

HAMILTON HISTORIC DISTRICT COMMISSION / HISTORICAL COMMISSION

Teleconference

MINUTES OF THE MEETING OF June 25, 2024

HHDC Members Present: Chair Scott Clements, Liz Wheaton, Kristen Weiss

HHDC Coordinator: Laurie Wilson

Others in Attendance: Ryan Baird, MBA Builders
Tom Shamshak

Call to Order

Hamilton Historic District Commission {HHDC} Chair Scott Clements called the HHDC meeting to order at 6:40 p.m. – there was a quorum present.

Consider new material for exterior steps at 595 Bay Road

Mr. Baird explained that during demo on the deck, they found the stone stairs were falling apart. The homeowner would like to put in wood stairs to match the deck finish. The Building Inspector informed them that, per building code, with the four steps they would have to add a handrail. The homeowner proposed a wedding cake design of the steps; this would require the handrail be placed directly in the middle of the steps. The other option would be remove the wedding cake and have straight steps with a handrail on each side.

The Commission shared a few thoughts. Option of doing a modern metal handrail would be inconsistent with the period and style of the house. Handrails on each side of the steps would be more appropriate. Masonry stairs would be more durable but wooden stairs with wooden railings would be fine.

Decision – the Commission doesn't need to see anything else if the steps are matching existing details. They amended the application with the following: Approve the proposed changes to the design of the steps and railings. Rectangular straight steps with wood oil treatment like the deck and railings on each side which also match the deck railings.

Motion to approve the amendment – Mr. Clements made a motion to amend the Certificate of Appropriateness. Ms. Weiss seconded the motion. A roll call vote was taken with “aye” votes from Mr. Clements, Ms. Wheaton, and Ms. Weiss (3-0) unanimous among those present.

Ms. Wilson will submit the amendment to the Building Department.

Consider application for Commission membership - Tom Shamshak

The members shared with Mr. Shamshak the role of the Commission. He is interested in offering assistance to the Town. He will participate in another meeting in the future to learn more about the work of the Commission.

Approve the Meeting Minutes of January 23, 2024 and February 27, 2024

Mr. Clements made a motion to approve the January 23, 2024 minutes as amended. Ms. Wheaton seconded the motion. A roll call vote was taken with “aye” votes from Mr. Clements, Ms. Wheaton, and Ms. Weiss (3-0) unanimous among those present.

Mr. Clements made a motion to approve the February 27, 2024 minutes as amended. Ms. Weiss seconded the motion. A roll call vote was taken with “aye” votes from Mr. Clements, Ms. Wheaton, and Ms. Weiss (3-0) unanimous among those present.

Adjourn

Ms. Weiss made a motion to adjourn the meeting at 7:30 p.m. Mr. Clements seconded the motion. A roll call vote was taken with “aye” votes from Mr. Clements, Ms. Wheaton, and Ms. Weiss (3-0) unanimous among those present.

Prepared by:

Laurie Wilson, Coordinator

Date

Respectfully submitted as approved at _____ meeting by _____