

HAMILTON COMMUNITY PRESERVATION COMMITTEE

Minutes of the Meeting

Hamilton Council on Aging – Senior Center, 299 Bay Road, Hamilton

August 8, 2024

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2024 NOV 18 PM 1:59

Members Present: Chair Jay Butler, Robert Preston, Michelle Horgan, Sandy Coddling, Darcy Dale and Bill Wilson

Members Absent: Kim Dietel and Shawn Farrell

Coordinator: Laurie Wilson

Others Present: John McGrath, FinCom Chair

**Call to order and roll call**

Community Preservation Committee (CPC) Chair Jay Butler called the meeting to order at 7:03 p.m. and took a roll call. Present were Mr. Butler, Robert Preston, Michelle Horgan, Sandy Coddling, Darcy Dale, and Bill Wilson.

**Committee vacancy—Historic District Commission rep**

The CPC currently has eight members. It has been unable to fill its ninth seat, which is a representative from the Hamilton Historic District Commission.

**Approval of meeting minutes of June 13, 2024 and notes of July 15, 2024**

Ms. Dale made a motion to approve these minutes. Mr. Preston seconded the motion. A roll-call vote was taken with “ayes” from Mr. Butler, Mr. Preston, Mr. Coddling, Ms. Dale and Mr. Wilson, (5-0-1). \*Ms. Horgan abstained as she had not read the minutes.

**Committee member reports**

Ms. Horgan gave updates on the Hamilton Housing Authority, Ms. Dale gave an update from the Planning Board, and Mr. Coddling gave an update for the Conservation Commission.

**Status of CPA reserves**

Mr. Butler reviewed the spreadsheet of the CPC funds, which had been updated by Wendy Markowicz, Finance Director. According to the spreadsheet, there is a FY25 remaining project balance of \$770K.

**New CPA Grant request**

Tim Olson, DPW director, submitted another grant request for \$1.5 million for the Town Hall Renovation, Addition, and Preservation Project. The bids came in earlier this summer, and the lowest bid is \$2 million over what had been budgeted for the project. This was discussed and the consensus seemed to be that this is a priority project for the town and needs to get done. The additional funding of \$2 million would not increase taxes as the funds will come from CPC and Free Cash. Ms. Dale made a motion to approve the eligibility grant, Ms. Preston seconded the motion. A roll-call vote was taken with “ayes” from Mr. Butler, Mr. Preston, Mr. Coddling, Ms. Horgan, Ms. Dale, and Mr. Wilson, (6-0) unanimous. Ms. Dale made a motion to approve the funding grant, Ms. Preston seconded the motion. A roll-call vote was taken with “ayes” from Mr. Butler, Mr. Preston, Mr. Coddling, Ms. Horgan, Ms. Dale, and Mr. Wilson, (6-0) unanimous.

**Review of open grants**

- **Town Hall Restoration, Addition, and Preservation Project:** Update given above.
- **HWRSD Athletic Facilities Improvement Project:** Ms. Horgan said the work is progressing - the fields, bleachers and press box have been demolished and the drainage is going into the multipurpose area. The amenities building bid came in at \$1.9 million.
- **Asbury Commons Affordable Housing Project:** Grant letter was sent and is signed.
- **Fire Department Model T Building:** Grant letter was sent and is signed.
- **Housing Production Plan Update:** Grant letter was sent and is signed.

**Revision to CPC meeting schedule – 2024 STM**

The CPC added the Special Town Meeting on Monday, September 23, 2024 to the schedule. The next CPC meeting date is Thursday, September 12<sup>th</sup>.


**Status of CPA signage**

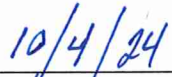
Ms. Wilson has spoken with the company who produce the bronze plaques. The cost for six plaques will be \$1,538.60. Mr. Preston made a motion to approve the order for six bronze plaques. Ms. Dale seconded the motion. A roll-call vote was taken with “ayes” from Mr. Butler, Mr. Preston, Mr. Codding, Ms. Horgan, Ms. Dale, and Mr. Wilson, (6-0) unanimous.

**Adjournment roll call**

Mr. Preston made a motion to adjourn the meeting at 8:05 p.m. Ms. Dale seconded the motion. A roll-call vote was taken with “ayes” from Mr. Butler, Mr. Preston, Mr. Codding, Ms. Horgan, Ms. Dale, and Mr. Wilson, (6-0) unanimous.

Prepared by:

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Laurie Wilson  
Coordinator

  
Date

Respectfully submitted as approved at the 10/10/24 meeting.  
Laurie Wilson, Coordinator