



Town of Hamilton

Town Manager Report

For week of August 19, 2024


Department/ Project	Weekly Update	Timeline	Status
1. Town Hall project	<p>1. The Town Hall project bids came in higher than anticipated. The project will go before the Community Preservation Committee for an additional funding request on Thursday, Aug. 8 and the FinCom will review the project costs and funding options on Aug. 14 and 28. A Special Town Meeting has been scheduled for Monday, Sep. 23 to discuss those options and seek approval to move the project forward.</p>	1. 18-24 months	1. <i>Seeking additional funds</i>
2. Town offices at Patton Homestead	<p>2. Just a reminder that many town offices have moved to the Patton Homestead, during the Town Hall renovation project. The offices located at Patton Homestead include: Town Manager office, Finance Office, Treasurer, Assessors, Planning Department, Conservation Department, and Town Clerk. The Inspectional Services Department and Health Department are now permanently housed at the Council on Aging Building on Bay Road.</p>	2. 18-24 months	2. <i>On-going</i>
3. Special Town Meeting	<p>3. A one issue Special Town Meeting has been scheduled for Monday, Sep. 23 at 7 p.m. The Town Meeting will be asked to approve the use of some additional unexpended funds and approve some additional borrowing from the Community Preservation Committee. Neither of these requests will cause an increase in the tax rate, meaning that the additional expense can be handled within the existing town budget.</p>	3. Sep. 23, 2024 at 7 p.m.	3. <i>Seeking use of funds</i>
4. Chebacco Road project completing	<p>4. The Chebacco Road paving and improvement project is now nearly complete and workers will be cleaning up the site,</p>	4. Two weeks	4. <i>Nearly complete</i>

	<p>finishing their work and removing their equipment. We appreciate the input from the neighborhood over these past years. Though it has taken us longer than we had anticipated, we believe the project has been well-received by the residents and still protects the resource area surrounding it.</p>		
Public Works		Timeline	Status
UpComing Events	E-Waste Day 8/17/2024	8am	On schedule
Facilities	<ol style="list-style-type: none"> Hamilton Town Hall <p>Bids were received on July 2, 2024. Low bid was from Campbell Construction at \$7.4M. The town is evaluating the bid</p>	Construction Start Fall 2024	Bids received
DPW Administration	<ol style="list-style-type: none"> Employment Opportunities <p>Truck Driver/Laborer - DPW Truck Driver/Laborer - Water Dept Secondary Treatment Operator - Water Dept If interested please email Tim Olson @ tolson@hamiltonma.gov or call 978-626-5227 for position details.</p>	Open	Open
Highway Dept	<ol style="list-style-type: none"> Essex Street Drainage <p>DPW continues to communicate with the engineering consultant and owner of 470 Essex Street in hopes of a collaborative effort to address drainage upgrades along Essex Street near Appaloosa Lane. No new update</p> <ol style="list-style-type: none"> Roadway and Sidewalk Improvements <p>Planning and priority areas for roadway improvements are as follows: Chebacco Road, Miles River, Bridge Street. Sidewalk improvements are planned for Essex Street and Highland Street. The extent of the scope of work is still being discussed, but the town will make every effort to maximize the work with the budget available.</p> <ol style="list-style-type: none"> Route 22 Paving <p>I am pleased to announce that Hamilton was chosen as a community to have Route 22 paved under the MassDOT Municipal</p>	On-going	Waiting for owner and development submittal
		Summer 2024 bid	In-progress
		Summer/Fall 2024	Selected by MassDOT

<p>Vehicle Maintenance</p>	<p>Pavement Program. The full extent of the project and schedule has not yet been released.</p> <ol style="list-style-type: none"> 1. New Purchased Vehicles <p>Hamilton has received the new Trackless Municipal Tractor and the new Highway Dump Truck. DPW is still waiting for the new pick-up truck and both front line sanders to be delivered.</p>	<p>Ongoing</p>	<p>On order</p>
<p>Cemetery</p>	<p>No Cemetery Updates</p>		
<p>Sanitation</p>	<p>No Sanitation Updates</p>		
<p>Parks and Grounds</p>	<ol style="list-style-type: none"> 1. Patton Park Improvements <p>The DPW and Rec Dept. have re-engaged CBA Landscape Architects to discuss the first phase of drainage and park improvements as outlined in the Patton Park Master Plan. Conceptual cost estimates were discussed at the May 6th Select Board meeting. High priorities from the Patton Park Master Plan were drainage improvements and pathways. No new update.</p>	<p>Fall/Winter 2024/2025</p>	<p>Preliminary Discussions</p>
<p>Energy</p>	<ol style="list-style-type: none"> 1. Solar on the DPW Garage <p>The Town is actively pursuing the installation of a solar array on the DPW Garage. On 2/6/2024 DPW and HEIC met with Senator Bruce Tarr to discuss the solar project as well as the Town Hall Renovation project and the importance of each energy component in the whole project. No new update.</p>	<p>Summer/Fall 2024 in conjunction with the Town Hall project</p>	<p>Under design</p>
<p>Water</p>	<ol style="list-style-type: none"> 1. Lead Service Inventory and Assessment <p>The Water Department and hired consultant, Stantec Engineers, have continued to populate a service line inventory as mandated by EPA and MassDEP. A second notice was mailed out to all water users. If you have already performed the assessment you are all set!! Thank you for your participation. If you are still needing to perform the assessment please notify Stantec by email or phone included in the second notice. Stantec plans to initiate field inspections to assist Hamilton Water. There will be more information in the</p>	<p>In-process</p>	<p>Working on data from public side, will be reaching out to private owners for cooperation</p>

	<p>next few weeks regarding the field inspections and consultant support. As of 8/5/2024, 928 locations uploaded to the MassDEP web application, an increase from 631 back on 6/20/2024. This represents approximately 37% of Hamilton Water users. As always, if you have any questions, please call the Hamilton Water Department at 978-626-5226 or email Hamilton's DPW Director at tolson@hamiltonma.gov.</p> <p>2. GIS Asset Management</p> <p>The town has contracted with Dewberry Engineers to assist with establishing a GIS water asset management program. This GIS will initially be geared to the Hamilton Water System but will then be populated with other attributes i.e. storm water, roadways etc. in the future. Currently our GIS consultant is working on a work order solution within the GIS platform that will allow citizen or department requests to be tracked and documented in GIS when completed. No new update.</p> <p>3. Well Maintenance</p> <p>The Hamilton Water Department has released the FY25 Well Maintenance Invitation for Bid. Bids are due 8/7/2024 at 11am.</p> <p>4. Low Income Household Water Assistance Program (LIHWAP)</p> <p>The Hamilton Water Department has partnered with Action Inc. to implement the LIHWAP to qualifying residents of Hamilton. This program will provide financial assistance benefits to eligible residents. No new update.</p> <p>5. Phase 5 Water Improvements</p> <p>Phase 5 Water System Improvements will be concentrated along Fox Run, Tally Ho, Oak, Plum, Chestnut, Pine, and other surrounding streets. The construction phase timeline will be contingent upon available funding and Town Meeting appropriation. Hamilton has received a design proposal for consideration.</p>		
		In-process	Gathering field data for system wide information
		Fy25	Out for Bid
		Implemented	Available
		Design by Fall 2024 Construction TBD	Received proposal

	<p>6. 2023 Consumer Confidence Report</p> <p>The Hamilton Water Department has begun formulating the 2023 Consumer Confidence Report. No new update.</p> <p>7. Water Treatment Plant Filter Media Replacement Project</p> <p>This project will be funded by the Ipswich River WMA grant and includes the replacement of the spent Filtronics filter media in the existing water treatment facility to optimize the removal of iron and manganese prior to the processed water entering the new GAC filtration system. This will help maximize the new carbon media. This project has been completed successfully and within the grant funding.</p>	<p>Completed and available on the Town Website</p> <p>Complete</p>	<p>Complete</p> <p>Complete</p>
<p><u>Police</u></p> <p>1. Full-Time Hire(s)</p> <p>2. Massachusetts Police Accreditation Commission</p> <p>3. Good Citizenship Program</p> <p><u>Fire Dept</u></p> <p>1 Department Stats</p>	<p>We have recently hired Officer Assagi (Guy) Wynter as our newest Hamilton full time police officer. Guy comes to us from the Boston University Police Department.</p> <p>We have successfully completed our accreditation assessment and have been approved for State Re-Accreditation. We will receive our official award on October 30th.</p> <p>We are pleased to announce that the Hamilton Police Department has once again teamed up with Cherry Farm Creamery to hand out “Good Citizen” coupons to children exercising good judgment. Officers will be handing coupons to children using crosswalks to cross the streets, wearing bike helmets while riding their bikes etc. Coupons may be redeemed from the General Store at 63 Willow Street.</p> <p>1 The Hamilton Fire Department responded to the following calls along with other department activities. In the previous two weeks we responded to 10 fire related calls, 22 medical calls, 1 mutual aid call, 2 MVA, 0 brush fires and 4 public assists. We also conducted the following fire prevention activities, 10 inspections.</p>	<p>September 1st</p> <p>October 30th</p> <p>3 On-going</p> <p>2. On-Going</p>	

<p>2. Maintenance</p>	<p>Duty crews have begun inspecting fire hydrants and will be cleaning/removing rust & painting yellow hydrants red in the coming weeks</p>	<p>2. On-Going</p>	
<p>3. Ambulance License</p>	<p>The Hamilton Fire Dept has renewed our class V ambulance license. This year the dept added Engine 1 as a second licensed non transporting ambulance.</p>	<p>3. Complete</p>	
<p>4. Training</p>	<p>HFD conducted a multi hazard drill on the campus of the HWRHS along with HPD and our public safety partners from the Town of Wenham. The drill simulated a fire with a hazardous materials component as well as a rescue & medical component. The drill allowed us to practice operational skills as well as communications with multiple agencies involved.</p> 	<p>4. Complete</p>	

Planning and Inspectional Services

Master Plan

MP document being reviewed and edited by Planning Board; text was forwarded to the Board by the Master Plan Steering Committee.

On-going

On-going

133 Essex St Senior Housing Project

Applicant appealed Planning Board decisions - one dismissed - Planning Board reviewing in Executive Session 7/16/24. Over.

Over

Over

133 Essex St 40B

Applicant withdrew application; ZBA allowed withdrawal without prejudice.

Over.

Withdrawn.

Planning Board considering Form Based Zoning (FBZ) along with 3A; consultant hired.

The work will include introduction of a new zoning for downtown area along with an approach to 3A zoning as well. Engagement has begun with public forums on June 12 and July 25 - more to come.

Two zoning articles for public/town meeting vote are expected April 2025.

Ongoing

<u>Public Health Department</u>			
<p>1. Health Related</p>	<p>Currently we're experiencing 4 confirmed cases of Lyme Disease, 1 confirmed case of Tuberculosis reported, 1 case of influenza and 1 case of Campylobacteriosis. Public Health clinics for the flu and bivalent boosters have ended, residents are encouraged to seek vaccines from their health care provider or health care clinic. If a resident can't receive one elsewhere they can call the Public Health Nurse. In addition, the health department still has a limited supply of single use gloves and bandages for distribution to the community please call 978 417-6118 to order. And we no longer have Covid test kits, residents are encouraged to visit a retail store if needed.</p>	<p>On-going</p>	
<p>2. Food Permitting and Inspection</p>	<p>Permitting of food establishments/food trucks is on-going for the 2024 year. Round 1 of food establishment inspection is completed in accordance with appendix 5 of the 2013 food code. Summer camp and pool inspection has been completed.</p>		
<p>3 Septic</p>	<p>Soil tests, plan reviews and septic inspections are on-going along with permitting of septic haulers. We have processed 183 septic pumping reports, licensed 13 septic installers, 5 septic haulers, 8 title inspectors and 1 maintenance provider. We have completed 59 plan reviews, 25 title 5 reports, 4 soil tests and issued 9 certificates of compliance. The Health Dept. is on the verge of rolling out a new low interest betterment loan program that would benefit residents whose septic systems have failed and are in need of replacement. The application process will soon be complete.</p>		
<p>4. Animals</p>	<p>Permitting of animal keeping is on-going. Barn inspections have begun and the barn book will be completed and filed with the state. In accordance with Board of Health regulations, the new expiration date for animal keeping is August 31st of each year and the Board of Health is in the process of updating the Keeping of Animals regulation (last updated in 1989), in collaboration with neighboring communities. A draft regulation has been assembled and passed at the last BOH meeting. A public hearing has been scheduled for July 30, 2024, 5pm at the COA</p>		

5. New Programs

building as an informational meeting for interested parties.
Also, In an effort to update our archaic Board of Health regulations, the board is investigating a draft private well regulation and will have a decision coming soon. Tobacco sales regulation has already been updated earlier this year - added recently is the ban on menthol flavored products (all tobacco sale permit holders have been inspected for such products)

The sharps collection/disposal program for Hamilton residents is on-going and a sharps collection container can be obtained from the Senior Center (299 Bay Road) taken home, filled and returned for disposal free of charge. Please contact the Health Dept. or the COA to take advantage of this program.
Blood pressure screenings are on-going at Lamson Hall on the 2nd Wed. of each month from 3:30-5:30.

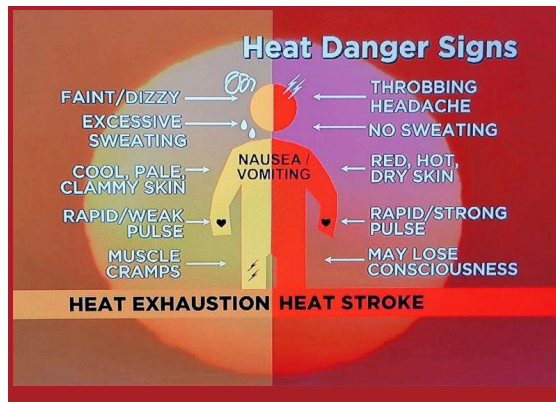
6. Public Health Concerns

There's been a recall on Ice cream products posted by the FDA. "Totally Cool", which makes ChipWich, Friendly's and other branded ice creams recalled more than 60 products because they could contain listeria. I know summertime is a great time to shop for ice cream treats (when isn't it), but if you bought any of the products please return them to the place of purchase. For questions contact Totally Cool at (410) 363-7801 or regulatory@totallycooлицream.com, (*Listeria is an organism that can cause serious and sometimes fatal infections in the young, frail or elderly. Symptoms often include high fever, severe headache, stiffness, nausea, abdominal pain and diarrhea. Listeria infection can also cause miscarriages and stillbirths among pregnant women.*)



Also, Since the weather forecast has been in the mid - upper 90's (with a heat index of over

100), I wanted to talk about heat related dangers and the difference between Heat Exhaustion and Heat Stroke. Please stay hydrated, limit exposure, take breaks and wear sunscreen (although some social media influencers are saying sun screen is bad for your health - this is misinformation and simply not true).



And finally, If you haven't heard, Norovirus is up 5%. Please wash your hands frequently - hand sanitizer is NOT a substitute for proper hand washing. (no one has time to be sick...) Stay hydrated during the heatwave. I encourage you to call me if you have any health related questions at 978 417-6118 Dennis Palazzo, Director of Health **Please stay safe and healthy.**

<u>Finance</u>			
<p>1. FY24 Year End</p>	<p>1. Finalized FY24 budget transfers and cash transactions by 7/15; split year end payroll was a success thanks to the dedication of the Treasurer’s Team!</p> <p>Departments worked with vendors to encumber any additional FY24 expenditures.</p> <p>Steadily working to close FY24 books; Detailed reconciliations of accounts and Gateway activity are in progress.</p> <p>FY25 budget imported and accessible.</p>		
<p>2. FY24 Audit</p>	<p>2. CLA to perform audit testing the week of September 2nd.</p>		
<p>3. New Actuarial Valuation</p>	<p>3. For compliance purposes, Hamilton is engaged in a renewal of an Actuarial valuation for OPEB. The Finance team is working with the actuary to gather all necessary information to ensure the success of this study.</p>		
<p>4. Financial Policies</p>	<p>4. With advice from Hamilton’s auditors, Finance is working with the FinCom and the Select Board to successfully adopt a Grants Management Policy, a Procurement Conflict of Interest Policy, and a Comprehensive Public Records and Technology Policy. On 7/24, FinCom voted in favor of adopting these policies. A favorable vote from the Select Board on August 5th will complete this process.</p>	<p>Completed 8/5/24</p>	

<u>Treasurer/Collector</u>			
1 Tax Title	<p>We fell a little behind schedule with FY23 Tax Title we are down to just 3 parcels. With being short staffed we have decided to wait and process FY23 & FY24 tax titles together.</p>		
2 Billing	<p>Working with Kelly and Ryan on our Preliminary Real Estate and Personal Property tax bills for FY25. Also working to send out Real Estate and Personal Property Tax bill demands for FY24. Had to wait until the deferral process was completed. Commitment 3 for motor vehicles has been mailed this week.</p> <p>Real Estate and Personal Property tax bills were mailed 6/10/24 due 6/24/24. 1st Qtr FY25 Real Estate and Personal Property tax bills will be mailed 6/28/24</p>		
3. Munis	<p>Working with Munis to add 5 new deferrals for FY24 tax year.</p> <p>Was able to add our 5 new deferral in Munis this week and updated the interest rate to 2% Approved at special Town Meeting in Nov 2023</p>		
4 Benefits /Payroll	<p>Open Enrollment and Summer Staff members is a very busy time for Sue with payroll and benefits. She has a great handle on this process and she has worked hard to get a great system set up.</p>		
5 Misc	<p>Sue is preparing year end payroll at this time which has a lot of moving parts.</p> <p>Preparing for year-end at this point. Trying to get caught up with being one staff member down, it's been extremely busy in our office.</p>		

Parks & Recreation

1. Patton Park Summer Program

The Patton Park Summer Program wrapped up this past week. A wonderful summer was had by all. A big thank you too all Directors, Counselors, C.I.T's, parents, and participants for making it a memorable summer. We will be sure to provide total participation numbers for the camp and the pool on the next report.

1. On-going

1. On-going

2. Veterans Memorial Swimming Pool

We have entered into our "Post Season" Schedule. Once again we are fortunate to have hard working and dedicated staff that will allow us to be open through Labor Day. The Post Season Schedule is below:

POST SEASON OPEN SWIM SCHEDULE

Monday, 8/19 - Friday, 8/23: 1:30pm - 7:00pm

Saturday, 8/24 & Sunday, 8/25: 1:30pm - 6:30pm

Monday, 8/26 - Monday, 9/2: 12:30pm - 5:30pm

3. Hurricanes Swim Team

The Hurricanes are back to back champs!

The Hurricanes followed up their undefeated 2023 summer with second undefeated season in a row. The Hurricanes went 5-0 during the regular season and captured first place in the end of the year All Star Meet

4. Fall Program Registration

Registration for our Fall Programming opened on Wednesday, 8/21. We had over 600 total registrations in just over a few hours! We are looking forward to all of our Fall programs after the Labor Day Holiday

5. Fall Athletics

Fall Youth Sports (Tackle Football, Fall Baseball, Soccer, Flag Football, youth Field Hockey) have already either begun or will after Labor Day. As always we have worked with these leagues to secure field space for the various program.

Council on Aging

1. Programming

Balance Class started on August 13th. We have had two classes and increased by 5 people. Residents are responsive to the class and seem to be enjoying it. We recently had a baked potato bar, which also had a huge turn out. We had 25 attend. This has been requested that we have it again. In the upcoming weeks we have a cookout with the Fire Department, a magician, the following week we will have an ice cream social for back to school.



Regular programming including the birthday party, bingo, arts and crafts, knitting, book club. Our exercise classes continued with Fit Over 50, Yoga, and Qigong.

Ongoing

2. Shine

Open enrollment starts on October 15th. I encourage everyone to review their plans to see if there have been any changes. I will start accepting appointments the middle of September. Appointments will be available until the last week in November. If you are turning 65 or going on medicare in the new year, I kindly ask that you wait until open enrollment is over.

Retirement calls continue to come in about shine sign ups. When people come in I remind them that space fills up fast from October-December so if they will need help with open enrollment they should call ahead. Or going over how to look it up themselves. Shine certification has been completed. I passed the exam this year. And will be all set to continue to help residents throughout the year and during open enrollment. We had a couple residents that looked into becoming SHINE

Ongoing

<p>3. Grants</p> <p>4. Newsletter</p>	<p>representatives but due to scheduling and location of training were unable too.</p> <p>We have given out several ipads and chromebooks. The things that we need to set up the public computers so those will be set up by the beginning of next week.</p> <p>We had an introduction to the grant and received from interest in it. Hoping to continue to gain interest.</p> <p>We have hired an instructor that will be helping at both Rowley and Hamilton. Residents will be able to go to either class. We are also looking into purchasing a drawing app and apple pencils through the grant so that we can offer more.</p> <p>Tablets have been purchased and should be here within the next couple of weeks. We are scheduling an information session the beginning of April so that we can distribute them to interested residents. There will be a sign out procedure. April 1st at 11:00 is the tablet talk.</p> <p>Continue to work together with Wenham to produce LPI will be coming to the area to meet with area businesses in hopes of being able to keep our newsletter free to us. Increase of pages has been successful. We are also asking that if residents come into the senior center that they pick up their newsletter here, or they opt to get it via email from the agency.</p> <p>June newsletter just went to print. Second month of increased pages was more successful than last month.</p>	<p>Ongoing</p>	
<p>Human Resources</p> <p>1. Openings</p>	<p>1. Current Openings: for more information, see Career Opportunities on the Human Resources page of the Town Website</p> <ul style="list-style-type: none"> ● Director of Planning ● Truck Driver/Laborer - DPW* ● Truck Driver/Laborer - Water Dept* ● Secondary Treatment Operator - Water Dept* 	<p>Director of Planning: Interviews to begin on 8/13 in collaboration with the Planning Board, Conservation Commission</p>	

<p>2. Collaboration</p> <p>3. Employee Engagement</p> <p>4. Notifications</p>	<ul style="list-style-type: none"> ● Assistant to the Town Manager / Grants & Communications ● Planning and CPA Coordinator ● Regional Public Health Nurse: Towns of Hamilton, Essex, Wenham, and Rockport ● Accounts Receivable/Accounts Payable Coordinator ● Regional Public Health Nurse* ● Health Inspections (pending) <p>*Working with the Regional Coordinator on the Regional Public Health Nurse position to make it more desirable. Will present ideas to the Hamilton Town Manager (regional lead).</p> <p>*Working with DPW Director on incentive options to attract qualified candidates.</p> <p>3.</p> <ul style="list-style-type: none"> ● Developing an Employee Engagement survey focussed on team building and enrichment. <p>4 . Working with MIIA on Health and Wellness programs for town employees in the fall/winter.</p> <p>Attending a Racial Equity Advancement & Collaborative Hub (REACH) program in Boston. Hosted by the Metropolitan Planning Council.</p> <ul style="list-style-type: none"> ● Next meeting scheduled 8/28. 	<p>and Building Commissioner</p> <p>. Second Round interviews are in the process of being scheduled for the week of 8/26 with Town Manager and Planning Director.</p> <p>Assistant to the Town Manager / Grants & Communications: The first-round interview was conducted on 8/20/2024 with the Finance Director, DPW Director, and Assistant to the Town Manager. The second-round interview scheduled for 8/27 with the Town Manager.</p> <p>Accounts Receivable/Accounts Payable Coordinator : Pre-screen interview with the Town Accountant and Assistant Treasurer/Coll ector scheduled for 8/20/2024. A</p>	
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		second interview with the Finance Director and Treasurer/Collector will be arranged for the week of 8/26.	
<u>Town Clerk's Office</u>			
2024 Conflict of Interest Annual Filings MGL C. 268A	All municipal employees (including board and committee members) received an email from the State Ethics Commission regarding Ethics on-line training requirements. I followed up with additional email reminders. While most completed the training in 2023 and will not need to take it again until 2025, EVERY municipal employee MUST acknowledge receipt of the summary EVERY YEAR. On 5/14/24 I sent another reminder to Elected Officials that are behind. On June 4 I sent a reminder email to 39 elected and appointed officials. Several are still delinquent!	Jan - Dec	Year round
2024 Dog License Renewals MGL C. 140 s.137, 137A	In 2023 we issued 962 dog licenses. Anne has issued 955 through June. Late fees kicked in in June. Some residents are delinquent.	Jan - Dec	Never ending!
DBA MGL C. 110 s.5	"Doing Business As" renewals due every 4 years; approx 40 to be renewed in calendar year 2024. We issued 49 in 2023. We have issued an additional 19 in 2024.	Jan - Dec	Several more expected
Move to Patton Homestead	The Town Clerk's office is stopping at the COA every day to gather all mail from the drop box and bring it to Town Hall and also to drop off and pick up mail at the post office.	November 2023	
2024 Election Season = 4 Elections [2 down and 2 to go!] plus a recount too! STATE PRIMARY, TUES, SEP 3 WITH EARLY VOTING STARTING AUG 24	2024 election dates: March 5 Presidential Primary, April 11 Annual Town Election; State Primary Sep 3 (the day after Labor Day); Nov 5 State/Presidential Election. State Primary Election Sept 3: LAST DAY TO REGISTER TO VOTE IS SAT, AUG 24, LAST DAY TO REQUEST VOTE BY MAIL IS MON, AUG 26 VOTE BY MAIL: Postcard applications were mailed out; we have processed 1846 requests.	Nov 2023 - Nov 2024	

	<p>We have mailed 1277 ballots for the State Primary; 440 have been returned.</p> <p>IN PERSON EARLY VOTING: In-person early voting at the Patton Homestead starts Sat, Aug 24 - Fri, Aug 30</p> <p>ELECTION DAY: At the Rec Center from 7:00 am - 8:00 pm</p> <p>Election details are available on the Town Clerk's webpage and info has been posted to Facebook.</p> <p>Voters can go to www.VoteinMA.com to register to vote, apply for vote by mail, track their ballot and find other election info</p>		
<p>State (Nov) Ballot - Initiative Petitions a.k.a Ballot Questions</p>	<p>We received 214 pages of petition papers and certified 346 voter signatures. There are 9 petitions circulating, 5 are likely to be on the November ballot.</p>		
<p>2024 Hamilton Census/Street List process MGL C.51 s.4</p>	<p>The 2024 Census Form was mailed to 2822 households mid-January. Forms were due back in 10 days. The mailing included the dog license renewal form and the 2024 trash schedule. We have updated 1987 forms in the voter system. Approximately 30% of forms have NOT been returned. We have manually updated information for all residents living at the Gordon Conwell Theological Seminary.</p>	<p>Jan 2024 - Dec 2024</p>	
<p>2024 Voter Inactivation MGL C.51 s.37</p>	<p>On June 3 I marked 1322 voters as inactive in the voter registration system because they had not returned the Census form. Do they still live in Hamilton? Each will receive a postcard in the mail asking that they confirm that they still reside in Hamilton. This process ensures an accurate voter registration list. So far 590 postcards have been returned, only 45%.</p>		<p>DONE</p>
<p>ANNUAL FLAMMABLE STORAGE PERMITS AND REGISTRATIONS</p>	<p>In coordination with Chief Brunet, we have sent out seven (7) applications for permits and registrations for Hamilton properties with a license to store and/or sell combustibles. Six of seven have been returned.</p>	<p>Apps due April 30.</p>	