

components of the original project to provide a safe and accessible building for the public and employees of Hamilton. Key components from the original project that were important to remain in the project would be the new elevator, access ramp, fire protection, structural upgrades, exterior envelope work, cupola repairs, new interior office spaces, restrooms, and a new meeting space. WE recognized that the buildings system upgrades were a large portion of the cost of the original project so we decided to remove the mechanical systems from the building project and solicit qualifications for this work under an Energy Management scope. This would entail the town contracting with an Energy Services Company (ESCO) that would audit the town hall and prepare a scope of work for system upgrades that would be eligible for state and federal grants with minimal cost to Hamilton. Working with our architect and ESCo the town revised bid documents and specifications to re-bid this project this past July. Four bids were received, however, as mentioned previously the low bid (\$7.4M) was over the current funding available. This CPC funding request will accompany a additional funding from alternate sources to secure the funds needed to contract this work and start the well needed and highly important Hamilton Town Hall preservation project.

NOTE: This application enables the CPC to review the request to ensure eligibility and offer guidance. If eligible, an Application for Funding must be completed.

Please be sure to read through the CPA Guidelines for Project Submission prior to completing this application.

Management scope. This would entail the town contracting with an Energy Services Company (ESCO) that would audit the town hall and prepare a scope of work for system upgrades that would be eligible for state and federal grants with minimal cost to Hamilton. Working with our architect and ESCo, the town revised bid documents and specifications to re-bid this project this past July. Four bids were received, however, as mentioned previously, the low bid (\$7.4M) was over the current funding available. Hamilton DPW is requesting \$1.5M in CPA funding to help reduce this shortfall. The Select Board, Finance Committee, and Town Manager are presently evaluating other funding sources, so it is very likely this CPC funding request will be accompanied by additional funding amounts yet to be determined to successfully secure the funds needed to contract this work and start the well needed and highly important Hamilton Town Hall preservation project.

This CPC funding request will accompany a Town Meeting Article request for appropriating at this coming Special Town Meeting planned for this fall.

Please attach answers to the following questions. Include supporting materials as necessary.

1. **Project Description:** Please give a detailed project description, including specific objectives.

To date the Town has received over \$5.0 Million through CPC and public support through various CPA funding requests and Town Meeting appropriations that has allowed the consultant to progress this design through a re-design and bid. The revised project includes the high priorities of the original preservation project, but also a new Energy Management project that will run in parallel with the building project. By this method, we have removed the building mechanical systems from the scope of the Ch 149 building project and provided the ability to access several grants through a Ch. 25A Energy Efficiency project to fund these items as well as provide Hamilton energy savings for future years.

Goals: How does this project accomplish the goals of the CPA? (See Guidelines for Project Submission for general criteria) *As mentioned on the previous applications, the proposed project will preserve the historic character and integrity of Hamilton Town Hall as the preeminent historic structure within the community. Preserving such important buildings as Hamilton Town Hall is why the Community Preservation Act (CPA) was enacted by the Commonwealth and affirmatively voted by Hamilton residents.*

Timeline: What is the schedule for project implementation, including a timeline for all critical milestones? *The project schedule has been revised and is as follows:*

Received contractor bid – July 2024, requesting add'l funding to contract this work
Construction Start - Fall/Winter 2024

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2. **Budget:** Please provide a full budget including the following information, as applicable.

(NOTE: CPA funds may not be used for maintenance):

a. Total amount of the project cost, with itemization of major components.

\$7,449,363.00	CONTRACTOR BID
\$502,832.00	CONTINGENCY
\$7,952,195.00	TOTAL
\$6,067,942.62	CURRENT AVAILABLE FUNDING
\$1,884,252.38	FUNDING NEEDED
\$2,000,000.00	SAY

The town will be evaluating strategies to fund this shortfall in addition to this CPA funding request.

b. Additional funding sources. Please include those that are available, committed, or under consideration including fundraising, other grants, etc. *The Town anticipates the use of CPA funds in all applicable areas of the project. The remaining funding needed would be for alternate funding sources as decided by the Select Board and Finance Committee.*

c. Describe the basis for your budget and the sources of information you used, including evidence detailing that the lowest bid has been received. *The Town of Hamilton has a bid in hand and is requesting additional funding to contract this work.*

d. **Support:** Have the appropriate Town Boards and Commissions expressed support and/or approved the project? What is the nature and level of community support for this project? Please provide evidence that you are qualified and eligible to undertake the project. *There is considerable support from multiple town boards, committees, groups and residents to preserve and improve Hamilton Town Hall. Over the last several years, there has been continued support from the Select Board, Finance Committee, Historical Commission, Planning Board, and Capital Committee.*

Please be sure to read through the CPA Guidelines for Project Submission prior to completing this application.