information/Media Specialist (<19 Hrs.)	\$ 26.60	\$ 27.13	\$ 27.67	\$ 28.23	\$ 28.79	\$ 29.37	\$ 29.96	\$ 30.55
7	Social Services Specialists (<19 Hrs.)	\$ 26.60	\$ 27.13	\$ 27.67	\$ 28.23	\$ 28.79	\$ 29.37	\$ 29.96	\$ 30.55
7	Emergency Center Dispatcher (P/I)	\$ 26.60	\$ 27.13	\$ 27.67					
4	Clerk/Typist (<19 Hrs.)	\$ 18.37	\$ 18.74	\$ 19.11	\$ 19.50	\$ 19.89	\$ 20.28	\$ 20.69	\$ 21.10
	Matron	\$ 21.68	\$ 22.99	\$ 24.36	\$ 25.82				

Collective Bargaining Unions - Hourly Compensation Tables Established by Labor Unit Contract

Administrative Assistant Union

<i>7/1/24 - (existing contract expires 6/30/27)</i>		Steps							
Grade		I	II	III	IV	V	VI	VII	VIII
6	Administrative Assistant	\$ 25.94	\$ 26.45	\$ 26.98	\$ 27.52	\$ 28.07	\$ 28.64	\$ 29.21	\$ 29.79
7	Administrative Assistant	\$ 26.87	\$ 27.41	\$ 27.95	\$ 28.51	\$ 29.08	\$ 29.67	\$ 30.26	\$ 30.86
8	Administrative Assistant	\$ 27.83	\$ 28.39	\$ 28.96	\$ 29.54	\$ 30.13	\$ 30.73	\$ 31.34	\$ 31.97

FY25 DPW Union

<i>7/1/24 (existing contract expires 6/30/27)</i>		Steps							
Grade		I	II	III	IV	V	VI	VII	VIII
12	Supervisor	\$ 37.59	\$ 38.34	\$ 39.11	\$ 39.89	\$ 40.70	\$ 41.51	\$ 42.34	\$ 43.19
9	Foreman	\$ 31.42	\$ 32.05	\$ 32.70	\$ 33.35	\$ 34.01	\$ 34.69	\$ 35.39	\$ 36.09
9	Utility Plant Operator-Primary	\$ 31.42	\$ 32.05	\$ 32.70	\$ 33.35	\$ 34.01	\$ 34.69	\$ 35.39	\$ 36.09
8	Utility Plant Operator-Secondary	\$ 29.91	\$ 30.51	\$ 31.12	\$ 31.74	\$ 32.38	\$ 33.02	\$ 33.69	\$ 34.36
8	Jr. Mechanic	\$ 29.91	\$ 30.51	\$ 31.12	\$ 31.74	\$ 32.38	\$ 33.02	\$ 33.69	\$ 34.36
7	Heavy Equipment Operator	\$ 26.60	\$ 27.13	\$ 27.67	\$ 28.21	\$ 28.78	\$ 29.36	\$ 29.95	\$ 30.55
6	Truck Driver/Laborer	\$ 25.70	\$ 26.22	\$ 26.74	\$ 27.28	\$ 27.83	\$ 28.39	\$ 28.96	\$ 29.54
6	Building Custodian	\$ 25.70	\$ 26.22	\$ 26.74	\$ 27.28	\$ 27.83	\$ 28.39	\$ 28.96	\$ 29.54

Firefighter Union

<i>7/1/24 (existing contract expires 6/30/27)</i>		Steps							
Grade		I	II	III	IV	V	VI	VII	VIII
	Firefighter/EMT	\$ 31.57	\$ 32.20	\$ 32.84	\$ 33.50	\$ 34.17	\$ 34.85	\$ 35.55	\$ 36.26
	Senior Firefighter/EMT	\$ 31.89	\$ 32.53	\$ 33.18	\$ 33.84	\$ 34.52	\$ 35.21	\$ 35.91	\$ 36.63
	Lieutenant/EMT	\$ 36.99	\$ 37.73	\$ 38.49	\$ 39.26	\$ 40.04	\$ 40.84	\$ 41.66	\$ 42.49
	Captain/EMT	\$ 43.35	\$ 44.21	\$ 45.10	\$ 46.00	\$ 46.92	\$ 47.86	\$ 48.81	\$ 49.79
	Lieutenant/Fire Prevention/EMT	\$ 39.11	\$ 39.89	\$ 40.69	\$ 41.51	\$ 42.34	\$ 43.18	\$ 44.05	\$ 44.93
	Captain/Fire Prevention/EMT	\$ 45.47	\$ 46.38	\$ 47.30	\$ 48.25	\$ 49.22	\$ 50.20	\$ 51.20	\$ 52.23
	On-Call Stipend (per night)	\$ 25.00							

**APPENDIX A
COMPENSATION / CLASSIFICATION TABLE
FISCAL YEAR 2025**

Police Union							
	7/1/24 (existing contract expires 6/30/27)						
	PATROLMAN	Steps					
		I	II	III	IV	V	VI
	Upon completion of years of service	0	2 yrs.	4 yrs.	6 yrs.	8 yrs.	10 yrs.
	Employees Hired Prior to 7/1/2010						
1, 3	W/O College Degree	\$ 30.26	\$ 31.39	\$ 32.19	\$ 32.95	\$ 33.75	\$ 35.00
1, 3	BA/BS	\$ 36.33	\$ 37.67	\$ 38.62	\$ 39.54	\$ 40.50	\$ 42.01
1, 3	MA/MS	\$ 37.85	\$ 39.25	\$ 40.24	\$ 41.19	\$ 42.18	\$ 43.75
	Employees Hired After 7/1/2010						
1, 3	W/O College Degree	\$ 30.26	\$ 31.39	\$ 32.19	\$ 32.95	\$ 33.75	\$ 35.00
1, 3	BA/BS	\$ 33.31	\$ 34.54	\$ 35.41	\$ 36.26	\$ 37.13	\$ 38.51
1, 3	MA/MS	\$ 37.85	\$ 39.25	\$ 40.24	\$ 41.19	\$ 42.18	\$ 43.75

	SERGEANT	Steps					
		I	II	III	IV	V	VI
	Upon completion of years of service	0	2 yrs.	4 yrs.	6 yrs.	8 yrs.	10 yrs.
	Employees Hired Prior to 7/1/2010						
	BA/BS	\$ 42.87	\$ 44.45	\$ 45.57	\$ 46.66	\$ 47.79	\$ 49.57
	MA/MS	\$ 44.66	\$ 46.32	\$ 47.48	\$ 48.60	\$ 49.77	\$ 51.63
	Employees Hired After 7/1/2010						
	BA/BS	\$ 39.31	\$ 40.76	\$ 41.78	\$ 42.79	\$ 43.81	\$ 45.44
	MA/MS	\$ 44.66	\$ 46.32	\$ 47.48	\$ 48.60	\$ 49.77	\$ 51.63

	LIEUTENANT	Steps					
		I	II	III	IV	V	VI
	Upon completion of years of service	0	2 yrs.	4 yrs.	6 yrs.	8 yrs.	10 yrs.
	Employees Hired Prior to 7/1/2010						
	BA/BS	\$ 47.16	\$ 48.90	\$ 50.13	\$ 51.33	\$ 52.57	\$ 54.53
	MA/MS	\$ 49.13	\$ 50.95	\$ 52.23	\$ 53.46	\$ 54.75	\$ 56.79
	Employees Hired After 7/1/2010						
	BA/BS	\$ 43.24	\$ 44.84	\$ 45.96	\$ 47.07	\$ 48.19	\$ 49.98
	MA/MS	\$ 49.13	\$ 50.95	\$ 52.23	\$ 53.46	\$ 54.75	\$ 56.79

Police & Fire Signal Operator Union - Hourly Compensation table established by Union Contract.									
	7/1/24 (existing contract expires 6/30/27)								
	Grade	I	II	III	IV	V	VI	VII	VIII
4	7 Dispatcher	\$ 26.61	\$ 27.15	\$ 27.69	\$ 28.23	\$ 28.80	\$ 29.38	\$ 29.96	\$ 30.56

**APPENDIX A
COMPENSATION / CLASSIFICATION TABLE
FISCAL YEAR 2025**

Other Municipal Positions

Elected/Appointed Positions (MGL 41 s.108 & 108A)	Annual Salary
Town Manager	\$ 157,613.27
Finance Director	\$ 144,900.00
Chief of Police	\$ 175,054.39
Chief of Fire	\$ 137,238.85
Police Captain	\$ 139,352.63
Deputy Fire Chief	\$ 124,200.00
Select Board/Chair	\$ 3,225.00
Board of Assessors/Chair	\$ 2,936.00
Select Board/Members	\$ 2,852.00
Board of Assessors/Members	\$ 2,193.00
Board of Appeals/Chair	\$ 1,681.00
Board of Health/Chair	\$ 873.00
Board of Health/Members	\$ 495.00

Professional Stipends	Annual Amount
Animal Control Officer/Inspector	\$ 14,000.00
Procurement Stipend	\$ 7,500.00
Meeting Stipend	\$ 4,380.00
Animal Pick-Up (Deceased)	\$ 2,400.00
Wildlife Officer	\$ 2,400.00
Elections Stipend	\$ 2,000.00
Harbormaster	\$ 1,200.00
Professional Certifications	\$ 1,000.00
Police EMT Certification (Police)	\$ 1,750.00
Police Accreditation Stipend (Police)	\$ 1,200.00
Fire EMT Stipend (Fire)	\$ 3,900.00
Fire Emergency Manager Stipend (Fire Chief)	\$ 5,000.00
Fire Call Fire Captain	\$ 750.00
Fire Full-time Call Fire Training Officer	\$ 500.00
DPW Snow Stipend (17 Wks.)	\$ 210.00
DPW Sand Stipend (17 Wks.)	\$ 210.00
DPW On-Call Stipend (17 Wks.)	\$ 50.00
DPW On-Call Stipend (35 Wks.)	\$ 175.00
DPW License Stipend	\$ 750.00
DPW Active Water Emergency Stipend	\$ 100.00

Call Firefighters	Hourly Wage	Certified 5%
Rank		
Captain	\$ 30.34	\$ 31.85
Lieutenant	\$ 27.90	\$ 29.30
Firefighter I & II/EMT	\$ 24.25	\$ 25.46
Firefighter w/ CPR 1st. Responder	\$ 23.77	\$ 24.96
On-Call Stipend (per night)	\$ 25.00	

Occasional Help	Wage
Registrar of Voters (annually)	\$ 400.00
Seasonal Employee	\$15.00 - \$28.00
	CY2024
Poll Worker	\$ 15.00
Warden (Elections/Registration)	\$ 16.00
Senior Work-Off Program	\$ 15.00

Legend Notes

- 1 Position also receives either a "Professional Stipend" or additional compensation for certification. See MGL Ch. 41, Sec 19K & 108P.
- 2 Differs from Wage Grid table; see "Other Municipal Positions" section for additional information.
- 3 Shift differential is 7% for Evening and 9% for Midnight shift.
- 4 Shift differential is 5% for Evening and 7% for Midnight shift.
- 5 Position is shared with the Town of Manchester-by-the-Sea; 50% cost sharing.
- 6 Position funded through the Community Preservation Act Fund and Affordable Housing Trust.
- 7 Position is shared with the Town of Wenham and HWRSD; cost sharing in accordance with contract/approved hours.
- 8 Procurement stipend for DPW Director
- 9 Assistant to the Town Manager/Community Preservation Coordinator
- 10 Position is part of an Intermunicipal Contract with other communities

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8
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**APPENDIX B
TOWN OF HAMILTON
FY2025 GENERAL FUND PROJECTED BUDGET**

GENERAL GOVERNMENT

122	SELECT BOARD	2022	2023	2024	2025	\$ Change	% Change
		ACTUAL	ACTUAL	ORIG BUD	DEPT REQ		
	PERSONNEL EXPENSES	\$ 38,522	\$ 29,615	\$ 44,467	\$ 44,467	\$ -	0.00%
	OPERATING EXPENSES	\$ 291	\$ 73	\$ 4,800	\$ 4,800	\$ -	0.00%
	TOTAL SELECT BOARD	\$ 38,813	\$ 29,688	\$ 49,267	\$ 49,267	\$ -	0.00%

123	TOWN MANAGER	2022	2023	2024	2025	\$ Change	% Change
		ACTUAL	ACTUAL	ORIG BUD	DEPT REQ		
	PERSONNEL EXPENSES	\$ 207,788	\$ 213,916	\$ 224,389	\$ 266,389	\$ 42,000	18.72%
	OPERATING EXPENSES	\$ 197,144	\$ 189,911	\$ 129,817	\$ 132,854	\$ 3,037	2.34%
	TOTAL TOWN MANAGER	\$ 404,932	\$ 403,826	\$ 354,206	\$ 399,243	\$ 45,037	12.71%

132	FINANCE COMMITTEE	2022	2023	2024	2025	\$ Change	% Change
		ACTUAL	ACTUAL	ORIG BUD	DEPT REQ		
	EXPENSES	\$ 180	\$ 184	\$ 425	\$ 435	\$ 10	2.35%
	ANNUAL RESERVE FUND	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -	0.00%
	TOTAL FINANCE & ADVISORY COMMITTEE	\$ 180	\$ 184	\$ 100,425	\$ 100,435	\$ 10	0.01%

135	FINANCE DIRECTOR/TOWN ACCOUNTANT	2022	2023	2024	2025	\$ Change	% Change
		ACTUAL	ACTUAL	ORIG BUD	DEPT REQ		
	PERSONNEL EXPENSES	\$ 209,316	\$ 221,811	\$ 236,690	\$ 236,690	\$ -	0.00%
	OPERATING EXPENSES	\$ 182,589	\$ 216,468	\$ 256,539	\$ 285,143	\$ 28,604	11.15%
	CAPITAL EXPENSES	\$ 3,587	\$ 530	\$ 3,500	\$ 12,000	\$ 8,500	0.00%
	TOTAL FINANCE DIRECTOR/TOWN ACCOUNTANT	\$ 395,492	\$ 438,808	\$ 496,729	\$ 533,833	\$ 37,104	7.47%

141	ASSESSORS	2022	2023	2024	2025	\$ Change	% Change
		ACTUAL	ACTUAL	ORIG BUD	DEPT REQ		
	PERSONNEL EXPENSES	\$ 74,388	\$ 150,910	\$ 181,381	\$ 181,381	\$ -	0.00%
	OPERATING EXPENSES	\$ 35,337	\$ 25,463	\$ 30,645	\$ 30,645	\$ -	0.00%
	TOTAL ASSESSORS	\$ 109,725	\$ 176,373	\$ 212,026	\$ 212,026	\$ -	0.00%

145	TREASURER/COLLECTOR	2022	2023	2024	2025	\$ Change	% Change
		ACTUAL	ACTUAL	ORIG BUD	DEPT REQ		
	PERSONNEL EXPENSES	\$ 189,963	\$ 203,209	\$ 226,740	\$ 226,740	\$ -	0.00%
	OPERATING EXPENSES	\$ 35,325	\$ 45,685	\$ 51,700	\$ 55,150	\$ 3,450	6.67%
	TOTAL TREASURER/COLLECTOR	\$ 225,288	\$ 248,895	\$ 278,440	\$ 281,890	\$ 3,450	1.24%

151	TOWN COUNSEL	2022	2023	2024	2025	\$ Change	% Change
		ACTUAL	ACTUAL	ORIG BUD	DEPT REQ		
	LEGAL RETAINER	\$ 77,589	\$ 84,594	\$ 84,000	\$ 104,000	\$ 20,000	23.81%
	LEGAL EXPENSES	\$ 38,734	\$ 91,700	\$ 42,000	\$ 42,000	\$ -	0.00%
	TOTAL TOWN COUNSEL	\$ 116,322	\$ 176,294	\$ 126,000	\$ 146,000	\$ 20,000	15.87%

152	HUMAN RESOURCES	2022	2023	2024	2025	\$ Change	% Change
		ACTUAL	ACTUAL	ORIG BUD	DEPT REQ		
	PERSONNEL EXPENSES	\$ 92,243	\$ 96,699	\$ 100,610	\$ 100,610	\$ -	0.00%
	OPERATING EXPENSES	\$ 390	\$ 488	\$ 1,808	\$ 6,808	\$ 5,000	276.55%
	TOTAL HUMAN RESOURCES	\$ 92,633	\$ 97,187	\$ 102,418	\$ 107,418	\$ 5,000	4.88%

**APPENDIX B
TOWN OF HAMILTON
FY2025 GENERAL FUND PROJECTED BUDGET**

		2022	2023	2024	2025		
		ACTUAL	ACTUAL	ORIG BUD	DEPT REQ	\$ Change	% Change
161	TOWN CLERK						
	PERSONNEL EXPENSES	\$ 126,030	\$ 144,732	\$ 152,424	\$ 153,424	\$ 1,000	0.66%
	OPERATING EXPENSES	\$ 14,778	\$ 18,213	\$ 18,448	\$ 16,617	\$ (1,831)	-9.93%
	TOTAL TOWN CLERK	\$ 140,808	\$ 162,945	\$ 170,872	\$ 170,041	\$ (831)	-0.49%
162	ELECTION & REGISTRATION						
	PERSONNEL EXPENSES	\$ 7,411	\$ 11,397	\$ 12,535	\$ 18,333	\$ 5,798	46.25%
	OPERATING EXPENSES	\$ 19,694	\$ 27,121	\$ 23,350	\$ 31,130	\$ 7,780	33.32%
	TOTAL ELECTION & REGISTRATION	\$ 27,104	\$ 38,519	\$ 35,885	\$ 49,463	\$ 13,578	37.84%
171	CONSERVATION COMMISSION						
	PERSONNEL EXPENSES	\$ 30,805	\$ 29,098	\$ 33,595	\$ 77,250	\$ 43,655	129.94%
	OPERATING EXPENSES	\$ 1,341	\$ 1,575	\$ 2,425	\$ 2,425	\$ -	0.00%
	TOTAL CONSERVATION COMMISSION	\$ 32,146	\$ 30,673	\$ 36,020	\$ 79,675	\$ 43,655	121.20%
172	PLANNING DEPARTMENT						
	PERSONNEL EXPENSES	\$ 123,744	\$ 126,335	\$ 131,071	\$ 191,071	\$ 60,000	45.78%
	OPERATING EXPENSES	\$ 1,179	\$ 11,744	\$ 5,700	\$ 5,700	\$ (0)	0.00%
	TOTAL PLANNING DEPARTMENT	\$ 124,924	\$ 138,079	\$ 136,771	\$ 196,771	\$ 60,000	43.87%
174	CHEBACCO WOODS						
	OPERATING EXPENSES	\$ 2,400	\$ 225	\$ 2,500	\$ 2,500	\$ -	0.00%
	TOTAL CHEBACCO WOODS	\$ 2,400	\$ 225	\$ 2,500	\$ 2,500	\$ -	0.00%
192	PUBLIC BUILDING & MAINTENANCE						
	PERSONNEL EXPENSES	\$ 51,105	\$ 63,189	\$ 75,989	\$ 75,989	\$ -	0.00%
	OPERATING EXPENSES	\$ 249,012	\$ 260,716	\$ 201,151	\$ 227,151	\$ 26,000	12.93%
	CAPITAL EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	TOTAL PUBLIC BUILDING & MAINTENANCE	\$ 300,117	\$ 323,905	\$ 277,140	\$ 303,140	\$ 26,000	9.38%
	PERSONNEL	\$ 1,151,315	\$ 1,290,913	\$ 1,419,891	\$ 1,572,343	\$ 152,453	10.74%
	OPERATING	\$ 859,569	\$ 974,689	\$ 958,809	\$ 1,059,358	\$ 100,550	10.49%
	TOTAL GENERAL GOVERNMENT	\$ 2,010,884	\$ 2,265,602	\$ 2,378,699	\$ 2,631,702	\$ 253,012	10.64%

**APPENDIX B
TOWN OF HAMILTON
FY2025 GENERAL FUND PROJECTED BUDGET**

PUBLIC SAFETY

		2022	2023	2024	2025		
		ACTUAL	ACTUAL	ORIG BUD	DEPT REQ	\$ Change	% Change
210	POLICE						
	PERSONNEL EXPENSES	\$ 1,654,287	\$ 1,775,477	\$ 1,943,724	\$ 2,091,395	\$ 147,671	7.60%
	OPERATING EXPENSES	\$ 123,973	\$ 125,814	\$ 129,008	\$ 139,878	\$ 10,870	8.43%
	CAPITAL EXPENSES	\$ 18,980	\$ 18,980	\$ 18,980	\$ 25,086	\$ 6,106	32.17%
	TOTAL POLICE	\$ 1,797,240	\$ 1,920,271	\$ 2,091,712	\$ 2,256,359	\$ 164,647	7.87%
233	EMERGENCY OPERATIONS CENTER						
	PERSONNEL EXPENSES	\$ 322,008	\$ 319,915	\$ 335,018	\$ 335,018	\$ -	0.00%
	OPERATING EXPENSES	\$ 42,648	\$ 46,121	\$ 47,515	\$ 50,756	\$ 3,241	6.82%
	CAPITAL EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	TOTAL EMERGENCY OPERATIONS CENTER	\$ 364,656	\$ 366,035	\$ 382,533	\$ 385,774	\$ 3,241	0.85%
220	FIRE DEPARTMENT						
	PERSONNEL EXPENSES	\$ 702,342	\$ 738,029	\$ 915,347	\$ 915,347	\$ -	0.00%
	OPERATING EXPENSES	\$ 102,892	\$ 102,522	\$ 113,852	\$ 125,549	\$ 11,697	10.27%
	CAPITAL EXPENSES	\$ 111,712	\$ 118,431	\$ 111,712	\$ 111,712	\$ -	0.00%
	TOTAL FIRE DEPARTMENT	\$ 916,945	\$ 958,982	\$ 1,140,910	\$ 1,152,607	\$ 11,697	1.03%
241	INSPECTIONAL EXPENSES						
	PERSONNEL EXPENSES	\$ 194,622	\$ 205,697	\$ 212,571	\$ 212,571	\$ -	0.00%
	OPERATING EXPENSES	\$ 898	\$ 2,796	\$ 6,550	\$ 20,409	\$ 13,859	211.59%
	CAPITAL EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	TOTAL INSPECTIONAL EXPENSES	\$ 195,519	\$ 208,494	\$ 219,121	\$ 232,980	\$ 13,859	6.32%
291	EMERGENCY MANAGEMENT DEPT						
	PERSONNEL EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	OPERATING EXPENSES	\$ 8,433	\$ 1,024	\$ 21,100	\$ 1,100	\$ (20,000)	-94.79%
	TOTAL EMERGENCY MANAGEMENT DEPT	\$ 8,433	\$ 1,024	\$ 21,100	\$ 1,100	\$ (20,000)	-94.79%
292	ANIMAL CONTROL						
	PERSONNEL EXPENSES	\$ 32,665	\$ 33,780	\$ 35,430	\$ 35,930	\$ 500	1.41%
	OPERATING EXPENSES	\$ 105	\$ 463	\$ 1,850	\$ 1,850	\$ -	0.00%
	TOTAL ANIMAL CONTROL	\$ 32,770	\$ 34,243	\$ 37,280	\$ 37,780	\$ 500	1.34%
919	ENERGY						
	PERSONNEL EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	OPERATING EXPENSES	\$ 29,595	\$ 28,563	\$ 29,000	\$ 29,000	\$ -	0.00%
	TOTAL ENERGY	\$ 29,595	\$ 28,563	\$ 29,000	\$ 29,000	\$ -	0.00%
	PERSONNEL	\$ 2,905,924	\$ 3,072,898	\$ 3,442,089	\$ 3,590,261	\$ 148,171	4.30%
	OPERATING	\$ 439,234	\$ 444,714	\$ 479,566	\$ 505,339	\$ 25,773	5.37%
	TOTAL PUBLIC SAFETY	\$ 3,345,159	\$ 3,517,612	\$ 3,921,655	\$ 4,095,600	\$ 173,945	4.44%

**APPENDIX B
TOWN OF HAMILTON
FY2025 GENERAL FUND PROJECTED BUDGET**

DEPARTMENT OF PUBLIC WORKS

421	DEPARTMENT OF PUBLIC WORKS	2022 ACTUAL	2023 ACTUAL	2024 ORIG BUD	2025 DEPT REQ	\$ Change	% Change
	PERSONNEL EXPENSES	\$ 271,907	\$ 283,538	\$ 296,936	\$ 296,936	\$ -	0.00%
	OPERATING EXPENSES	\$ 22,057	\$ 16,820	\$ 27,100	\$ 32,700	\$ 5,600	100.00%
	CAPITAL EXPENSES	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	100.00%
	TOTAL DEPARTMENT OF PUBLIC WORKS	\$ 293,964	\$ 300,358	\$ 324,036	\$ 339,636	\$ 15,600	4.81%

422	HIGHWAY	2022 ACTUAL	2023 ACTUAL	2024 ORIG BUD	2025 DEPT REQ	\$ Change	% Change
	PERSONNEL EXPENSES	\$ 225,348	\$ 209,880	\$ 273,288	\$ 273,288	\$ -	0.00%
	OPERATING EXPENSES	\$ 134,333	\$ 163,588	\$ 221,400	\$ 236,900	\$ 15,500	7.00%
	TOTAL HIGHWAY	\$ 359,680	\$ 373,468	\$ 494,688	\$ 510,188	\$ 15,500	3.13%

423	SNOW REMOVAL	2022 ACTUAL	2023 ACTUAL	2024 ORIG BUD	2025 DEPT REQ	\$ Change	% Change
	PERSONNEL EXPENSES	\$ 84,470	\$ 78,196	\$ 100,410	\$ 100,410	\$ -	0.00%
	OPERATING EXPENSES	\$ 162,544	\$ 172,878	\$ 179,250	\$ 179,250	\$ -	0.00%
	TOTAL SNOW REMOVAL	\$ 247,014	\$ 251,074	\$ 279,660	\$ 279,660	\$ -	0.00%

425	VEHICLE MAINTENANCE	2022 ACTUAL	2023 ACTUAL	2024 ORIG BUD	2025 DEPT REQ	\$ Change	% Change
	PERSONNEL EXPENSES	\$ 67,338	\$ 70,292	\$ 94,695	\$ 94,695	\$ -	0.00%
	OPERATING EXPENSES	\$ 85,177	\$ 104,043	\$ 79,532	\$ 84,532	\$ 5,000	6.29%
	TOTAL VEHICLE MAINTENANCE	\$ 152,515	\$ 174,335	\$ 174,228	\$ 179,228	\$ 5,000	2.87%

429	CEMETERY	2022 ACTUAL	2023 ACTUAL	2024 ORIG BUD	2025 DEPT REQ	\$ Change	% Change
	PERSONNEL EXPENSES	\$ 98,395	\$ 139,848	\$ 155,627	\$ 155,627	\$ -	0.00%
	OPERATING EXPENSES	\$ 11,702	\$ 12,136	\$ 13,000	\$ 13,000	\$ -	0.00%
	TOTAL CEMETERY	\$ 110,097	\$ 151,984	\$ 168,627	\$ 168,627	\$ -	0.00%

433	SANITATION - WASTE, RECYCLING & LANDFILL	2022 ACTUAL	2023 ACTUAL	2024 ORIG BUD	2025 DEPT REQ	\$ Change	% Change
	PERSONNEL EXPENSES	\$ 4,750	\$ 4,947	\$ 5,747	\$ 5,747	\$ -	0.00%
	OPERATING EXPENSES	\$ 651,726	\$ 806,021	\$ 802,190	\$ 833,610	\$ 31,420	3.92%
	TOTAL SANITATION	\$ 656,476	\$ 810,968	\$ 807,937	\$ 839,357	\$ 31,420	3.89%

650	PARK, FIELDS AND GROUNDS	2022 ACTUAL	2023 ACTUAL	2024 ORIG BUD	2025 DEPT REQ	\$ Change	% Change
	PERSONNEL EXPENSES	\$ 69,161	\$ 85,252	\$ 76,660	\$ 76,660	\$ -	0.00%
	OPERATING EXPENSES	\$ 11,069	\$ 4,509	\$ 5,150	\$ 5,150	\$ -	0.00%
	TOTAL PARK, FIELDS AND GROUNDS	\$ 80,230	\$ 89,761	\$ 81,810	\$ 81,810	\$ -	0.00%

	PERSONNEL	\$ 821,368	\$ 871,954	\$ 1,003,363	\$ 1,003,363	\$ -	0.00%
	OPERATING	\$ 1,078,608	\$ 1,279,995	\$ 1,327,622	\$ 1,395,142	\$ 67,520	5.09%
	TOTAL DEPARTMENT OF PUBLIC WORKS	\$ 1,899,976	\$ 2,151,948	\$ 2,330,985	\$ 2,398,505	\$ 67,520	2.90%

**APPENDIX B
TOWN OF HAMILTON
FY2025 GENERAL FUND PROJECTED BUDGET**

HEALTH AND HUMAN EXPENSES

511	HEALTH DEPARTMENT	2022 ACTUAL	2023 ACTUAL	2024 ORIG BUD	2025 DEPT REQ	\$ Change	% Change
	PERSONNEL EXPENSES	\$ 91,532	\$ 105,262	\$ 139,538	\$ 139,538	\$ -	0.00%
	OPERATING EXPENSES	\$ 31,510	\$ 36,443	\$ 43,050	\$ 43,010	\$ (40)	-0.09%
	TOTAL HEALTH DEPARTMENT	\$ 123,041	\$ 141,705	\$ 182,588	\$ 182,548	\$ (40)	-0.02%

541	COUNCIL ON AGING	2022 ACTUAL	2023 ACTUAL	2024 ORIG BUD	2025 DEPT REQ	\$ Change	% Change
	PERSONNEL EXPENSES	\$ 47,606	\$ 87,420	\$ 109,404	\$ 109,404	\$ -	0.00%
	OPERATING EXPENSES	\$ 36,981	\$ 24,845	\$ 25,950	\$ 27,200	\$ 1,250	4.82%
	TOTAL COUNCIL ON AGING	\$ 84,587	\$ 112,265	\$ 135,354	\$ 136,604	\$ 1,250	0.92%

543	VETERANS BENEFITS	2022 ACTUAL	2023 ACTUAL	2024 ORIG BUD	2025 DEPT REQ	\$ Change	% Change
	OPERATING EXPENSES	\$ 30,930	\$ 36,028	\$ 35,000	\$ 40,000	\$ 5,000	14.29%
	VETERAN ADMINISTRATION FEE	\$ 15,000	\$ 15,000	\$ 17,250	\$ 20,000	\$ 2,750	15.94%
	TOTAL VETERANS BENEFITS	\$ 45,930	\$ 51,028	\$ 52,250	\$ 60,000	\$ 7,750	14.83%

	PERSONNEL	\$ 139,137	\$ 192,683	\$ 248,942	\$ 248,942	\$ -	0.00%
	OPERATING	\$ 114,421	\$ 112,316	\$ 121,250	\$ 130,210	\$ 8,960	7.39%
	TOTAL HEALTH AND HUMAN EXPENSES	\$ 253,559	\$ 304,998	\$ 370,192	\$ 379,152	\$ 8,960	2.42%

CULTURE & RECREATION

610	LIBRARY	2022 ACTUAL	2023 ACTUAL	2024 ORIG BUD	2025 DEPT REQ	\$ Change	% Change
	STATE CONTRIBUTION	\$ 16,886	\$ 17,679	\$ 14,223	\$ 18,562	\$ 4,340	30.51%
	ASSESSMENT	\$ 823,895	\$ 863,647	\$ 890,250	\$ 916,957	\$ 26,707	3.00%
	INDIRECT COSTS	\$ 27,095	\$ -	\$ 29,805	\$ 29,805	\$ -	0.00%
	TOTAL LIBRARY	\$ 867,877	\$ 881,325	\$ 934,277	\$ 965,325	\$ 31,047	3.32%

630	RECREATION	2022 ACTUAL	2023 ACTUAL	2024 ORIG BUD	2025 DEPT REQ	\$ Change	% Change
	PERSONNEL EXPENSES	\$ 142,307	\$ 150,467	\$ 203,432	\$ 203,432	\$ -	0.00%
	OPERATING EXPENSES	\$ 21,386	\$ 29,411	\$ 20,150	\$ 21,050	\$ 900	4.47%
	TOTAL RECREATION	\$ 163,693	\$ 179,879	\$ 223,582	\$ 224,482	\$ 900	0.40%

	PERSONNEL	\$ 142,307	\$ 150,467	\$ 203,432	\$ 203,432	\$ -	0.00%
	OPERATING	\$ 889,263	\$ 910,736	\$ 954,427	\$ 986,375	\$ 31,947	3.35%
	TOTAL CULTURE & RECREATION	\$ 1,031,569	\$ 1,061,204	\$ 1,157,859	\$ 1,189,806	\$ 31,947	2.76%

**APPENDIX B
TOWN OF HAMILTON
FY2025 GENERAL FUND PROJECTED BUDGET**

UNCLASSIFIED

		2022	2023	2024	2025		
	UNCLASSIFIED	ACTUAL	ACTUAL	ORIG BUD	DEPT REQ	\$ Change	% Change
148	Salary Reserve	\$ -	\$ -	\$ 84,447	\$ 465,000	\$ 380,553	450.64%
149	Capital Spending	\$ 239,130	\$ 1,345,424	\$ 2,206,050	\$ 1,610,788	\$ (595,262)	-26.98%
692	Celebrations	\$ 12,112	\$ 13,852	\$ 12,950	\$ 14,598	\$ 1,648	12.72%
722	Debt Service	\$ 638,675	\$ 581,121	\$ 737,937	\$ 585,410	\$ (152,527)	-20.67%
820	State Assessment	\$ 246,830	\$ 241,936	\$ 249,569	\$ 252,495	\$ 2,926	1.17%
911	Retirement Fund	\$ 1,163,009	\$ 1,231,493	\$ 1,232,873	\$ 1,462,523	\$ 229,650	18.63%
913	Unemployment Compensation	\$ -	\$ 4,492	\$ 50,000	\$ 35,000	\$ (15,000)	-30.00%
914	Group Health Life Insurance	\$ 745,811	\$ 874,168	\$ 980,872	\$ 1,047,139	\$ 66,267	6.76%
916	P & C Insurance	\$ 256,005	\$ 281,836	\$ 316,421	\$ 343,047	\$ 26,626	8.41%
917	Medicare Tax	\$ 68,197	\$ 78,609	\$ 79,905	\$ 86,425	\$ 6,520	8.16%
992	Transfer to Special Revenue	\$ -	\$ 75,000	\$ -	\$ 235,000	\$ 235,000	0.00%
995	Transfer to Enterprise	\$ -	\$ 63,500	\$ -	\$ -	\$ -	0.00%
996	Transfer to OPEB	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ -	0.00%
996	Transfer to Stabilization	\$ 346,036	\$ 20,000	\$ 57,541	\$ 82,781	\$ 25,240	43.86%
997	Transfer to HDC	\$ 66,051	\$ 55,000	\$ 58,000	\$ 58,000	\$ -	0.00%
172	Form-Based Zoning	\$ -	\$ -	\$ -	\$ 125,000	\$ 125,000	0.00%
	TOTAL UNCLASSIFIED	\$ 3,906,855	\$ 4,991,432	\$ 6,191,565	\$ 6,528,206	\$ 336,641	5.44%

EDUCATION

		2022	2023	2024	2025		
	EDUCATION	ACTUAL	ACTUAL	ORIG BUD	DEPT REQ	\$ Change	% Change
300	HWRSD Assessment	\$ 21,131,336	\$ 21,839,706	\$ 22,694,537	\$ 23,375,176	\$ 680,639	3.00%
	ENSATSD Assessment	\$ 259,623	\$ 290,037	\$ 280,883	\$ 402,150	\$ 121,267	43.17%
	ENSATSD Debt Service	\$ 25,546	\$ 26,575	\$ 26,575	\$ 24,209	\$ (2,366)	-8.90%
	HWRSD Debt Service	\$ 370,848	\$ 371,606	\$ 394,955	\$ 1,438,690	\$ 1,043,735	264.27%
	TOTAL EDUCATION	\$ 21,787,353	\$ 22,527,924	\$ 23,396,950	\$ 25,240,225	\$ 1,843,275	7.88%

	TOTAL GENERAL FUND	\$ 34,235,354	\$ 36,820,721	\$ 39,747,906	\$ 42,463,196	\$ 2,715,300	6.83%
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Appendix C
Hamilton-Wenham Regional School District
FY2025 Budget



HAMILTON-WENHAM
REGIONAL SCHOOL DISTRICT

Hamilton-Wenham RSD FY25 Tentative Budget
 Passed by School Committee on January 4, 2024
 School District Treasurer's
 Certification for Member Towns

I, Kevin Merz Hamilton-Wenham Regional School District's District Treasurer here do certify the FY25 Tentative Budget passed by the School Committee on January 4, 2024.

[Handwritten Signature]

 Treasurer Signature

 Member Town Certification of Receipt

 Date Received by Member Town

	FY24	FY25	Increase \$	Increase %
Hamilton				
Operating Budget After Offsets and Revenue Sources	\$ 22,694,537	\$ 23,375,176	\$ 680,639	3.00%
Debt Service	\$ 394,954	\$ 1,438,689	\$ 1,043,735	264.27%
Hamilton Combined Total	\$ 23,089,491	\$ 24,813,865	\$ 1,724,374	7.47%
Wenham				
Operating Budget After Offsets and Revenue Sources	\$ 11,576,887	\$ 11,886,818	\$ 309,931	2.68%
Debt Service	\$ 201,473	\$ 731,607	\$ 530,134	263.13%
Wenham Combined Total	\$ 11,778,360	\$ 12,618,425	\$ 840,065	7.13%
Total				
Operating Budget After Offsets and Revenue Sources	\$ 34,271,424	\$ 35,261,995	\$ 990,571	2.89%
Debt Service	\$ 596,427	\$ 2,170,296	\$ 1,573,869	263.88%
Combined Assessment	\$ 34,867,851	\$ 37,432,290	\$ 2,564,439	7.35%



HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT

RECEIVED
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**Hamilton-Wenham RSD FY25 Final Budget
Passed by School Committee on February 8, 2024
School District Treasurer's
Certification for Member Towns**

I, Kevin Merz Hamilton-Wenham Regional School District's District Treasurer here do certify the FY25 Final Budget passed by the School Committee on February 8, 2024.

[Handwritten Signature]

Treasurer Signature

Cain A. Kelle Town Clerk

Member Town Certification of Receipt

2/12/2024

Date Received by Member Town

	FY24	FY25	Increase \$	Increase %
Hamilton				
Operating Budget After Offsets and Revenue Sources	\$ 22,694,537	\$ 23,376,462	\$ 681,925	3.00%
Debt Service After Offsets and Revenue Sources	\$ 394,954	\$ 1,321,020	\$ 926,066	234.47%
Hamilton Combined Total	\$ 23,089,491	\$ 24,697,482	\$ 1,607,991	6.96%
Wenham				
Operating Budget After Offsets and Revenue Sources	\$ 11,576,887	\$ 11,887,472	\$ 310,585	2.68%
Debt Service After Offsets and Revenue Sources	\$ 201,473	\$ 671,769	\$ 470,296	233.43%
Wenham Combined Total	\$ 11,778,360	\$ 12,559,242	\$ 780,882	6.63%
Total				
Operating Budget After Offsets and Revenue Sources	\$ 34,271,424	\$ 35,263,935	\$ 992,511	2.90%
Debt Service After Offsets and Revenue Sources	\$ 596,427	\$ 1,992,789	\$ 1,396,362	234.12%
Combined Assessment	\$ 34,867,851	\$ 37,256,724	\$ 2,388,873	6.85%

FY25 Final Operating Budget Calculation

General Fund Operating Overview

	FY21 ACT	FY22 BUD	FY22 ACT	FY23 BUD	FY23 ACT	FY24 BUD	FY25 BUD	\$ Difference	%
Operating Expense - Gross, before offsets & Overlays	\$ 34,181,172	\$ 38,738,975	\$ 36,461,481	\$ 42,859,392	\$ 40,808,912	\$ 44,071,344	\$ 44,569,320	\$ 497,976	1.13%

Operating Offsets

	FY21 ACT	FY22 BUD	FY22 ACT	FY23 BUD	FY23 ACT	FY24 BUD	FY25 BUD	\$ Difference	%
<i>Recurring Offsets</i>									
School Choice	\$ 350,819	\$ 399,500	\$ 505,621	\$ 385,000	\$ 486,796	\$ 365,000	\$ 335,000	\$ (30,000)	-8.22%
Preschool Tuition	\$ 6,716	\$ 75,740	\$ 44,259	\$ 84,407	\$ -	\$ 87,960	\$ 117,000	\$ 29,040	33.02%
Special Education Tuition In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000	0.00%
Facilities Rental	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ 2,000	\$ -	0.00%
Special Ed Grants	\$ 379,595	\$ 392,747	\$ 442,977	\$ 470,095	\$ 518,157	\$ 470,095	\$ 480,095	\$ 10,000	2.13%
ESSER Grants	\$ -	\$ -	\$ 135,839	\$ 147,226	\$ 173,207	\$ -	\$ -	\$ -	0.00%
Title I	\$ -	\$ -	\$ 66,360	\$ 65,522	\$ 142,070	\$ 65,522	\$ 64,190	\$ (1,332)	-2.03%
Circuit Breaker Offset	\$ 377,745	\$ 934,096	\$ 1,177,434	\$ 1,038,894	\$ 1,311,169	\$ 1,224,339	\$ 1,352,357	\$ 128,018	10.46%
Regional Transportation Revolving Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 425,000	\$ 455,198	\$ 30,198	7.11%
Total Offsets	\$ 1,114,875	\$ 1,804,083	\$ 2,374,490	\$ 2,193,144	\$ 2,631,399	\$ 2,639,916	\$ 2,845,840	\$ 205,924	7.80%

General Fund After Offsets

	FY21 ACT	FY22 BUD	FY22 ACT	FY23 BUD	FY23 ACT	FY24 BUD	FY25 BUD	\$ Difference	%
Operating Expense - Gross, after offsets & Overlays	\$ 33,066,297	\$ 36,934,892	\$ 34,086,991	\$ 40,666,248	\$ 38,177,513	\$ 41,431,428	\$ 41,723,480	\$ 292,052	0.70%

Operating Funding Sources

	FY21 ACT	FY22 BUD	FY22 ACT	FY23 BUD	FY23 ACT	FY24 BUD	FY25 BUD	\$ Difference	%
<i>Revenues</i>									
Chapter 70-Base Aid	\$ 3,742,189	\$ 3,715,561	\$ 3,791,389	\$ 3,742,189	\$ 3,889,489	\$ 3,889,489	\$ 4,019,168	\$ 129,679	3.33%
State Transportation	\$ 332,124	\$ 372,065	\$ 373,446	\$ 382,323	\$ 545,080	\$ -	\$ -	\$ -	0.00%
Charter School Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Medicaid Reimbursement	\$ 59,064	\$ 45,000	\$ 244,998	\$ 45,000	\$ 118,983	\$ 95,000	\$ 105,000	\$ 10,000	10.53%
Interest Income	\$ 3,070	\$ 10,000	\$ 1,982	\$ 3,070	\$ 182,010	\$ 3,070	\$ 33,070	\$ 30,000	977.36%
Prior Year Unexpended Encumbrances	\$ 144,178	\$ -	\$ 102,635	\$ -	\$ 102,567	\$ -	\$ -	\$ -	0.00%
E-Rate	\$ -	\$ -	\$ -	\$ -	\$ 67,518	\$ -	\$ -	\$ -	0.00%
Other Income	\$ 44,108	\$ -	\$ 33,281	\$ -	\$ 56,846	\$ -	\$ -	\$ -	0.00%
Total Revenues	\$ 4,324,732	\$ 4,142,627	\$ 4,547,730	\$ 4,172,582	\$ 4,962,492	\$ 3,987,559	\$ 4,157,238	\$ 169,679	4.26%
<i>Transfers In From Other Funds</i>									
Excess and Deficiency Returned	\$ 217,329	\$ -	\$ -	\$ 774,620	\$ 774,620	\$ 773,064	\$ 773,064	\$ -	0.00%
Excess and Deficiency Offset by Expenses	\$ -	\$ -	\$ -	\$ 2,325,000	\$ 2,325,000	\$ 2,399,382	\$ 1,529,244	\$ (870,138)	-36.27%
Total Transfers	\$ 217,329	\$ -	\$ -	\$ 3,099,620	\$ 3,099,620	\$ 3,172,446	\$ 2,302,308	\$ (870,138)	-27.43%
Total Funding Sources	\$ 4,542,061	\$ 4,142,627	\$ 4,547,730	\$ 7,272,202	\$ 8,062,112	\$ 7,160,005	\$ 6,459,546	\$ (700,459)	-9.78%

NET OPERATING BUDGET	\$ 28,524,236	\$ 32,792,265	\$ 29,539,262	\$ 33,394,046	\$ 30,115,400	\$ 34,271,424	\$ 35,263,935	\$ 992,511	2.90%
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Calculation of Individual Town Assessments

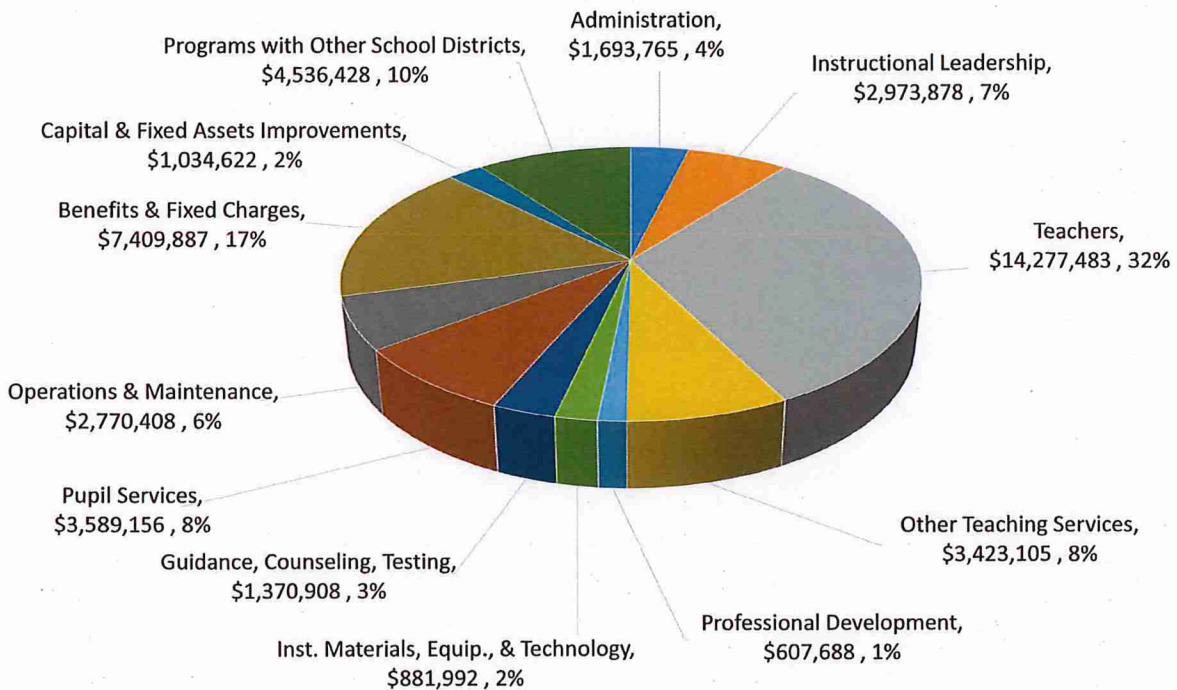
	FY21 ACT	FY22 BUD	FY22 ACT	FY23 BUD	FY23 ACT	FY24 BUD	FY25 BUD	\$ Difference	%
<i>Town of Hamilton</i>									
Capital Debt Assessment "Shift"		\$ 21,131,336		\$ 21,839,706		\$ 22,694,537	\$ 23,376,462		
Net Operating Assessment	\$ 20,227,834 63.86%	\$ 21,131,336 64.44%	\$ 21,131,336 64.44%	\$ 21,839,706 65.40%	\$ 21,839,706	\$ 22,694,537 66.22%	\$ 23,376,462 66.29%	\$ 681,925	3.00%
<i>Town of Wenham</i>									
Capital Debt Assessment "Shift"		\$ 11,660,930		\$ 11,554,340		\$ 11,576,887	\$ 11,887,472		
Net Operating Assessment	\$ 11,447,446 36.14%	\$ 11,660,930 35.56%	\$ 11,660,930 35.56%	\$ 11,554,340 34.60%	\$ 11,554,340	\$ 11,576,887 33.78%	\$ 11,887,472 33.71%	\$ 310,585	2.68%

Operating Expenditures by DESE Categories

The following pages outline the breakdown of the District's General Operating Expenses (before offsets) by the Massachusetts Department of Elementary and Secondary Education (DESE) categories. The chart below shows the year-over-year change per DESE category, while the graph describes the percentages of the total operating budget that is spent in each DESE category.

Summary by DESE Category	FY21 Actuals	FY22 FTE	FY22 Budget	FY22 Actuals	FY23 FTE	FY23 Budget	FY23 Actuals	FY24 FTE	FY24 Budget	FY25 FTE	FY25 Budget	FTE	Change YoY \$	%
Administration	\$ 1,063,926	7.47	\$ 1,383,565	\$ 1,149,272	7.84	1,462,438	\$ 1,315,390	8.04	\$ 1,564,488	8.09	\$ 1,693,765	0.05	\$ 129,277	8.26%
Instructional Leadership	\$ 2,344,429	26.27	\$ 2,618,506	\$ 2,526,613	26.25	2,761,992	\$ 2,600,142	25.73	\$ 2,721,311	26.76	\$ 2,973,878	1.03	\$ 252,567	9.28%
Teachers	\$ 12,679,496	153.70	\$ 13,183,707	\$ 13,140,067	157.60	13,931,127	\$ 13,558,644	153.60	\$ 14,065,389	151.10	\$ 14,277,483	(2.50)	\$ 212,094	1.51%
Other Teaching Services	\$ 2,631,831	68.08	\$ 3,014,610	\$ 2,877,674	73.85	3,278,704	\$ 2,903,616	67.98	\$ 3,175,103	65.02	\$ 3,423,105	(2.96)	\$ 248,001	7.81%
Professional Development	\$ 129,123	3.60	\$ 636,021	\$ 506,540	3.50	640,177	\$ 506,504	3.50	\$ 629,362	3.50	\$ 607,688	-	\$ (21,674)	-3.44%
Inst. Materials, Equip., & Technology	\$ 746,209	-	\$ 854,757	\$ 771,114	-	961,543	\$ 1,126,369	-	\$ 847,106	-	\$ 881,992	-	\$ 34,886	4.12%
Guidance, Counseling, Testing	\$ 1,095,612	13.78	\$ 1,147,345	\$ 1,247,127	16.78	1,481,901	\$ 1,416,744	15.78	\$ 1,459,404	13.78	\$ 1,370,908	(2.00)	\$ (88,496)	-6.06%
Pupil Services	\$ 2,287,046	8.97	\$ 2,864,857	\$ 2,682,409	9.74	3,035,501	\$ 2,997,856	9.25	\$ 3,609,330	9.50	\$ 3,589,156	0.25	\$ (20,174)	-0.56%
Operations & Maintenance	\$ 2,207,181	16.25	\$ 2,366,101	\$ 2,759,241	16.25	2,900,639	\$ 2,806,122	16.25	\$ 2,848,878	16.25	\$ 2,770,408	-	\$ (78,470)	-2.75%
Benefits & Fixed Charges	\$ 4,806,832	0.86	\$ 5,927,024	\$ 4,918,405	0.86	8,146,280	\$ 7,256,466	0.86	\$ 6,282,809	0.52	\$ 7,409,887	(0.34)	\$ 1,127,078	17.94%
Capital & Fixed Assets Improvements	\$ 96,774	-	\$ -	\$ 183,195	-	-	\$ 375,092	-	\$ 2,273,287	-	\$ 1,034,622	-	\$ (1,238,665)	-54.49%
Programs with Other School Districts	\$ 4,092,713	-	\$ 4,742,482	\$ 3,699,826	-	4,259,090	\$ 3,945,967	-	\$ 4,594,877	-	\$ 4,536,428	-	\$ (58,449)	-1.27%
Grand Total	\$ 34,181,172	298.98	\$ 38,738,975	\$ 36,461,481	312.67	42,859,392	\$ 40,808,912	300.99	\$ 44,071,344	294.52	\$ 44,569,320	(6.47)	\$ 497,976	1.13%

FY25 BUDGET EXPENDITURES BY DESE CATEGORY

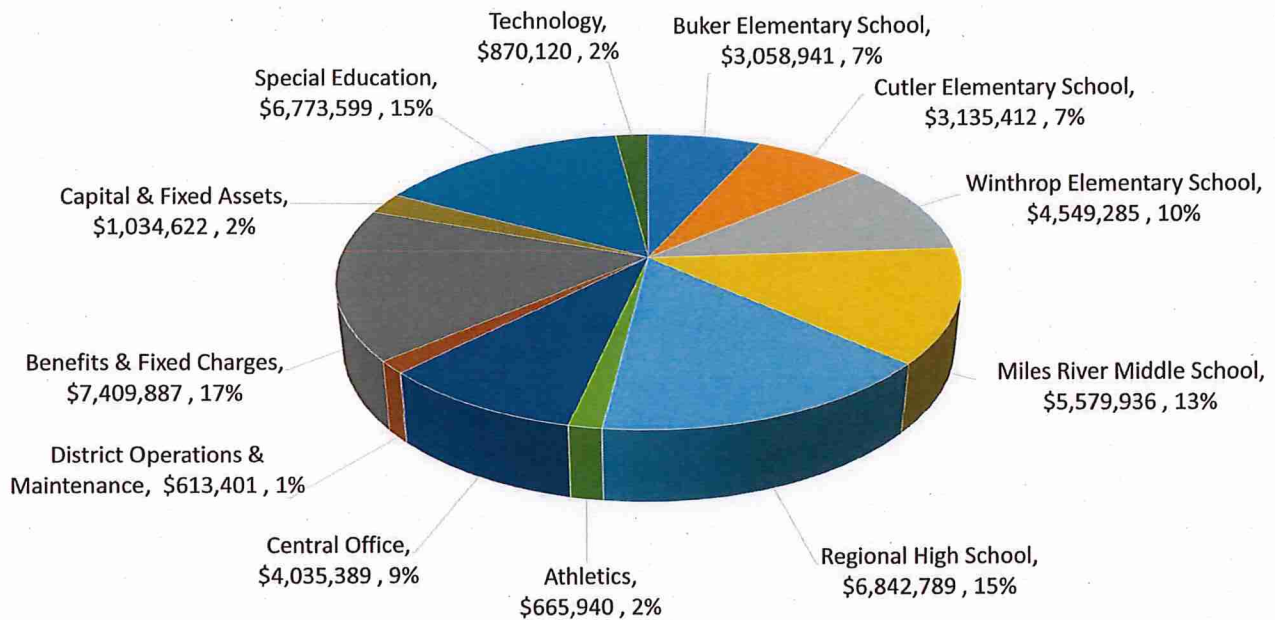


Operating Expenditures by School Site

The table below totals the budget of each school or program that makes up the General Operating Expenses (before offsets). The "Expenditure by School Site and Support Program" chart below shows the year-over-year change in each area, while the graph describes the percentages of the total operating budget that is spent in each area.

Summary By Site & Support Program	FY21	FY22	FY22	FY22	FY23	FY23	FY23	FY24	FY24	FY25	FY25	Change YoY		
	Actuals	FTE	Budget	Actuals	FTE	Budget	Actuals	FTE	Budget	FTE	Budget	FTE	\$	%
Buker Elementary School	\$ 2,279,142	32.84	\$ 2,401,019	\$ 2,467,205	36.07	2,645,733	\$ 2,536,890	36.37	\$ 2,868,181	38.62	\$ 3,058,941	2.25	\$ 190,760	6.65%
Cutler Elementary School	\$ 2,711,678	41.39	\$ 2,890,214	\$ 2,737,552	41.54	2,906,665	\$ 2,785,772	40.68	\$ 3,107,688	37.44	\$ 3,135,412	(3.25)	\$ 27,723	0.89%
Winthrop Elementary School	\$ 3,558,534	60.13	\$ 3,866,855	\$ 3,925,115	62.84	4,204,907	\$ 3,940,237	59.14	\$ 4,205,911	61.79	\$ 4,549,285	2.65	\$ 343,374	8.16%
Miles River Middle School	\$ 4,304,894	54.48	\$ 4,800,861	\$ 4,916,814	58.58	5,298,337	\$ 5,085,694	56.06	\$ 5,245,847	55.81	\$ 5,579,936	(0.25)	\$ 334,089	-6.37%
Regional High School	\$ 6,065,656	71.18	\$ 6,433,942	\$ 6,499,775	73.48	6,872,307	\$ 6,588,758	69.68	\$ 6,865,633	67.23	\$ 6,842,789	(2.45)	\$ (22,844)	-0.33%
Athletics	\$ 343,450	1.75	\$ 460,633	\$ 426,795	1.75	529,967	\$ 482,262	1.75	\$ 594,813	2.00	\$ 665,940	0.25	\$ 71,127	11.96%
Central Office	\$ 2,912,579	12.65	\$ 3,516,031	\$ 3,105,997	13.26	3,749,943	\$ 3,487,055	13.76	\$ 3,972,792	11.86	\$ 4,035,389	(1.90)	\$ 62,597	1.58%
District Operations & Maintenance	\$ 431,792	3.25	\$ 516,208	\$ 598,871	3.25	906,614	\$ 766,202	3.25	\$ 584,884	3.25	\$ 613,401	-	\$ 28,517	4.88%
Benefits & Fixed Charges	\$ 4,806,832	0.86	\$ 5,927,024	\$ 4,918,405	0.86	8,146,280	\$ 7,256,466	0.86	\$ 6,282,809	0.52	\$ 7,409,887	(0.34)	\$ 1,127,078	17.94%
Capital & Fixed Assets	\$ 96,774	-	\$ -	\$ 183,195	-	-	\$ 375,092	-	\$ 2,273,287	-	\$ 1,034,622	-	\$ (1,238,665)	-54.49%
Special Education	\$ 5,814,049	13.44	\$ 6,977,781	\$ 5,762,244	14.04	6,565,714	\$ 6,219,193	12.44	\$ 7,128,682	10.00	\$ 6,773,599	(2.44)	\$ (355,083)	-4.98%
Technology	\$ 855,794	7.00	\$ 948,408	\$ 919,513	7.00	1,032,926	\$ 1,285,290	7.00	\$ 940,817	6.00	\$ 870,120	(1.00)	\$ (70,697)	-7.51%
District Totals	\$ 34,181,172	298.98	\$ 38,738,975	\$ 36,461,481	312.67	42,859,392	\$ 40,808,912	300.99	\$ 44,071,344	294.52	\$ 44,569,320	(6.47)	\$ 497,976	1.13%

FY25 BUDGET EXPENDITURES BY SITE AND SUPPORT SYSTEM



Capital Financing Expenses and Assessment - Summary

Total Capital Debt Service Expenses for FY25 are \$2,066,694. This amount is the total of the amounts required to service the bonds issued to finance school renovation projects completed in the summer of 2013 (\$126,100), the debt service for the bond to finance the Buker Boiler and Winthrop Boiler and Window projects (\$122,600), and the debt service for the BAN to finance the Winthrop Sprinkler Project (\$133,909), and the debt service for the BAN to finance the various FY21 Capital Projects (\$207,478). In addition to these debt service projects which were all included in the previous budget cycle (FY24 Budget), is the debt service for the Cutler Feasibility Study & the Athletic Complex Project. FY25 represents the first budget cycle that includes payments for these two projects. Combined, expenses for FY25 relating to the Cutler Feasibility Study & the Athletic Complex Project total \$1,476,607 which is nearly triple the previous year's total debt service budget.

Currently, debt service is assessed in the same manner as our operating budget, 66.29% Hamilton and 33.71% Wenham. Hamilton's share of the total amount after offsets and revenues is \$1,321,020 and of this amount, \$1,209,702 was voted as a debt exclusion outside of the levy and proposition 2 ½ while \$111,318 is included in proposition 2 ½ as they were not voted as debt exclusions. Wenham's share is \$671,769, all of which has been approved as debt exclusions outside of proposition 2 ½.

FY25 Final Debt Service Budget Detail						
FY25 Debt Service Budget						
				66.29%	33.71%	
	Principal	Interest	Total	Hamilton Share	Wenham Share	
Cutler Roof & Summer 2013 Projects	\$ 105,000	\$ 21,100	\$ 126,100	\$ 83,592	\$ 42,508	
Buker Boiler & Winthrop Boiler/Glass	\$ 105,000	\$ 17,600	\$ 122,600	\$ 81,272	\$ 41,328	
Winthrop Sprinkler System	\$ 125,000	\$ 8,909	\$ 133,909	\$ 88,768	\$ 45,141	
FY21 Capital Projects	\$ 191,600	\$ 15,878	\$ 207,478	\$ 137,537	\$ 69,941	
Cutler Feasibility Study	\$ -	\$ 41,438	\$ 41,438	\$ 27,469	\$ 13,969	
Athletic Complex	\$1,000,000	\$435,169	\$1,435,169	\$ 951,374	\$ 483,795	
Net Assessment	\$1,526,600	\$540,094	\$2,066,694	\$ 1,370,011	\$ 696,683	
FY24 Debt Service Budget						
				66.22%	33.78%	
	Principal	Interest	Total	Hamilton Share	Wenham Share	
Cutler Roof & Summer 2013 Projects	\$ 100,000	\$ 24,175	\$ 124,175	\$ 82,229	\$ 41,946	
Buker Boiler & Winthrop Boiler/Glass	\$ 95,000	\$ 19,600	\$ 114,600	\$ 75,888	\$ 38,712	
Winthrop Sprinkler System	\$ 125,000	\$ 15,258	\$ 140,258	\$ 92,879	\$ 47,379	
FY21 Capital Projects	\$ 191,600	\$ 25,794	\$ 217,394	\$ 143,959	\$ 73,436	
Cutler Feasibility Study	\$ -	\$ -	\$ -	\$ -	\$ -	
Athletic Complex	\$ -	\$ -	\$ -	\$ -	\$ -	
Net Assessment	\$ 511,600	\$ 84,827	\$ 596,427	\$ 394,954	\$ 201,473	
Debt Service Budget Change YoY						
	Principal	Interest	Total	Hamilton Share	Wenham Share	
Cutler Roof & Summer 2013 Projects	\$ 5,000	\$ (3,075)	\$ 1,925	\$ 1,363	\$ 562	
Buker Boiler & Winthrop Boiler/Glass	\$ 10,000	\$ (2,000)	\$ 8,000	\$ 5,383	\$ 2,617	
Winthrop Sprinkler System	\$ -	\$ (6,349)	\$ (6,349)	\$ (4,110)	\$ (2,238)	
FY21 Capital Projects	\$ -	\$ (9,916)	\$ (9,916)	\$ (6,421)	\$ (3,495)	
Cutler Feasibility Study	\$ -	\$ 41,438	\$ 41,438	\$ 27,469	\$ 13,969	
Athletic Complex	\$1,000,000	\$435,169	\$1,435,169	\$ 951,374	\$ 483,795	
Net Assessment	\$1,015,000	\$455,267	\$1,470,267	\$ 975,057	\$ 495,210	

**Appendix D
CAPITAL BUDGET**

FY25 Capital Plan - Summary

Suggested Funding Source and Cost

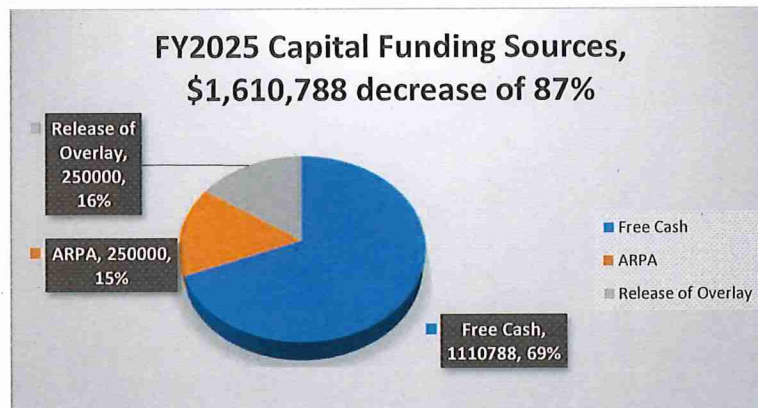
Project:	Cost	Suggested Funding Source and Cost			Total
		Free Cash	ARPA	Overlay Release	
DPW - Snow Blower with Attachment	\$ 210,000	\$ 210,000			\$ 210,000
DPW - 2015 Chevy 2500 Pickup Truck	\$ 80,200	\$ 80,200			\$ 80,200
DPW - 2011 GMC Dump Truck	\$ 95,000	\$ 95,000			\$ 95,000
DPW - 2013 International Sander	\$ 220,000	\$ 220,000			\$ 220,000
Highway - Roads and Sidewalk Repairs	\$ 250,000			\$ 250,000	\$ 250,000
Facilities - PSB HVAC/Upgrades	\$ 50,000	\$ 50,000			\$ 50,000
Facilities - Fuel Facility Canopy/Fire Suppression	\$ 167,000	\$ 167,000			\$ 167,000
Recreation - HVAC Replacement	\$ 163,125	\$ 163,125			\$ 163,125
Library - Exterior Paint & Shingle Repair	\$ 55,463	\$ 55,463			\$ 55,463
Police - SUV Cruiser	\$ 70,000	\$ 70,000			\$ 70,000
Total by Category	\$ 1,360,788	\$ 1,110,788	\$ -	\$ 250,000	\$ 1,360,788

FY24 Capital Plan - Remaining

Funding Source and Cost

Project:	Cost	Funding Source and Cost			Total
		Free Cash	ARPA	Overlay Release	
Highway - Sidewalks*	\$ 250,000		\$ 250,000		\$ 250,000
Patton Park Master Plan - Phase One*	\$ 100,000		\$ 100,000		\$ 100,000
Total by Category	\$ 350,000	\$ -	\$ 350,000		\$ 350,000

*From FY2024 Capital Plan - to be authorized by Select Board



APPENDIX E

Water Enterprise Summary

	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Budget	FY25 \$ Change	FY25 % Change
<i>Use of Funds:</i>						
Permanent Wages	\$ 357,085	\$ 349,497	\$ 427,386	\$ 457,827	\$ 30,441	7.12%
Contract Services	\$ 224,871	\$ 189,901	\$ 258,100	\$ 262,600	\$ 4,500	1.74%
Professional Services	\$ 76,913	\$ 62,406	\$ 73,700	\$ 79,700	\$ 6,000	8.14%
Equipment Supplies	\$ 12,007	\$ 16,902	\$ 21,420	\$ 21,420	\$ -	0.00%
Water Supplies	\$ 31,579	\$ 43,543	\$ 50,800	\$ 55,800	\$ 5,000	9.84%
Misc Expenses	\$ 9,450	\$ 3,245	\$ 19,900	\$ 19,900	\$ -	0.00%
Debt Service	\$ 746,540	\$ 723,889	\$ 842,084	\$ 842,084	\$ -	0.00%
Operating Capital	\$ 30,000	\$ 142,775	\$ 135,000	\$ 77,000	\$ (58,000)	-42.96%
Indirect Costs	\$ 403,833	\$ 447,893	\$ 457,313	\$ 503,647	\$ 46,334	10.13%
Prior Year Encumbrance	\$ 1,507	\$ 11,608	\$ -	\$ -	\$ -	0.00%
Total Use of Funds	\$ 1,893,784	\$ 1,991,661	\$ 2,285,703	\$ 2,319,978	\$ 34,275	1.50%
Beginning Fund Balance	\$ 1,257,700	\$ 1,257,000	\$ 1,466,177	\$ 1,466,177	\$ -	0.00%
Net Income/(Loss)	\$ 241,863	\$ 478,550	\$ -	\$ -	\$ -	0.00%
Retained Earnings	\$ (242,565)	\$ (269,373)	\$ -	\$ -	\$ -	0.00%
Ending Fund Balance	\$ 1,257,000	\$ 1,466,177	\$ 1,466,177	\$ 1,466,177	\$ -	0.00%
FB - Reserved for Encumbrances	\$ 12,246	\$ 15,260			\$ -	0.00%
FB - Reserved for Expenditures	\$ 269,373	\$ 105,000			\$ -	0.00%
FB - Reserved for Cont Appropriations	\$ 45,000	\$ 145,725			\$ -	0.00%
Unreserved Fund Balance	\$ 930,381	\$ 1,200,192	\$ 1,466,177	\$ 1,466,177	\$ -	0.00%
			<i>projected</i>	<i>projected</i>		

Appendix F
COMMUNITY PRESERVATION COMMITTEE BUDGET

Commented [TM9]: This will need to be replaced with the correct version.

Article 2024/4 2-__

1) Administration - Expense

To appropriate \$30,195.12 of FY25 Community Preservation Fund Revenues for administration costs including, but not limited to, annual Community Preservation Coalition membership fees, signs publicizing CPA projects and salary for part-time Community Preservation Coordinator.

2) Open Space and Recreation – Project

To appropriate \$103,800 from the Community Preservation Fund Balance to fund the debt service for the Sagamore Hill conservation project. This bond will be paid in full in FY2032.

3) Historic Preservation – Project

To appropriate \$11,000 from the Historic Preservation Reserve and \$334,424.31 from the Community Preservation Fund Balance, for a total appropriation of \$345,424.31, to fund the debt service for the Town Hall project. This bond will be paid in full in FY2043.

Commented [WM10]: \$11,000 from Historic Preservation Fund
\$334,424,.31 from CP Unreserved Fund Balance

3) Community Housing - Reserve

To reserve \$11,000 from the Community Preservation Fund Balance to the Community Housing Reserve.

4) Historic Preservation - Reserve

To reserve \$11,000 from the Community Preservation Fund Balance to the Historic Preservation Reserve.

5) Open Space and Recreation - Reserve

To reserve \$11,000 from the Community Preservation Fund Balance to the Open Space and Recreation Reserve.

Commented [WM11]: Do we need any of these transfers this ATM? \$22,000 for Community Housing and Historic Preservation as part of consent agenda. Open Space and Rec taken care of with Sagamore Hill Debt.

6) Transfers

To transfer \$11,000 from the Community Preservation Fund Balance to the Community Housing Reserve and \$11,000 from the Community Preservation Fund Balance to the Historic Preservation Reserve.

Appendix F

FY2025 COMMUNITY PRESERVATION COMMITTEE BUDGET

*Total projected FY25 CPA Tax Collected = \$603,902

Article 2024/4 2-13

1) Administration - Expense

To appropriate \$30,195.12 of FY25 Community Preservation Fund Revenues for administration costs including, but not limited to, annual Community Preservation Coalition membership fees, signs publicizing CPA projects and salary for part-time Community Preservation Coordinator.

2) Open Space and Recreation – Project

To appropriate \$103,800 from the Community Preservation Fund ~~Balance-Reserve for Open Space~~ to fund the debt service for the Sagamore Hill conservation project. This bond will be paid in full in FY2032.

3) Transfers

To transfer \$11,000 from the Community Preservation Unreserved Fund Balance to the Community Housing Reserve and \$11,000 from the Community Preservation Unreserved Fund Balance to the Historic Preservation Reserve

~~Article 2024/4 2-14 – Community Preservation – Town Hall Building Project~~

~~4) Historic Preservation – Project~~

To appropriate \$11,000 from the Historic Preservation Reserve and \$334,424.31 from the Community Preservation Unreserved Fund Balance, for a total appropriation of \$345,424.31, to fund the debt service for the Town Hall project. This bond will be paid in full in FY2043.

Commented [WM1]: \$11,000 from Historic Preservation Fund
\$334,424.,31 from CP Unreserved Fund Balance

~~Article 2024/4 2-15 – Community Preservation – Affordable Housing Trust~~

~~Community Housing – Project~~

~~To appropriate \$310,945 from the Community Preservation Community Housing Reserve and \$189,055 from the Community Preservation Unreserved Fund Balance for a total of \$500,000 to the Affordable Housing Trust.~~

~~Article 2024/4 2-16 – Community Preservation – Housing Production Plan~~

~~Community Housing – Project~~

~~To appropriate \$40,000 from the Community Preservation Unreserved Fund Balance to fund the update of the Town's Housing Production Plan.~~

~~Article 2024/4 2-17 – Community Preservation – Antique Fire Truck Building~~

~~Historic Preservation – Project~~

~~To appropriate \$150,000 from the Community Preservation Unreserved Fund Balance to fund a new building to house the Hamilton Fire Department's 1916 Model T Chemical Engine 1.~~

Appendix G

Resolution in Support of Changing the State Flag and Seal of Massachusetts

Whereas the history of the Commonwealth of Massachusetts is replete with instances of conflict between the European Colonists and the Native Nations of the region, who first extended the hand of friendship to the Colonists on their shores in 1620, and helped them to survive starvation during the settlers' first winters on their land;

Whereas members of the Native Nation for whom the Commonwealth of Massachusetts is named were ambushed and killed by Myles Standish, first commander of the Plymouth Colony, at Wessagusett (now Weymouth) in April of 1623, barely two years after the Pilgrims arrived;

Whereas the Colonial broadsword held by a white hand above the head of the Indigenous person on the Massachusetts Flag and Seal is modeled after Myles Standish's own broadsword, borrowed for that purpose from the Pilgrim Hall in Plymouth by the illustrator Edmund Garrett in 1884;

Whereas the belt binding the Native's cloak on the Flag and Seal is modeled after a belt worn by Metacomet, known to the English as King Philip, who was among the Indigenous leaders that resorted to a mutually destructive war in 1675-76 in defense of Native lands against Colonial encroachment;

Whereas the proportions of the body of the Indigenous person on the Flag and Seal were taken from the skeleton of an Indigenous person unearthed in Winthrop, the bow modeled after a bow taken from an Indigenous man shot and killed by a colonist in Sudbury in 1665, and the facial features taken from a photograph of an Ojibwe chief from Great Falls, Montana, considered by the illustrator to be a "fine specimen of an Indian," though not from Massachusetts;

Whereas the history of relations between Massachusetts since Colonial times and the Native Nations who continue to live within its borders includes the forced internment of thousands of so-called "praying Indians" on Deer Island, in Boston Harbor, where they died by the hundreds of exposure in the winter of 1675, the enslavement of Indigenous people in Boston, Bermuda, and the Caribbean Islands, the offering of 40 pounds sterling as bounty for the scalps of Indigenous men, women and children in Massachusetts beginning in 1686, increased to 100 pounds sterling for the scalps of Indigenous adult males by 1722, half that amount for Indigenous women and children;

Whereas Indigenous people were legally prohibited from even stepping foot into Boston from 1675 until 2004, when that Colonial law was finally repealed;

Whereas the 400th anniversary of the landing of the Colonists at Plymouth Plantation, which gave rise to the long chain of genocidal wars and deliberate government policies of cultural destruction against Native Nations of this continent, occurred in the year 2020, affording every citizen of the Commonwealth a chance to reflect upon this history and come to an appreciation of the need for better relations between the descendants of the Colonial immigrants and the Native Nations of the Commonwealth;

Whereas the land area now known as the Town of Hamilton shares a rich Native history with modern tribal Nations such as the Massachusett, the Abenaki, the Penacook and the Mi'kmaq, who inhabited this area long before the first colonial settlers arrived in 1638;

Now, therefore, **BE IT RESOLVED** that the Town of Hamilton hereby adopts this resolution in support of the work of the Special Commission on the Seal and Motto of the Commonwealth, established by a Resolve of the General Court in 2021 and appointed by the Governor to recommend changes to the

current flag and seal of Massachusetts, and **in support of a new flag and seal for the Commonwealth** that may better reflect our aspirations for harmonious and respectful relations between all people who now call Massachusetts home. The town clerk shall forward a copy of this resolution to Sen. Bruce Tarr and Rep. Kristin Kassner, and to Sen. Nick Collins and Rep. Antonio Cabral, co-chairs of the Joint Committee on State Administration, with the request that they support the work of the aforementioned Special Commission and advocate for a new flag and seal for the Commonwealth.

905638/HAML/0001

Joe Domelowicz

From: John McGrath
Sent: Tuesday, March 12, 2024 3:35 PM
To: Joe Domelowicz
Subject: Re: FinCom's recommendation about proposed article 2-11 (Use of Field Turf Stabilization Fund)

Joe... We discussed and voted a recommendation...regarding the "Stabilization" Fund... see draft minutes.....(Not approved yet)...

I will attend... We will discuss "Motion Movers" at the FinCom Meeting tomorrow...and provide a list.....

DRAFT
HAMILTON FINANCE AND ADVISORY COMMITTEE
MINUTES OF MEETING
Remote Meeting Via Zoom
February 15, 2024

The meeting was called to order by the Chair at 7:04 with a quorum established via teleconference.

Role call attendance: John Pruellage, Christina Schenk-Hargrove, Harry Philip, Alex Rindel, John McGrath.

No members of the public present.

1. Warrant articles

- Reviewed current lineup of the Warrant and assignments for the book of recommendations
- At the next meeting, individuals will come to the FinCom meeting to present their warrant items.
- General discussion of potential warrant articles
- Discussion of Select Board meeting to decide on use of Turf Field funds.
 - Motion made by Harry Philip to refrain from using the Turf Field Stabilization Fund this year while the interest rate is where it is. Seconded by John Pruellage – vote unanimous in favor.
- Review of potential one-page financial forecast
- Scheduling of warrant article votes and Book of Recommendations

2. Finance Director updates

- There have been a few minor adjustments to the budget, including the Essex Regional School district, an addition to the Capital 5-year Plan.

3. Liaison Updates

- No new liaison updates

4. Review and approval of minutes

- September 20, 2023 meeting minutes were approved. Motion by Harry Philip, second by Christina Schenk-Hargrove. Vote: All in favor.
- September 27, 2023 meeting minutes were approved. Motion by Christina Schenk-Hargrove, second by Harry Philip. Vote: All in favor.
- December 18, 2023 meeting minutes were approved. Motion by Christina Schenk-Hargrove, Seconded by Alex Rindels. Vote: unanimous in favor, with John Pruellage and Harry Philip abstaining as they were not present.
- January 10, 2024 meeting minutes were approved. Motion by John Pruellage seconded by Christina Schenk-Hargrove. Vote: all in favor, with Harry Philip abstaining because he was not present at the meeting
- January 22, 2024 meeting minutes were approved. Motion by Harry Philip, seconded by John Pruellage. Vote: unanimous, with Alex Rindel abstaining as he was not present at the meeting in question.

Next meeting, Feb. 28 -

Motion to adjourn at 8:34

Motion: Christina Schenk-Hargrove

Second: Harry Philip

Vote: all in favor.

On Mar 12, 2024, at 3:21 PM, Joe Domelowicz <jdomelowicz@hamiltonma.gov> wrote:

John,

I have a quick request form the Select Board, regarding next Monday night's meeting.

The Board is planning to re-open the warrant to consider removing articles 2-11 (and 3-3), and has asked if you could provide a brief FinCom recommendation outlining the FinCom's discussion and a recommendation about whether to utilize the field stabilization fund at this juncture or to wait until a future opportunity.

The Board is meeting at 7 on Monday, the Board would find it helpful to have your Committee's input for that discussion.

While we are discussing this, I'd also like to inform you that the SB is planning to make recommendations on "motion movers" at Town Meeting during their April 1 meeting and wanted to extend to you the opportunity to either have a joint meeting where the full FinCom could participate or invite you as a representatives to assist in that discussion. That is up to you, the Board doesn't want to ask the full FinCom attend another joint meeting, if you can provide input to the discussion without a joint meeting.

I've attached the agenda for the next meeting (3/18) for your convenience.

Joseph J. Domelowicz Jr.

Town Manager

jdomelowicz@hamiltonma.gov

(o)978-626-5202

(m)617-290-7060

<2024_03_18 SB Meeting Agenda.docx>

Joe Domelowicz

From: Wendy Markiewicz
Sent: Wednesday, March 13, 2024 2:24 PM
To: Joe Domelowicz
Subject: RE: FinCom's recommendation about proposed article 2-11 (Use of Field Turf Stabilization Fund)
Attachments: RECREATION FIELDS STABILIZATION FUND 8360.pdf

Hi Joe,

Here is the detail I put together for FinCom.

1. The money is invested in MMDT earning anywhere from 4-5.56% interest.
2. Annualizing the last 8 months of interest looks to be approximately \$34,500 interest earned for FY24
3. The field debt is lumped with other debt of the school and looks like the interest is approximately 3%

Hope that helps.

Wendy M. Markiewicz

Finance Director/Town Accountant
Town of Hamilton
577 Bay Road
Hamilton, MA 01936
wmarkiewicz@hamiltonma.gov
Office: 978-626-5215

From: Joe Domelowicz <jdomelowicz@hamiltonma.gov>
Sent: Wednesday, March 13, 2024 1:39 PM
To: Wendy Markiewicz <wmarkiewicz@hamiltonma.gov>
Subject: FW: FinCom's recommendation about proposed article 2-11 (Use of Field Turf Stabilization Fund)

Can you get me an answer on this before Monday night?

From: Bill Wilson <bwilson@hamiltonma.gov>
Sent: Wednesday, March 13, 2024 1:15 PM
To: Joe Domelowicz <jdomelowicz@hamiltonma.gov>; Shawn Farrell <sfarrell@hamiltonma.gov>
Subject: Re: FinCom's recommendation about proposed article 2-11 (Use of Field Turf Stabilization Fund)

Thanks. So, what are the rates?
what interest do we make on the fund per month vs the interest we would pay on debt?

Get [Outlook for iOS](#)

From: Joe Domelowicz <jdomelowicz@hamiltonma.gov>
Sent: Tuesday, March 12, 2024 3:48:06 PM
To: Shawn Farrell <sfarrell@hamiltonma.gov>; Bill Wilson <bwilson@hamiltonma.gov>
Subject: FW: FinCom's recommendation about proposed article 2-11 (Use of Field Turf Stabilization Fund)

FYI

From: John McGrath <jmcgrath@hamiltonma.gov>

Sent: Tuesday, March 12, 2024 3:35 PM

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Joseph J. Domelowicz Jr.

Town Manager

**TOWN OF HAMILTON
RECREATION FIELDS STABILIZATION FUND #8360**

ARTICLE 2015/4 2-9 Stabilization Fund for Patton Proceeds Moved by Scott Maddern, Chair Board of Selectmen, duly seconded, that the Town establish a Stabilization Fund, to be called the Recreation Fields Stabilization Fund, for the special purpose of funding recreational fields and all incidental and related costs, appropriations from such fund to be conditional upon the Town of Wenham and the Hamilton-Wenham Regional School District appropriating their fair shares of the costs of such fields and related costs, and further to transfer \$500,000 derived solely from the proceeds of the sale of land in the Patton Homestead held in the Town Stabilization Fund to the Recreation Fields Stabilization Fund created by this Motion. Scott Maddern provided background to the article, Peter Gourdeau, 416 Bridge Street, Phil Tocci, Farrington Lane, spoke in support of article and responded to Jean Marand, 21 Garfield Avenue, that options will be open for future recreation fields including possibility of turf field. In response to Bill Dery who asked why \$500,000 could not be used to reduce taxes, Maddern explained that non-tax money would be used for recreational fields since that was an original part of Patton property gift. David Neill stated speaking as a citizen his concern about \$500,000 in one-time money being encumbered for foreseeable future and importance of HWRSD and Wenham being on board for expense of recreational fields especially a turf field. The Moderator called for the card vote on the article that requires a 2/3rds vote. CARD VOTE: MOTION PASSES by 2/3rds vote so declared by the Moderator

DESCRIPTION	YEAR	AMOUNT	BALANCE
Original Appropriation	FY16	\$ 500,000.00	
Interest Earnings	FY16	\$ 12,252.69	\$ 512,252.69
Interest Earnings	FY17	\$ 9,062.06	\$ 521,314.75
Interest Earnings	FY18	\$ 11,229.11	\$ 532,543.86
Interest Earnings	FY19	\$ 11,291.60	\$ 543,835.46
Interest Earnings	FY20	\$ 9,958.83	\$ 553,794.29
Interest Earnings	FY21	\$ 10,136.16	\$ 563,930.45
Interest Earnings	FY22	\$ 8,834.55	\$ 572,765.00
Interest Earnings	FY23	\$ 40,742.96	\$ 613,507.96 *
Interest Earnings	FY24 - 2/29/2024	\$ 23,189.51	\$ 636,697.47 *

* As of February 2023, these funds have been invested in the MMDT (Massachusetts Municipal Depository Trust) cash pool, yielding 4% to 5.56% interest