



Commonwealth of Massachusetts  
EXECUTIVE OFFICE OF HOUSING &  
LIVABLE COMMUNITIES

Maura T. Healey, Governor ♦ Kimberley Driscoll, Lieutenant Governor ♦ Edward M. Augustus Jr., Secretary

November 21, 2023

Shawn M. Farrell  
Chair, Hamilton Select Board  
Select Board Office, Town Hall  
577 Bay Road  
P.O. Box 429  
Hamilton, MA 01936

**RE: Housing Production Plan – Certification Approved**

Dear Mr. Farrell:

The Executive Office of Housing and Livable Communities (EOHLC) has reviewed the Town of Hamilton's October 23, 2023 request for certification of compliance with its Housing Production Plan (HPP). In order for a municipality to be certified the following needs to occur:

- The municipality must have a valid Housing Production Plan (HPP) at the time the units became initially eligible for the SHI.
- Housing units affordable to low- and moderate-income households and eligible for inclusion on the Subsidized Housing Inventory (SHI) have been produced during one calendar year, the same year for which certification is requested during the initial year of SHI eligibility.<sup>1</sup>
- Units must total at least 0.5% units for Hamilton of year-round housing units for a one-year of certification. A total of 1% of year-round housing units for Hamilton are needed for a two-year certification.
- The units were produced and are eligible in accordance with the approved HPP and EOHLC's c. 40B Guidelines.<sup>2</sup>

EOHLC makes the following findings:

1. The municipality had a valid Housing Production Plan (HPP) at the time the units were produced. The HPP is valid until May 25, 2025.
2. The project for which certification is requested is Asbury Commons (Harborlights) at 466 Highland Street (SHI ID #10881). The project's Comprehensive Permit was filed with the Hamilton Town Clerk on March 21, 2023.
3. The project consists of 45 SHI-eligible units, which constitute enough units for a two-year certification period.
4. The housing development is consistent with the production goals outlined in Hamilton's HPP.

This certification is effective for a two-year period from March 21, 2023 to March 20, 2025. Please note that all units must retain eligibility for the SHI for the entire certification period. If units are no longer eligible for inclusion on the

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<sup>1</sup> Up to January 10<sup>th</sup> of the following year.

<sup>2</sup> <https://www.mass.gov/files/documents/2017/10/10/guidecomprehensivepermit.pdf>.

SHI, they will be removed and will no longer be eligible for certification. This action may affect the term of your certification.

I have included an updated list of SHI eligible units. Hamilton's current SHI stands at 5.67%. If you have any questions or need assistance, please contact Phillip DeMartino, Technical Assistance Coordinator, at (617) 573-1357 or [Phillip.DeMartino@mass.gov](mailto:Phillip.DeMartino@mass.gov).

Sincerely,



Caroline "Chris" Kluchman  
Acting Director, Division of Community Services

cc: Senator Bruce E. Tarr  
Representative Kristin E. Kassner  
Joseph J. Domelowicz, Jr., Town Manager, Town of Hamilton  
Patrick Reffett, Planning & Inspections Director, Town of Hamilton