



Town of Hamilton

Town Manager Report

For week of August 5, 2024

Department/ Project	Weekly Update	Timeline	Status
1. Town Hall project	<p>1. The Town Hall project bids came in higher than anticipated. The project will go before the Community Preservation Committee for an additional funding request on Thursday, Aug. 8 and the FinCom will review the project costs and funding options on Aug. 14 and 28. A Special Town Meeting has been scheduled for Monday, Sep. 23 to discuss those options and seek approval to move the project forward.</p>	1. 18-24 months	1. <i>Seeking additional funds</i>
2. Town offices at Patton Homestead	<p>2. Just a reminder that many town offices have moved to the Patton Homestead, during the Town Hall renovation project. The offices located at Patton Homestead include: Town Manager office, Finance Office, Treasurer, Assessors, Planning Department, Conservation Department, and Town Clerk. The Inspectional Services Department and Health Department are now permanently housed at the Council on Aging Building on Bay Road.</p>	2. 18-24 months	2. <i>On-going</i>
3. Special Town Meeting	<p>3. A one issue Special Town Meeting funds has been scheduled for Monday, Sep. 23 at 7 p.m. The Town Meeting will be asked to approve the use of some additional unexpended funds and approve some additional borrowing from the Community Preservation Committee, Neither of the requests will cause an increase in the tax rate, meaning that the additional expense can be handled within the existing town budget.</p>	3. Sep. 23, 2024 at 7 p.m.	3. <i>Seeking use of funds</i>
4. Chebacco Road project completing	<p>4. The Chebacco Road paving and improvement project is now nearly complete and workers will be cleaning up the site, finishing their work and removing their</p>	4. Two weeks	4. <i>Nearly complete</i>

	<p>equipment. We appreciate the input from the neighborhood over these past years. Though it has taken us longer than we had anticipated, we believe the project has been well-received by the residents and still protects the resource area surrounding it.</p>		
<p>Public Works</p> <p>UpComing Events</p> <p>Facilities</p> <p>DPW Administration</p> <p>Highway Dept</p>	<p>E-Waste Day 8/17/2024</p> <p>1. Hamilton Town Hall</p> <p>Bids were received on July 2, 2024. Low bid was from Campbell Construction at \$7.4M. The town is evaluating the bid</p> <p>1. Employment Opportunities</p> <p>Truck Driver/Laborer - DPW Truck Driver/Laborer - Water Dept Secondary Treatment Operator - Water Dept If interested please email Tim Olson @ tolson@hamiltonma.gov or call 978-626-5227 for position details.</p> <p>1. Essex Street Drainage</p> <p>DPW continues to communicate with the engineering consultant and owner of 470 Essex Street in hopes of a collaborative effort to address drainage upgrades along Essex Street near Appaloosa Lane. No new update</p> <p>2. Roadway and Sidewalk Improvements</p> <p>Planning and priority areas for roadway improvements are as follows: Chebacco Road, Miles River, Bridge Street. Sidewalk improvements are planned for Essex Street and Highland Street. The extent of the scope of work is still being discussed, but the town will make every effort to maximize the work with the budget available.</p> <p>3. Route 22 Paving</p> <p>I am pleased to announce that Hamilton was chosen as a community to have Route 22 paved under the MassDOT Municipal</p>	<p>Timeline</p> <p>8am</p> <p>Construction Start Fall 2024</p> <p>Open</p> <p>On-going</p> <p>Summer 2024 bid</p> <p>Summer/Fall 2024</p>	<p>Status</p> <p>On schedule</p> <p>Bids received</p> <p>Open</p> <p>Waiting for owner and development submittal</p> <p>In-progress</p> <p>Selected by MassDOT</p>

<p>Vehicle Maintenance</p>	<p>Pavement Program. The full extent of the project and schedule has not yet been released.</p> <ol style="list-style-type: none"> 1. New Purchased Vehicles <p>Hamilton has received the new Trackless Municipal Tractor and the new Highway Dump Truck. DPW is still waiting for the new pick-up truck and both front line sanders to be delivered.</p>	<p>Ongoing</p>	<p>On order</p>
<p>Cemetery</p>	<p>No Cemetery Updates</p>		
<p>Sanitation</p>	<p>No Sanitation Updates</p>		
<p>Parks and Grounds</p>	<ol style="list-style-type: none"> 1. Patton Park Improvements <p>The DPW and Rec Dept. have re-engaged CBA Landscape Architects to discuss the first phase of drainage and park improvements as outlined in the Patton Park Master Plan. Conceptual cost estimates were discussed at the May 6th Select Board meeting. High priorities from the Patton Park Master Plan were drainage improvements and pathways. No new update.</p>	<p>Fall/Winter 2024/2025</p>	<p>Preliminary Discussions</p>
<p>Energy</p>	<ol style="list-style-type: none"> 1. Solar on the DPW Garage <p>The Town is actively pursuing the installation of a solar array on the DPW Garage. On 2/6/2024 DPW and HEIC met with Senator Bruce Tarr to discuss the solar project as well as the Town Hall Renovation project and the importance of each energy component in the whole project. No new update.</p>	<p>Summer/Fall 2024 in conjunction with the Town Hall project</p>	<p>Under design</p>
<p>Water</p>	<ol style="list-style-type: none"> 1. Lead Service Inventory and Assessment <p>The Water Department and hired consultant, Stantec Engineers, have continued to populate a service line inventory as mandated by EPA and MassDEP. A second notice was mailed out to all water users. If you have already performed the assessment you are all set!! Thank you for your participation. If you are still needing to perform the assessment please notify Stantec by email or phone included in the second notice. Stantec plans to initiate field inspections to assist Hamilton Water. There will be more information in the</p>	<p>In-process</p>	<p>Working on data from public side, will be reaching out to private owners for cooperation</p>

	<p>next few weeks regarding the field inspections and consultant support. As of 8/5/2024, 928 locations uploaded to the MassDEP web application, an increase from 631 back on 6/20/2024. This represents approximately 37% of Hamilton Water users. As always, if you have any questions, please call the Hamilton Water Department at 978-626-5226 or email Hamilton's DPW Director at tolson@hamiltonma.gov.</p> <p>2. GIS Asset Management</p> <p>The town has contracted with Dewberry Engineers to assist with establishing a GIS water asset management program. This GIS will initially be geared to the Hamilton Water System but will then be populated with other attributes i.e. storm water, roadways etc. in the future. Currently our GIS consultant is working on a work order solution within the GIS platform that will allow citizen or department requests to be tracked and documented in GIS when completed. No new update.</p> <p>3. Well Maintenance</p> <p>The Hamilton Water Department has released the FY25 Well Maintenance Invitation for Bid. Bids are due 8/7/2024 at 11am.</p> <p>4. Low Income Household Water Assistance Program (LIHWAP)</p> <p>The Hamilton Water Department has partnered with Action Inc. to implement the LIHWAP to qualifying residents of Hamilton. This program will provide financial assistance benefits to eligible residents. No new update.</p> <p>5. Phase 5 Water Improvements</p> <p>Phase 5 Water System Improvements will be concentrated along Fox Run, Tally Ho, Oak, Plum, Chestnut, Pine, and other surrounding streets. The construction phase timeline will be contingent upon available funding and Town Meeting appropriation. Hamilton has received a design proposal for consideration.</p>	<p>In-process</p> <p>Fy25</p> <p>Implemented</p> <p>Design by Fall 2024 Construction TBD</p>	<p>Gathering field data for system wide information</p> <p>Out for Bid</p> <p>Available</p> <p>Received proposal</p>
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	<p>6. 2023 Consumer Confidence Report</p> <p>The Hamilton Water Department has begun formulating the 2023 Consumer Confidence Report. No new update.</p> <p>7. Water Treatment Plant Filter Media Replacement Project</p> <p>This project will be funded by the Ipswich River WMA grant and includes the replacement of the spent Filtronics filter media in the existing water treatment facility to optimize the removal of iron and manganese prior to the processed water entering the new GAC filtration system. This will help maximize the new carbon media. This project has been completed successfully and within the grant funding.</p>	<p>Completed and available on the Town Website</p> <p>Complete</p>	<p>Complete</p> <p>Complete</p>
<p><u>Police</u></p> <p>1. Full-Time Hire(s)</p> <p>2. Massachusetts Police Accreditation Commission</p> <p>3. Good Citizenship Program</p> <p><u>Fire Dept</u></p> <p>1 Department Stats</p>	<p>We have recently hired Officer Assagi (Guy) Wynter as our newest Hamilton full time police officer. Guy comes to us from the Boston University Police Department.</p> <p>We have successfully completed our accreditation assessment and have been approved for State Re-Accreditation. We will receive our official award on October 30th.</p> <p>We are pleased to announce that the Hamilton Police Department has once again teamed up with Cherry Farm Creamery to hand out “Good Citizen” coupons to children exercising good judgment. Officers will be handing coupons to children using crosswalks to cross the streets, wearing bike helmets while riding their bikes etc. Coupons may be redeemed from the General Store at 63 Willow Street.</p> <p>1 The Hamilton Fire Department responded to the following calls along with other department activities. In the previous two weeks we responded to 16 fire related calls, 16 medical calls, 1 mutual aid call, 1 MVA, 0 brush fires and 4 public assists. We also conducted the following fire prevention activities, 12 inspections.</p>	<p>September 1st</p> <p>October 30th</p> <p>3 On-going</p> <p>2. On-Going</p>	

2. Maintenance

Duty crews have begun inspecting fire hydrants and will be cleaning/removing rust & painting yellow hydrants red in the coming weeks

2. On-Going

3. Ambulance License

The Hamilton Fire Dept is in the process of renewing our class V ambulance license. This year the dept will add Engine 1 as a second licensed non transporting ambulance.

3. On-Going

Planning and Inspectional Services

Master Plan

MP document being reviewed and edited by Planning Board; text was forwarded to the Board by the Master Plan Steering Committee.

On-going

On-going

133 Essex St Senior Housing Project

Applicant appealed Planning Board decisions - one dismissed - Planning Board reviewing in Executive Session 7/16/24. Over.

Over

Over

133 Essex St 40B

Applicant withdrew application; ZBA allowed withdrawal without prejudice.

Over.

Withdrawn.

Planning Board considering Form Based Zoning (FBZ) along with 3A; consultant hired.

The work will include introduction of a new zoning for downtown area along with an approach to 3A zoning as well. Engagement has begun with public forums on June 12 and July 25 - more to come.

Two zoning articles for public/town meeting vote are expected April 2025.

Ongoing

<u>Public Health Department</u>			
1. Health Related	<p>Currently we're experiencing 4 confirmed cases of Lyme Disease, 1 confirmed case of Tuberculosis reported, 1 case of influenza and 1 case of Campylobacteriosis.</p> <p>Public Health clinics for the flu and bivalent boosters have ended, residents are encouraged to seek vaccines from their health care provider or health care clinic. If a resident can't receive one elsewhere they can call the Public Health Nurse. In addition, the health department still has a limited supply of single use gloves and bandages for distribution to the community please call 978 417-6118 to order. And we no longer have Covid test kits, residents are encouraged to visit a retail store if needed.</p>	On-going	
2. Food Permitting and Inspection	<p>Permitting of food establishments/food trucks is on-going for the 2024 year. Round 1 of food establishment inspection is completed in accordance with appendix 5 of the 2013 food code. Summer camp and pool inspection has been completed.</p>		
3 Septic	<p>Soil tests, plan reviews and septic inspections are on-going along with permitting of septic haulers. We have processed 183 septic pumping reports, licenced 13 septic installers, 5 septic haulers, 8 title inspectors and 1 maintenance provider. We have completed 59 plan reviews, 25 title 5 reports, 4 soil tests and issued 9 certificates of compliance. The Health Dept. is on the verge of rolling out a new low interest betterment loan program that would benefit residents whose septic systems have failed and are in need of replacement. The application process will soon be complete.</p>		
4. Animals	<p>Permitting of animal keeping is on-going. Barn inspections have begun and the barn book will be completed and filed with the state. In accordance with Board of Health regulations, the new expiration date for animal keeping is August 31st of each year and the Board of Health is in the process of updating the Keeping of Animals regulation (last updated in 1989), in collaboration with neighboring communities. A draft regulation has been assembled and passed at the last BOH meeting. A public hearing has been scheduled for July 30, 2024, 5pm at the COA</p>		

5. New Programs

building as an informational meeting for interested parties.
Also, In an effort to update our archaic Board of Health regulations, the board is investigating a draft private well regulation and will have a decision coming soon. Tobacco sales regulation has already been updated earlier this year - added recently is the ban on menthol flavored products (all tobacco sale permit holders have been inspected for such products)

The sharps collection/disposal program for Hamilton residents is on-going and a sharps collection container can be obtained from the Senior Center (299 Bay Road) taken home, filled and returned for disposal free of charge. Please contact the Health Dept. or the COA to take advantage of this program.
Blood pressure screenings are on-going at Lamson Hall on the 2nd Wed. of each month from 3:30-5:30.

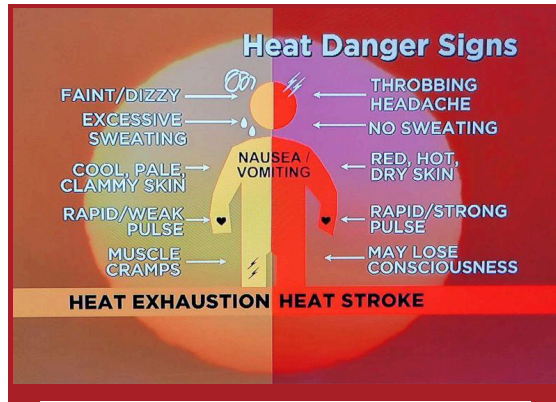
6. Public Health Concerns

There's been a recall on Ice cream products posted by the FDA. "Totally Cool", which makes ChipWich, Friendly's and other branded ice creams recalled more than 60 products because they could contain listeria. I know summertime is a great time to shop for ice cream treats (when isn't it), but if you bought any of the products please return them to the place of purchase. For questions contact Totally Cool at (410) 363-7801 or regulatory@totallycooлицream.com, (*Listeria is an organism that can cause serious and sometimes fatal infections in the young, frail or elderly. Symptoms often include high fever, severe headache, stiffness, nausea, abdominal pain and diarrhea. Listeria infection can also cause miscarriages and stillbirths among pregnant women.*)



Also, Since the weather forecast has been in the mid - upper 90's (with a heat index of over

100), I wanted to talk about heat related dangers and the difference between Heat Exhaustion and Heat Stroke. Please stay hydrated, limit exposure, take breaks and wear sunscreen (although some social media influencers are saying sun screen is bad for your health - this is misinformation and simply not true).



And finally, If you haven't heard, Norovirus is up 5%. Please wash your hands frequently - hand sanitizer is NOT a substitute for proper hand washing. (no one has time to be sick...) Stay hydrated during the heatwave. I encourage you to call me if you have any health related questions at 978 417-6118 Dennis Palazzo, Director of Health **Please stay safe and healthy.**

<u>Finance</u>			
<p>1. FY24 Year End</p>	<p>1. Finalized FY24 budget transfers and cash transactions by 7/15; split year end payroll was a success thanks to the dedication of the Treasurer’s Team!</p> <p>Departments worked with vendors to encumber any additional FY24 expenditures.</p> <p>Steadily working to close FY24 books; Detailed reconciliations of accounts and Gateway activity are in progress.</p> <p>FY25 budget imported and accessible.</p>		
<p>2. FY24 Audit</p>	<p>2. CLA to perform audit testing the week of September 2nd.</p>		
<p>3. New Actuarial Valuation</p>	<p>3. For compliance purposes, Hamilton is engaged in a renewal of an Actuarial valuation for OPEB. The Finance team is working with the actuary to gather all necessary information to ensure the success of this study.</p>		
<p>4. Financial Policies</p>	<p>4. With advice from Hamilton’s auditors, Finance is working with the FinCom and the Select Board to successfully adopt a Grants Management Policy, a Procurement Conflict of Interest Policy, and a Comprehensive Public Records and Technology Policy. On 7/24, FinCom voted in favor of adopting these policies. A favorable vote from the Select Board on August 5th will complete this process.</p>	<p>Completed 8/5/24</p>	

<u>Treasurer/Collector</u>			
1 Tax Title	<p>We fell a little behind schedule with FY23 Tax Title we are down to just 3 parcels. With being short staffed we have decided to wait and process FY23 & FY24 tax titles together.</p>		
2 Billing	<p>Working with Kelly and Ryan on our Preliminary Real Estate and Personal Property tax bills for FY25. Also working to send out Real Estate and Personal Property Tax bill demands for FY24. Had to wait until the deferral process was completed. Commitment 3 for motor vehicles has been mailed this week.</p> <p>Real Estate and Personal Property tax bills were mailed 6/10/24 due 6/24/24. 1st Qtr FY25 Real Estate and Personal Property tax bills will be mailed 6/28/24</p>		
3. Munis	<p>Working with Munis to add 5 new deferrals for FY24 tax year.</p> <p>Was able to add our 5 new deferral in Munis this week and updated the interest rate to 2% Approved at special Town Meeting in Nov 2023</p>		
4 Benefits /Payroll	<p>Open Enrollment and Summer Staff members is a very busy time for Sue with payroll and benefits. She has a great handle on this process and she has worked hard to get a great system set up.</p>		
5 Misc	<p>Sue is preparing year end payroll at this time which has a lot of moving parts.</p> <p>Preparing for year-end at this point. Trying to get caught up with being one staff member down, it's been extremely busy in our office.</p>		

Parks & Recreation

1. Veterans Memorial Pool

Pool Opened this past weekend and as chances would have it we had a heat wave during the first week. The pool was extremely busy Tuesday - Thursday.

Scan-ins: 574

Drop-ins: 107

On average 227 patrons a day over the three day period.

The Pool will be closed for the Community Block Party on Saturday, and will re-open on Sunday

1. On-going

1. On-going

2. Patton Park Summer Park Program

Camp Program starts on Monday. We are excited to get the program up and running. We will be extremely busy this summer averaging close to 225 children a day!

3. Community Block Party

Block Party is this Saturday starting around 4pm. Fireworks are set to go off at approximately 9 pm.

1. On-going

1. On-going

Council on Aging

1. Programming

Balance class is starting tomorrow August 6th-with new instructor. Upcoming programs include Root Beer Float Day, We are working with the Fire Department to host our annual Cookout at the end of the month. We have started a new sign up system-all sheets for the month are in a binder on the counter. We are asking for reservations for everything except our drop in classes. Last month we had a therapy dog join us for lunch.



Regular programming including the birthday party, bingo, arts and crafts, knitting, book club, and yoga continued. We continued to offer our Fit over 50 class, yoga.

Ongoing

2. Shine

Open enrollment starts on October 15th. I encourage everyone to review their plans to see if there have been any changes. I will start accepting appointments the middle of September.

Retirement calls continue to come in about shine sign ups. When people come in I remind them that space fills up fast from October-December so if they will need help with open enrollment they should call ahead. Or going over how to look it up themselves. Shine certification has been completed. I passed the exam this year. And will be all set to continue to help residents throughout the year and during open enrollment. We had a couple residents that looked into becoming SHINE representatives but due to scheduling and location of training were unable too.

Ongoing

<p data-bbox="99 275 228 302">3. Grants</p> <p data-bbox="99 1037 272 1064">4. Newsletter</p>	<p data-bbox="563 275 1107 401">We have given out several ipads and chromebooks. The things that we need to set up the public computers so those will be set up by the beginning of next week.</p> <p data-bbox="563 434 1032 527">We had an introduction to the grant and received from interest in it. Hoping to continue to gain interest.</p> <p data-bbox="563 560 1107 968">We have hired an instructor that will be helping at both Rowley and Hamilton. Residents will be able to go to either class. We are also looking into purchasing a drawing app and apple pencils through the grant so that we can offer more. Tablets have been purchased and should be here within the next couple of weeks. We are scheduling an information session the beginning of April so that we can distribute them to interested residents. There will be a sign out procedure. April 1st at 11:00 is the tablet talk.</p> <p data-bbox="563 1037 1107 1507">Working on September newsletter. Hoping that it will go to print earlier in the month. LPI is starting to look for new sponsors. Currently we don't pay anything for the newsletter because of the sponsors are able to cover it. LPI will be coming to the area to meet with area businesses in hopes of being able to keep our newsletter free to us. Increase of pages has been successful. We are also asking that if residents come into the senior center that they pick up their newsletter here, or they opt to get it via email from the agency. June newsletter just went to print. Second month of increased pages was more successful than last month.</p>	<p data-bbox="1179 275 1276 302">Ongoing</p>	
<p data-bbox="50 1608 310 1635"><u>Human Resources</u></p> <p data-bbox="50 1675 204 1703">1. Openings</p>	<p data-bbox="563 1608 1107 1734">1. Current Openings: for more information, see Career Opportunities on the Human Resources page of the Town Website</p> <ul data-bbox="610 1766 1107 1923" style="list-style-type: none"><li data-bbox="610 1766 899 1793">• Director of Planning<li data-bbox="610 1797 1107 1860">• Secondary Treatment Operator for the Water Department<li data-bbox="610 1864 1032 1923">• Assistant to the Town Manager / Grants & Communications	<p data-bbox="1179 1608 1338 1923">Director of Planning; Interviews to begin on 8/13 in collaboration with the Planning Board, Conservation</p>	

<p>2. Collaboration</p> <p>3. Employee Engagement</p> <p>4. Notifications</p>	<ul style="list-style-type: none"> ● Planning and CPA Coordinator ● Director of Planning ● Regional Public Health Nurse: Towns of Hamilton, Essex, Wenham, and Rockport ● Water Truck Driver/Laborer ● DPW Truck Driver/Laborer ● Accounts Receivable/Accounts Payable Coordinator ● Regional Public Health Nurse ● Health Inspections (pending) <p>Working with Union and DPW on succession planning.</p> <p>3.</p> <ul style="list-style-type: none"> ● Developing an Employee Engagement survey focussed on team building and enrichment. <p>4. Working with MIIA on Health and Wellness programs for town employees in the Spring/Summer.</p> <p>Attending a Racial Equity Advancement & Collaborative Hub (REACH) program in Boston. Hosted by the Metropolitan Planning Council.</p> <ul style="list-style-type: none"> ● Next meeting scheduled 5/8 	<p>Commission and Building Commissioner</p>	
<p>Town Clerk's Office</p> <p>2024 Conflict of Interest Annual Filings MGL C. 268A</p> <p>2024 Dog License Renewals MGL C. 140 s.137, 137A</p> <p>DBA MGL C. 110 s.5</p>	<p>All municipal employees (including board and committee members) received an email from the State Ethics Commission regarding Ethics on-line training requirements. I followed up with an additional email reminder. While most completed the training in 2023 and will not need to take it again until 2025, EVERY municipal employee MUST acknowledge receipt of the summary EVERY YEAR. On 5/14/24 I sent another reminder to Elected Officials that are behind. On June 4 I sent a reminder email to 39 elected and appointed officials. Approx 15 have responded!</p> <p>In 2023 we issued 1150 dog licenses. Anne has issued 955 through June. Late fees kicked in in June. Some residents are delinquent.</p> <p>“Doing Business As” renewals due every 4 years; approx 40 to be renewed in calendar</p>	<p>Jan - Dec</p> <p>Jan - Dec</p> <p>Jan - Dec</p>	<p>Year round</p> <p>Never ending!</p> <p>Several more expected</p>

<p>Move to Patton Homestead</p> <p>2024 Election Season = 4 Elections [2 down and 2 to go!] PLUS A RECOUNT</p> <p>State (Sept) Primary Ballot - Nomination Papers for Congress, US Senate, State Senate, State Representative, Clerk of Courts, Registrar of Deeds, Governor's Council</p> <p>State (Nov) Ballot - Initiative Petitions a.k.a Ballot Questions</p> <p>2024 Hamilton Census/Street List process MGL C.51 s.4</p> <p>2024 Voter Inactivation MGL C.51 s.37</p>	<p>year 2024. We issued 49 in 2023. We have issued an additional 19 in 2024.</p> <p>The Town Clerk's office is stopping at the COA every day to gather all mail from the drop box and bring it to Town Hall and also to drop off and pick up mail at the post office.</p> <p>2024 election dates: March 5 Presidential Primary, April 11 Annual Town Election; State Primary Sep 3 (the day after Labor Day); Nov 5 State/Presidential Election.</p> <p>State Primary Election Sept 3: <u>VOTE BY MAIL:</u> Postcard applications were mailed out and those applications will be processed. We have mailed 1236 ballots for the State Primary; 283 have been returned. <u>IN PERSON EARLY VOTING:</u> In-person early voting at the Patton Homestead starts Sat, Aug 24 - Fri, Aug 30 <u>ELECTION DAY:</u> At the Rec Center from 7:00 am - 8:00 pm</p> <p><input type="checkbox"/> Election details are available on the Town Clerk's webpage and info has been posted to Facebook.</p> <p>We received 87 pages of nomination papers and certified 790 voter signatures.</p> <p>We received 214 pages of petition papers and certified 346 voter signatures. There are 9 petitions circulating, 5 are likely to be on the ballot.</p> <p>The 2024 Census Form was mailed to 2822 households mid-January. Forms were due back in 10 days. The mailing included the dog license renewal form and the 2024 trash schedule. We have updated 1983 forms in the voter system. Approximately 30% of forms have NOT been returned. We have manually updated information for all residents living at the Gordon Conwell Theological Seminary.</p> <p>On June 3 I marked 1322 voters as inactive in the voter registration system because they had</p>	<p>November 2023</p> <p>Nov 2023 - Nov 2024</p> <p>Jan 2024 - Dec 2024</p>	
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<p>ANNUAL FLAMMABLE STORAGE PERMITS AND REGISTRATIONS</p>	<p>not returned the Census form. Do they still live in Hamilton? Each will receive a postcard in the mail asking that they confirm that they still reside in Hamilton. This process ensures an accurate voter registration list. So far 572 postcards have been returned.</p> <p>In coordination with Chief Brunet, we have sent out seven (7) applications for permits and registrations for Hamilton properties with a license to store and/or sell combustibles. Six of seven have been returned.</p>	<p>Apps due April 30.</p>	<p>DONE</p>