



TOWN OF HAMILTON
APPLICATION FOR
COMMUNITY PRESERVATION FUNDING

Date: _____

Project Title: _____

Name of Applicant: _____

Name of Organization: _____

Address: _____

Telephone: _____

Email: _____

CPA Category (circle all that apply):

**Open Space
Recreation**

**Historic Preservation
Community Housing**

CPA Funding Requested: \$ _____ Total Project Cost: \$ _____

Please attach answers to the following questions. Include supporting materials as necessary.

1. **Project Description:** Please give a detailed project description, including specific objectives.
2. **Goals:** How does this project accomplish the goals of CPA? (See the Guidelines for Project Submission for general criteria.)
3. **Timeline:** What is the schedule for project implementation, including a timeline for all critical milestones? Will this be a multi-year or multi-faceted project? If so, the proposal should be submitted in two phases; phase one for the initial study or engineering, followed by phase two for project completion.
4. **Budget:** Please provide a full budget including the following information, as applicable. (NOTE: CPA funds may not be used for maintenance)
 - a. Total project cost with itemization of major components.
 - b. Additional funding sources. Please include those that are available, committed, or under consideration including fundraising, other grants, etc.
 - c. Describe the basis for your budget and the sources of information you used, including evidence detailing that the lowest bid has been received.
5. **Support:** Have the appropriate Town Boards and Commissions expressed support and/or approved the project? What is the nature and level of community support for this project? Please provide evidence that you are qualified and eligible to undertake the project.

Funding of _____ *Approved at the meeting* _____