
External Email Warning Large Meeting room Jan and Feb

From Kim Butler <kbutler@hwlibrary.org>

Date Fri 10/31/2025 2:39 PM

To Joe Domelowicz <jdomelowicz@hamiltonma.gov>; Mark Connors <mconnors@hamiltonma.gov>

Hi Joe and Mark,

We are starting construction on our HVAC project. I was just informed by the project manager that they will need complete access to our large meeting room for a month in order to do the work in there (apparently, they need to take the drop ceiling completely out to do what they need to do). As this was news to me, I am putting them off until January to start this work. So, they will be starting just after Martin Luther King Day - 1/20/2026 and I will plan for them to be working until February 28. I hope it will be shorter than this but I don't want to take chances in case they run into any issues or we have a terrible couple of weather days. I know this impacts both of your meeting schedules and I'm sorry for that - I just don't see another way around getting this work done and the project completed.

Thanks,

Kim Butler
Director, Hamilton-Wenham Public Library
14 Union Street
South Hamilton, MA 01982
978-468-5577 ext. 621
kbutler@hwlibrary.org

My pronouns are she/her/hers