

# HAMILTON HISTORIC DISTRICT COMMISSION / HISTORICAL COMMISSION

## Teleconference

### MINUTES OF THE MEETING OF July 10, 2024

**HHDC Members Present:** Chair Scott Clements, Liz Wheaton, Kristen Weiss

**HHDC Coordinator:** Laurie Wilson

**Others in Attendance:** Taylor Mugford (#595)

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#### **Call to Order**

Hamilton Historic District Commission {HHDC} Chair Scott Clements called the HHDC meeting to order at 6:31 p.m. – there was a quorum present. Ms. Weiss is not sworn in yet and will not be able to vote.

#### **Consider new material for exterior steps at 595 Bay Road**

Mr. Mugford explained the new sketch, and said to disregard the colors and materials on it, those can be talked about later. The main purpose of this new design is to avoid the handrails which have never been there. The building inspector has approved this design as it removes one step and has a much larger landing, so no handrail is needed. Mr. Mugford would like the Commission's thoughts.

Discussion followed about the use of blue stone, hewn granite blocks, and the size of the landing in relation to the steps. After discussion of the options, Mr. Mugford decided to keep to the previous design of the wood steps and wood railings.

#### **Election of Chair and Vice Chair**

Ms. Wheaton nominated Mr. Clements to continue as chair. Mr. Clements seconded. A roll call vote was taken with "aye" votes from Mr. Clements and Ms. Wheaton (2-0-1), with Ms. Weiss abstaining.

Ms. Wheaton nominated Ms. Weiss for Vice Chair; Ms. Weiss declined. Mr. Clements nominated Ms. Wheaton to continue as vice chair. Ms. Wheaton seconded. A roll call vote was taken with "aye" votes from Mr. Clements and Ms. Wheaton (2-0-1), with Ms. Weiss abstaining.

#### **Approval of the minutes of June 25, 2024 was postponed to the next meeting.**

#### **Other Business**

Mr. Clements attended the Form Based Zoning meeting and gave a brief update.

**Adjourn**

Ms. Wheaton made a motion to adjourn the meeting at 7:35 p.m. Mr. Clements seconded the motion. A roll call vote was taken with “aye” votes from Mr. Clements and Ms. Wheaton (2-0-1) with Ms. Weiss abstaining.

Prepared by:

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Laurie Wilson, Coordinator

Date

Respectfully submitted as approved at \_\_\_\_\_ meeting by \_\_\_\_\_